

**AGENDA FOR THE COUNCIL MEETING OF  
THE CORPORATION OF THE TOWNSHIP OF RED ROCK  
FOR THE 1,005<sup>th</sup> REGULAR MEETING ON MAY 21<sup>st</sup>, 2024 AT 6:30P.M.**

1. Closed Session (6:30pm)
  - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on May 6, 2024 (Item 1.3); and Paragraph 239(2)(c) (proposed or pending acquisition or disposition of land), regarding Item 1.4; and Paragraph 239(2)(b) (personal matters about an identifiable individual) regarding Item 1.5; and Paragraph 239(2)(f) (solicitor-client privilege) regarding Item 1.6 RES
  - Item 1.2: Request/Receive Disclosures of Interest in Closed Session
  - Item 1.3: Minutes of the Closed Session portion of the regular Council Meeting held May 6, 2024 RES
  - Item 1.4: Report on Acquisition/Disposition of Land
  - Item 1.5: Report on Identifiable Individual
  - Item 1.6: Report on Legal Matters
  - Item 1.7: Resolution to Rise from Closed Session and Report in Open Session RES
  
2. Report from Closed Session
  
3. Preliminary Matters:
  - Item 3.1: Call to Order (7:00pm)
  - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
  - Item 3.3: Amendments to/Acceptance of Agenda RES
  - Item 3.4: Request/Receive Disclosures of Interest
  
4. Presentations or Deputations
  - Item 4.1: Top of Lake Superior Chamber of Commerce – Chamber Awards
  
5. Minutes of Previous Council Meeting(s)
  - Item 5.1: Minutes of the May 6, 2024 Council Meeting (Open Session) RES
  - Item 5.2: Minutes of the May 14, 2024 Special Council Meeting RES
  
6. Correspondence
  - Item 6.1: Resolutions from other Municipalities RES
  - Item 6.2: TBDSSAB – Update from the Board
  - Item 6.3: TBDHU – April 20, 2024 Meeting Minutes
  - Item 6.4: CBC News – NWO Health Units Vote To Reject Proposed Merger
  - Item 6.5: Ministry of Transportation – Highway 628 Preliminary Design
  - Item 6.6: Top of Lake Superior Chamber of Commerce – April 16, 2024 Minutes
  - Item 6.7: TBDSSAB – April 18, 2024 Meeting Minutes (Open & Closed)
  
7. Reports from Committees, Boards or Agencies
  - Item 7.1: Red Rock Public Library Board – April 9, 2024 Meeting Minutes RES
  
8. Reports from Administration
  - Item 8.1: Report from Community Development Officer RES(2)
  - Item 8.2: Report on Administrative Activity RES

- Item 8.3: Report on Office Hours RES
- Item 8.4: Report on Tax Reduction on Commercial/Industrial Vacant & Excess Land RES

9. By-laws

10. New Business

11. Unfinished Business

- Item 11.1: EMS Consolidation
- Item 11.2: OPP Detachment
- Item 11.3: Red Rock Hockey
- Item 11.4: Budget 2024
- Item 11.5: MNR/Township of Red Rock Landfill Ownership
- Item 11.6: Speeding – White Boulevard

12. Closed Session

13. Report from Closed Session

14. Confirming By-law (#2024-1360) RES

15. Adjournment



# Top of Lake Superior CHAMBER OF COMMERCE

Letter from the President – Awards Ceremony September 12<sup>th</sup> 2024

May 13<sup>th</sup>, 2024

**Chamber Executive  
2024**

**President**

**Levina Collins  
807-887-4579**

**Vice-President**

**Marvin Broughton  
807-887-7117**

**Secretary**

**Ahmad Ghayeni  
807-887-3079**

**Treasurer**

**Laura Lynch  
807-625-0328**

**Directors:**

**Doris Shewchuk  
807-412-2379**

**Alan Aubut  
807-887-2300**

**Events Coordinator**

**Lisa Lacoste  
807-708-4136**

Dear Top of Lake Superior Businesses and Organizations,

It is with great pleasure to write to you as the President of the Top of Lake Superior Chamber of Commerce to seek your support for our upcoming Awards Ceremony to be held Thursday September 12<sup>th</sup>, 2024. This is an event to acknowledge the dedicated staff and businesses of the region. I hope that we can count on your support to ensure the success of the evening.

The Chamber of Commerce has served and promoted the communities of Dorion, Hurkett, Red Rock, Nipigon, and the Red Rock Indian Band, for many years. This past year the chamber has grown through new and old initiatives such as our new website and a Job Creation Partnership that is allowing us to collect data to aid businesses and organizations with marketing decisions. We are continually looking to further promote this breathtaking region and offer business owners and operators the ability to work together to grow the region.

Attached to this letter you will find a sponsorship package with how you can promote your business and/or organization while supporting the Awards Dinner. Eight awards, will be presented during this event.

The continued success of our chamber depends on all our communities working together. Once again, we are seeking your help to ensure that hard work and success does not go unnoticed and to thank all those responsible for making this such a great place to live, work, and raise a family.

Yours truly,

Levina Collins  
President

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May 13<sup>th</sup>, 2024

**RE: CHAMBER AWARDS – September 12<sup>th</sup>, 2024**

It is with great pleasure I write to you about our upcoming awards to be held on Thursday September 12<sup>th</sup>, 2024. This is an event to acknowledge dedicated staff and business in our Region.

Now that the pandemic restrictions are lessening, the Chamber of Commerce is excited to gather once again and acknowledge the perseverance, hard work and creativity so many of you have demonstrated throughout these challenging times. With this said, this year's theme is **"Working Together As One."** The eight categories will still be given out as well as Milestone Executive Awards & anybody who is dedicated to our communities of Dorion, Hurkett, Red Rock, Nipigon & Red Rock Indian Band.

The Top of the Lake Superior Chamber of Commerce has proudly served and promoted the communities of Dorion, Hurkett, Red Rock, Nipigon and Red Rock Indian Band for many years. We are looking forward to further promoting this breathtaking Region and offer business owners the ability to work together to grow our Region.

Attached, you will find a sponsorship opportunity to promote your business and/or your organization while supporting the Awards Dinner.

The continued success of our Chamber of Commerce depends on all our communities Working together. Once again, we are seeking your help to ensure hard work does not go unnoticed and to thank those responsible for making this such a great place to live, work and raise a family.

Yours truly,

Levina Collins  
President  
Top of Lake Superior Chamber of Commerce  
807-887-4579  
collinslevina@gmail.com



# Top of Lake Superior CHAMBER OF COMMERCE

Box 600 Nipigon Ontario P0T 2J0

May 13<sup>th</sup>, 2024

Township of Dorion – Office  
Township of Nipigon – Office  
Township of Red Rock – Office  
Red Rock Indian Band – Office

The Top of Lake Superior Chamber of Commerce continues to grow through community involvement membership, advertising and business networking events. During 2024 the Chamber of Commerce will host the following:

1. Awards Ceremony:
  - The award ceremony will Celebrate the accomplishments of local businesses/organizations & Townships within the region.
  - This Year, we will be offering Milestone Awards, from 10 years to 110 Years.
  - 8 Awards: Business of the Year, Customer Service Award-Business, Tourism Award, Volunteer of the Year, Employee of the Year, Customer Service Award – Individual, Trail Blazer Award, Environmental Stewardship Award.
2. Special awards dedicated to people in the community.
3. Building Bridges Business to Business Networking:

Business to Business networking event that will be offering free booth space to businesses, free admission to all visitors, and provide free appetizers to all. The focus was business to business networking in order to assist businesses in finding other local products and services.
4. Nipigon Nylons is a very popular product to sell. We are looking for a partner to help further this project in the near future. We will be putting signage out on the highway to advertise this venture as well as availability to local businesses to sell the product.

It is due to our membership and the large support of our communities that the Chamber of Commerce has accomplished these events, advertising, and project initiatives.

Respectively submitted,

Levina Collins  
President  
Top of Lake Superior Chamber of Commerce  
1-807-887-4579  
collinslevina@gmail.com



# Top of Lake Superior CHAMBER OF COMMERCE

## 2024 BOARD OF DIRECTORS

**President:**

*Levina Collins*

**Vice President:**

*Marvin Broughton*

**Treasurer:**

*Laura Lynch*

**Secretary:**

*Ahmand Ghayeni*

**Directors:**

*Doris Sewchuck*

*Alan Aubut*

**Events Coordinator:**

*Lisa Lacoste*

## 2024 Awards Ceremony

Held September 12<sup>th</sup>, 2024

Please Select one of the following

### *Sponsorship packages*

#### **Gold Sponsor - \$1000**

- ❖ 1 logo marked table with **8 free tickets**
- ❖ Free Booth Space
- ❖ Logo on event Banner
- ❖ Logo on the program cover and on the rotating screen
- ❖ Award named after your company\*
- ❖ Award presented by your chosen employee/representative\*

#### **Silver Sponsor - \$550**

- ❖ **4 free tickets**
- ❖ Logo in the program and on the rotating screen
- ❖ Award named after your company\*
- ❖ Award presented by your chosen employee/representative\*

#### **Bronze Sponsor - \$250**

- ❖ **2 Free tickets**
- ❖ Logo in the program
- ❖ Award named after your company\*
- ❖ Award presented by your chosen employee/representative\*

\*8 Awards available for sponsorship on a first come basis

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Please submit by email to [info@topoflakesuperiorchamber.com](mailto:info@topoflakesuperiorchamber.com) to receive invoice.



# Top of Lake Superior CHAMBER OF COMMERCE

## 2024 CALL FOR NOMINATIONS

Awards Ceremony: Thursday September 12<sup>th</sup> 2024 at Nipigon Legion Branch #32

**PLEASE CIRCLE ONE  
AWARD FOR WHICH YOU  
ARE NOMINATING.  
SELF-NOMINATIONS  
ENCOURAGED!**

To nominate a business or individual for multiple awards you must fill out this form for each nomination.

**BUSINESS OF THE YEAR**

**TRAIL BLAZER**

**EMPLOYEE OF THE  
YEAR**

**CUSTOMER SERVICE  
INDIVIDUAL AWARD**

**CUSTOMER SERVICE  
BUSINESS AWARD**

**TOURISM AWARD**

**ENVIRONMENTAL  
STEWARDSHIP AWARD**

**VOLUNTEER AWARD**

### NOMINEE INFORMATION

Nominee's Name: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

### NOMINATION SUBMITTED BY:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

RETURN NOMINATION FORM AND SUPPORTING MATERIAL BY **Wednesday July 31<sup>st</sup> 2024 TO:**

**Township of Nipigon & Library  
Township of Red Rock & Library  
Township of Dorion**

**Red Rock Indian Band Office  
EMAIL TO : [collinslevina@gmail.com](mailto:collinslevina@gmail.com)  
OR [lisa.m.lacoste@gmail.com](mailto:lisa.m.lacoste@gmail.com)**

Please include a detailed summary of the reasons why you are nominating this person. If you need more space, please write on the back of this page or attach a second sheet. You may contact the nominee for more information if you wish. (Information provided will be shared with voters)

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Top of Lake Superior

## CHAMBER OF COMMERCE

### 2024 Nomination Criteria

#### **Business of the Year**

Outstanding achievement in business  
Provides quality product(s) and/or services  
Friendly, efficient and knowledgeable staff  
Provides a healthy and productive work environment  
Community involvement and participation

#### **Employee of the Year**

Demonstrates reliability & dependability  
Strong work ethic  
Goes beyond required job duties  
Excellent product/service knowledge

#### **Customer Service Award Business**

Outstanding achievement in business  
Provides quality product(s) and/or services  
Friendly, efficient and knowledgeable staff  
Pleasant atmosphere if applicable

#### **Customer Service Award Individual**

Consistently provides quality products and/or services

#### **Tourism Award**

Demonstrates an ability to satisfy visitors expectations  
Provides an outstanding visitor experience  
Knowledgeable of the region

#### **Trail Blazer Award**

Individual, business or organization  
Introduces unique products, services or ideas  
Thinks outside of the box, initiates innovative solutions

#### **Volunteer of the Year**

This award recognizes the voluntary contributions of any resident of the region whose social commitment

#### **Environmental Stewardship Award**

Protects or restores the environment in the region  
Promotes activities that benefits the environment





# Top of Lake Superior CHAMBER OF COMMERCE

Box 600, Nipigon, ON P0T 2J0

## Chamber Awards

**September 12<sup>th</sup>, 2024**

*Nipigon Legion, Nipigon, Ontario*

*Symposium 5:30 – 6:30*

*Dinner commences at 6:30*

*Awards at 7:30*

*Guest Speaker at 8:00*

*Awards at 8:30*

*Tickets Available at:*

**Banquet Tickets \$50.00 Each**

**Township of Nipigon**

**Township of Dorion**

**Township of Red Rock**

**Red Rock Indian Band**

**Canyon Country Co-Op**

**Nipigon Canadian Tire**

*Penny Auction throughout the Evening - 25 Tickets for \$10.00*

*Theme: Working Together As One*

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**1003<sup>rd</sup> REGULAR MEETING OF COUNCIL**

**MAY 6<sup>th</sup>, 2024**

Present: Mayor: D. Robinson  
Councillors: G. Muir  
N. Gladun  
C. Brand

Chief Administrative Officer: M. Figliomeni  
Municipal Secretary: W. Odahl

Regrets: M. Smith

**ONE: CLOSED SESSION**

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

**CARRIED**

Council entered Closed Session.

1.2 Disclosures of Interest

In response to Mayor Robinson's request, Councillor Brand disclosed interest for Item 1.6 of the agenda in Closed Session. Councillor Brand left the Council Chambers at 6:53pm and returned at 7:01pm.

1.3 Minutes of the April 15, 2024 Meeting of Council (Closed Session)

Council approved the Closed Session Minutes for the April 15, 2024 Regular Meeting of Council with the following resolution:

Resolution #2

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Minutes of the April 15, 2024 Regular Meeting of Council.

**CARRIED**

Resolution #3

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council rise from Closed Session at 7:01pm and report in Open Session.

**CARRIED**

The open session re-convened at 7:01pm.

## **TWO: REPORT FROM CLOSED SESSION**

Council discussed acquisition/disposition of land, items regarding identifiable individuals, legal matters and employee negotiations in Closed Session. Council did not finish discussing items and Mayor Robinson noted that they would be going back into Closed Session at the end of the meeting.

## **THREE: PRELIMINARY MATTERS**

### **3.1 Call to Order**

Mayor Robinson called the meeting to order at 7:02p.m.

### **3.2 Traditional Territory Acknowledgement & Moment of Silence**

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

*“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”*

**CARRIED**

### **3.3 Acceptance of the Agenda**

The Agenda was approved with the following resolution:

Resolution #4

Moved by: Councillor Brand  
Seconded by: Councillor Muir

BE IT RESOLVED THAT the Agenda for this Meeting of Council, be accepted.

**CARRIED**

### **3.4 Disclosures of Interest**

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

## **FOUR: PRESENTATIONS OR DEPUTATIONS**

#### 4.1 Red Rock Developments Inc. – Proposed Tax Rate for New Builds

Peter Whitby from Red Rock Developments Inc. updated Council on projects and accomplishments thus far including multiple home renovations, the lifting of the environmental order on the mill property and the re-opening and branding of the Lodge at Red Rock, formally known as the Quebec Lodge. He requested for Council to have Administration research other municipalities that give tax reductions to new build homes for a period of time to incentivize more homes being built. Throughout his presentation, he mentioned that it is a goal of the company to build 100 new homes in the community.

### **FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS**

#### 5.1 Minutes of the April 15, 2024 Meeting of Council

Council approved the Open Session Minutes for the April 15, 2024 Regular Meeting of Council and Minutes of the April 25, 2024 Special Meeting of Council with the following resolutions:

Resolution #5

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Open Session Minutes of the April 15, 2024 Regular Meeting of Council.

**CARRIED**

Resolution #6

Moved by: Councillor Gladun  
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the Minutes of the April 25, 2024 Special Meeting of Council.

**CARRIED**

### **SIX: CORRESPONDENCE**

#### 6.1 Resolutions from other Municipalities

Resolution #7

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

Council supports the correspondence from the Municipality of Chatham-Kent regarding changes to the Municipal Freedom of Information and Protection of Privacy Act.

**CARRIED**

#### 6.2 Nipigon Fire Department – Donation Request

Council agreed on a donation to the Nipigon Fire Department in the amount of \$250.00.

Resolution #8

Moved by: Councillor Muir

Seconded by: Councillor Gladun

Council approves a donation of \$250.00 to the Nipigon Fire Department's 1<sup>st</sup> Annual Mutual Aid Golf Tournament.

**CARRIED**

6.3 Red Rock Fish & Game Club – Donation Request

Council discussed the previous donation to the Ice Fishing Derby and approved an in-kind donation for marina services to the derby.

Resolution #9

Moved by: Councillor Brand

Seconded by: Councillor Gladun

Council approves an in-kind donation of Marina services to the Red Rock Fish & Game Club's 25<sup>th</sup> Annual Trout Derby.

**CARRIED**

6.4 CP Rail – 2024 Vegetation Control Program

Council discussed the information provided to them from CP Rail regarding the weed and grass control using herbicides on rail lines.

6.5 Ministry of Finance – OMPF Funding Allocation

CAO Figliomeni mentioned that the funding allocation has not increased or decreased in recent years, noting that some other municipalities have seen a decrease.

6.6 TBDSSAB – March 21, 2024 Meeting Minutes (Open & Closed)

Council posed no questions or discussions on the report.

6.7 TBDHU – March 20, 2024 Meeting Minutes

Council posed no questions or discussions on the report.

6.8 TBDML – November 15, 2024 Meeting Minutes

Council posed no questions or discussions on the report.

6.9 TBDML – December 16, 2024 Meeting Minutes

Council posed no questions or discussions on the report.

6.10 MPAC – 2023 Financial Statements

Council discussed whether the financial statements provided were reflected in the district or if they reflected MPAC as a whole.

6.11 Top of Lake Superior Chamber – April 16, 2024 Meeting Minutes

Council posed no questions or discussions on the report.

6.12 TBDSSAB – Update from the Board

Council posed no questions or discussions on the report.

6.13 Ministry of Transportation – Highway Resurfacing Preliminary Design

Council posed no questions or discussions on the report.

6.14 TBDSSAB – 2023 Annual Report

Council posed no questions or discussions on the report.

6.15 Top of Lake Superior Chamber – 2024 Sponsorship

Council questioned which local businesses in the community are members of the Chamber of Commerce or are aware of the organization. Council discussed being able to nominate and vote on awards as well. A motion to approve a sponsorship to the Chamber was defeated by a 2-2 vote as Council requested more information from the Chamber of Commerce.

**SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES**

None

**EIGHT: REPORTS FROM ADMINISTRATION**

8.1 Report on Administrative Activity

The CAO reviewed his report with Council. Council discussed inviting RockTech to Red Rock for a community engagement session prior to having a general town hall meeting. Council discussed scheduling the Nuclear Waste Management Organization's display unit for September, with the possibility of the high school possibly wanting to utilize the unit for their classes.

Resolution #10

Moved by: Councillor Brand

Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report on Administrative Activity be received.

**CARRIED**

8.3 Report on Declaration of Surplus Property

The CAO's report reflected the third step in the vesting process which includes the declaration of surplus property.

Resolution #11

Moved by: Councillor Gladun

Seconded by: Councillor Muir

BE IT RESOLVED THAT the property known as 419 Highway 628, Red Rock, ON, be declared as surplus.

**CARRIED**

**NINE: BY-LAWS**

None

**TEN: NEW BUSINESS**

None

**ELEVEN: UNFINISHED BUSINESS**

There were no updates on items under Unfinished Business.

**TWELVE: CLOSED SESSION**

12.1 Resolution to Close the Meeting

Resolution #12

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 8:00pm under the authorities as printed in the Agenda.

**CARRIED**

Council entered Closed Session.

Resolution #13

Moved by: Councillor Brand

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council rise from Closed Session at 8:14pm and report in Open Session.

**CARRIED**

The open session re-convened at 8:14pm.

**THIRTEEN: REPORT FROM CLOSED SESSION**

Council discussed matters relating to an identifiable individual and matter that fall under solicitor-client privilege in Closed Session.

**FOURTEEN: CONFIRMING BY-LAW**

Resolution #14

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law 2024-1358, to confirm the proceedings of this evening's meeting be passed as circulated.

**CARRIED**

**FIFTEEN: ADJOURNMENT**

Mayor Robinson reminded the public that the next meeting of Council will be held on Tuesday, May 21<sup>st</sup>.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:16p.m.

---

Mayor

---

Chief Administrative Officer/Clerk



**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**1004<sup>th</sup> SPECIAL MEETING OF COUNCIL**

**MAY 13<sup>th</sup>, 2024**

Present: Mayor: D. Robinson  
Councillors: G. Muir  
N. Gladun  
M. Smith

Chief Administrative Officer: M. Figliomeni  
Community Development Officer: A. Davis

Regrets: C. Brand

**ONE: PRELIMINARY MATTERS**

1.1 Call to Order

Mayor Robinson called the meeting to order at 10:30a.m.

1.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

*“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”*

**CARRIED**

1.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #1

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the Agenda for this Meeting of Council, be accepted.

**CARRIED**

1.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this morning.

**TWO: PRESENTATIONS OR DEPUTATIONS**

## 2.1 MP Patty Hajdu – Discussions & Tour

Council welcomed local MP Patty Hajdu to the Council Chambers to discuss infrastructure in Red Rock. In a brief discussion, they reviewed ongoing projects and community upgrades within the community.

### **THREE: CONFIRMING BY-LAW**

Resolution #2

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law 2024-1359, to confirm the proceedings of this evening's meeting be passed as circulated.

**CARRIED**

### **FOUR: ADJOURNMENT**

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 11:14a.m.

After the meeting adjourned, MP Patty Hajdu joined Mayor Robinson, Councillor Gladun, CAO Figliomeni and the CDO on a tour of the Red Rock Lodge, She Shed Spa and ongoing upgrades at the Recreation Centre.

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Mayor

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Chief Administrative Officer/Clerk



## REGULAR COUNCIL MEETING

HELD

May 14<sup>th</sup>, 2024

**2024-104**

**Moved by Deputy Mayor Rooyakkers  
Seconded by Councillor Champagne**

THAT Council for the Municipality of East Ferris support the resolution from Hastings County calling on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND FURTHER THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND FURTHER THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND FURTHER THAT AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Anthony Rota, MPP Vic Fedeli, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus, Good Roads and all Municipalities in Ontario.

**Carried Mayor Rochefort**

CERTIFIED to be a true copy of  
Resolution No. 2024-104 passed by the  
Council of the Municipality of East Ferris  
on the 14th day of May, 2024.

Kari Hanselman, Dipl. M.A.  
Clerk

**T: 705-752-2740**

**E: [municipality@eastferris.ca](mailto:municipality@eastferris.ca)**

**25 Taillefer Road, Corbeil, ON. P0H 1K0**

**[eastferris.ca](http://eastferris.ca)**



# Update from the Board

TBDSSAB Board Newsletter | May 8, 2024

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## Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

**Please circulate to members of your respective Municipal Councils and Local Roads Boards.**

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from April:

- The Board approved the 2023 Annual Report. More information is included in the spotlight below.
- The Board was presented with options to address the funding shortfall related to the 2024/25 Canada Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and Canada Ontario Housing Benefit (COHB) funding allocations. This report is linked below.

- TBDSSAB was nominated for a Non-Profit Excellence Award at the 2024 Thunder Bay Chamber of Commerce Business Excellence Awards ceremony on May 2. Though we did not win the award, the nomination is a testament to the amazing team we have at TBDSSAB. Thank you to everyone for your dedication to the people we serve.
- TBDSSAB was joined by Minister Calandra and MPP Holland on April 24 to announce over \$9 million in capital investments through HPP funding. [Click here to read the full HPP Capital release.](#)
- On April 18, TBDSSAB hosted a celebration in honour of its 25<sup>th</sup> anniversary. For the past 25 years, TBDSSAB has grown so much and helped so many people in our communities. I look forward to seeing what the next 25 years will bring. [Click here to read more about this milestone.](#)

Thank you,

**Brian Hamilton**  
Chair, TBDSSAB

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This edition of Update from the Board covers TBDSSAB's regular monthly meeting in **April 2024**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

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## Next Meeting

The next Board meeting will be held **Thursday May 16, 2024 at 10:00am**

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.

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## Spotlights

### 2023 Annual Report

The District of Thunder Bay Social Services Administration Board (TBDSSAB) is pleased to announce the public release of our 2023 Annual Report. The report outlines the work and activities of the TBDSSAB staff during the reporting period of January 1 to December 31, 2023.

Highlights include:

- Board advocacy: The Board is committed to ongoing advocacy in response to local service system needs. In 2023, six position papers were formally presented at delegation meetings with government officials.
- Program success stories: Included in this report is a high-level overview of programs, services, and activities offered directly through TBDSSAB, as well as initiatives funded through TBDSSAB and delivered by community partners.
- Our eco-footprint: TBDSSAB continues to invest in green initiatives across our housing portfolio and operations, resulting in significant reductions to energy consumption and emissions.

The 2023 Annual Report can be viewed here: [TBDSSAB Annual Report 2023 \(PDF\)](#)



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## **Expression of Interest: Development of Transitional Housing Facilities or Affordable Housing**

Expression of Interest No. 2024-002

1. The District of Thunder Bay Social Services Administration Board (TBDSSAB) is seeking Expressions of Interest (EOI) from non-profit organizations wishing to develop/operate Transitional Housing Facilities and provide appropriate support services. TBDSSAB's goal is to increase access to transitional housing for those who require additional supports and treatment in order to live independently.
2. The District of Thunder Bay Social Services Administration Board (TBDSSAB) is seeking Expressions of Interest (EOI) from non-profit organizations wishing to create affordable rental housing within the District of Thunder Bay. Responses to this EOI received by TBDSSAB will be considered for funding opportunities through various loan and grant programs over the next few years.

The deadline for this Expressions of Interest is 4:00 p.m. local time on Friday, June 28, 2024.

For the full EOI package please click [here](#) (PDF).

If you have any further questions, please contact:

Dave Stewart

Supervisor – Purchasing and Inventory Control

766-2111 ext. 4006

[David.Stewart@tbdssab.ca](mailto:David.Stewart@tbdssab.ca)

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## **Board Reports: April 18, 2024**

### **2023 Audited Consolidated Financial Statements**

Download: [RPT 2024-13AGM](#) (PDF)

The Board was provided with the Audited Consolidated Financial Statements for 2023. The Board approved the 2023 Consolidated Financial Statements during the Annual General Meeting.

## **Carryforward of Capital Projects**

Download: [RPT 2024-14](#) (pdf)

The Board was provided with the list of budgeted capital projects that the Chief Administrative Officer (CAO) has approved to be carried forward into the 2024 year.

## **Fourth Quarter Financial Report and Program Levy Operating Position**

Download: [RPT 2024-15](#) (pdf)

The Board was presented with the 2023 Fourth Quarter Financial Report, with an update regarding the 2023 program levy operating position.

## **Investment Portfolio Performance**

Download: [RPT 2024-16](#) (pdf)

The Board was presented with information relative to the performance of the Board's investment portfolio for the 2023 year.

## **2024/25 Canada Ontario Community Housing Initiative Update**

Download: [RPT 2024-17](#) (pdf)

The Board was presented with information related to the TBDSSAB 2024/25 Canada Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and Canada Ontario Housing Benefit (COHB) funding allocations and to approved options to address this funding shortfall. A resolution was passed to approve Option 2 as presented in the report.

## **HPP Investment Plan 2024-25**

Download: [RPT 2024-18](#) (pdf)

The Board approved the 2024-25 Investment Plan for the Ministry of Municipal Affairs and Housing (MMAH) Homelessness Prevention Program (HPP).

Board reports for past meetings are available on our website:  
<https://www.tbdssab.ca/board/reports>



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## Feedback

We appreciate feedback and comments regarding the content of this newsletter.

**Contact:** Carole Lem (she/her), Communications & Engagement Officer

E: [Carole.Lem@tbdssab.ca](mailto:Carole.Lem@tbdssab.ca) T: 807-766-4219



## Thunder Bay District Health Unit Board of Health Meeting Minutes

**MINUTES OF THE MEETING:** APRIL 20, 2024

**TIME OF MEETING:** 1:00 PM

**PLACE OF MEETING:** FIRST FLOOR BOARDROOM /  
VIDEOCONFERENCE

**CHAIR:** MR. DON SMITH

**BOARD MEMBERS PRESENT:**

Mr. Grant Arnold  
Ms. Kasey Etreni  
Ms. Cindy Brand  
Ms. Cynthia Olsen  
Ms. Donna Peacock  
Mr. Paul Malashewski  
Mr. James McPherson  
Mr. Allan Mihalcin  
Mr. Jim Moffat  
Mr. Don Smith  
Mr. Todd Wheeler  
Ms. Kristine Thompson

**ADMINISTRATION PRESENT:**

Dr. Janet DeMille, Medical Officer of Health and  
Chief Executive Officer  
Ms. Diana Gowanlock, Director – Health Protection  
Mr. Dan Hrychuk, Director – Corporate Services  
Ms. Shannon Robinson, Director – Health  
Promotion  
Ms. Dana Wilson, Associate Director –  
Communications & Strategic Initiatives  
Ms. Lila McNeice, Executive Assistant and Secretary  
to the Board of Health  
Ms. Diana Carlson, Administrative Assistant –  
Corporate Services

**REGRETS:**

Dr. Mark Thibert  
Ms. Lucy Belanger

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 1:02 PM.

**2. ATTENDANCE AND ANNOUNCEMENTS**

The Chair presented regrets from the above noted.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. AGENDA APPROVAL**

The agenda was approved as presented.

**Resolution No. 40-2024**

**Moved By:** J. McPherson

**Seconded By:** K. Etreni

"THAT the Agenda for the Regular Board of Health Meeting to be held on April 17, 2024, be approved."

**CARRIED**

**5. INFORMATION SESSION**

No information session was scheduled for this meeting.

**6. MINUTES OF THE PREVIOUS MEETINGS**

**6.1 Thunder Bay District Board of Health**

The minutes of the Regular and Special Meetings held on March 20, 2024 were approved.

Resolution No. 41-2024

**Moved By:** K. Etreni

**Seconded By:** J. McPherson

"THAT the Minutes of the Thunder Bay District Board of Health (Regular and Special Session) Meetings held on March 20, 2024, be approved."

**CARRIED**

**7. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the previous minutes.

**8. BOARD OF HEALTH (CLOSED SESSION) MEETING**

No closed session was scheduled for this meeting.

**9. DECISIONS OF THE BOARD**

**9.1 2023 Financial Statements**

Mr. D. Hrychuk (Director, Corporate Services) presented Report No. 13-2024 (Finance) relative to the draft 2023 Financial Statements, for approval.

**Resolution No. 42-2024**

**Moved By:** J. McPherson

**Seconded By:** K. Etreni

"THAT with respect to Report Number 13-2024 (Finance), we recommend the Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2023, be approved as recommended by the Executive Committee;

AND THAT the Sick Pay Plan Allowance Reserve Fund be closed."

**CARRIED**

**9.2 Nurse Practitioner Funding**

Report Number 10-2024 (Street Outreach Program) was brought forward, relative to providing the Board of Health with recommendations for approval of funding for the Primary Care Nurse Practitioner Program for 2024-29.

**Resolution No. 43-2024**

**Moved By:** K. Etreni

**Seconded By:** J. McPherson

"THAT with respect to Report No. 10 – 2024 (Street Outreach Program), we recommend that the Board of Health accept the yearly funding of \$165,453 for the 2024–2029 funding years (April 1, 2024 to March 31, 2029) for the Primary Care Nurse Practitioner Program;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required."

**CARRIED**

**9.3 HIV Anonymous Testing Program Budget 2024 -2025**

Report Number 09-2024 (Sexual Health and Harm Reduction) was presented, relative to providing the Board of Health with the proposed HIV Anonymous Testing Program Budget from the HIV and Hepatitis C Programs of the Ministry of Health.

**Resolution No. 44-2024**

**Moved By:** T. Wheeler

**Seconded By:** C. Olsen

"THAT with respect to Report No 09-2024 (Sexual Health and Harm Reduction), we recommend approval of the 100% funding for the HIV Anonymous Testing Program totaling \$63,271 for the period of April 1, 2024 to March 31, 2025;

AND THAT The Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required."

**CARRIED**

**9.4 Shared Library Services Program Budget**

Report No. 14-2024 (Foundational Standards) was presented, relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2024 to March 31, 2025.

**Resolution No. 45-2024**

**Moved By:** T. Wheeler

**Seconded By:** C. Olsen

"THAT with respect to Report No. 14-2024 (Foundational Standards), we recommend approval of \$109,910 in 100% funding from the Ontario Agency for Health Protection and Promotion for the purpose of continuing the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit for the period of April 1, 2024 to March 31, 2025;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the funding process, as required."

**CARRIED**

**9.5 2024 Public Health Funding and Accountability Agreement**

Report No. 15-2024 (Finance) was presented, relative to providing the Board of Health with information on additional funding allocations approved by the Ministry of Health and containing a resolution relative to the above noted.

Resolution No. 46-2024

**Moved By:** C. Olsen

**Seconded By:** T. Wheeler

"THAT with respect to Report No. 15-2024 (Finance) we recommend that effective January 1, 2023, the updated Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting up to an additional \$171,500 in one-time funding for the 2023-24 funding year to support the provision of public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required."

**CARRIED**

**9.6 Voluntary Merger Assessment**

Resolution No. 47-2024

**Moved By:** K. Etreni

**Seconded By:** G. Arnold

WHEREAS the Boards of Health for the Thunder Bay District Health Unit (TBDHU) and Northwestern Health Unit (NWHU) each passed resolutions in November 2023 to embark on a joint RFP process to engage a consultant to assess and report on considerations and implications of a merger of the public health units in Northwestern Ontario, and

WHEREAS the Thunder Bay District Board designated the Chair and Vice-Chair of the Board to work with the MOH/CEO and Director of Corporate Services to lead this work on behalf of the Thunder Bay District Board, and,

WHEREAS a Voluntary Merger Assessment Committee with TBDHU and NWHU representatives was convened and this Committee undertook the process for the selection of a consultant and supported the work of the consultant and a final report has now been completed, and,

WHEREAS the Board has received the final report from the

consultant and received additional information from the MOH/CEO and Director of Corporate Services and the Board has had opportunity to discuss with the consultant and with Administration at a Special meeting of the Board in the morning of April 17, 2024,

THEREFORE BE IT RESOLVED:

THAT the Thunder Bay District Board of Health does not agree to a merger between TBDHU and NWHU, and,

THAT the MOH/CEO be directed to not proceed with negotiation with NWHU to complete a Voluntary Merger Business Case for submission to the Ministry; and,

THAT the MOH/CEO communicate this to key stakeholders including the Ministry; and,

THAT the Board directs the MOH/CEO to report back to the Board on this matter at future meetings, as may be appropriate.

**CARRIED**

## **9.7 Strategic Plan**

Ms. D. Wilson (Communications and Strategic Initiatives) presented Report No. 17-2024 containing a resolution requesting Board approval of the updated Thunder Bay District Health Unit Strategic Plan, and provided a presentation to the Board of Health.

Resolution No. 48-2024

**Moved By:** J. Moffat

**Seconded By:** C. Olsen

THAT with respect to Report No. 17-2024 (Communications and Strategic Initiatives), we recommend that the Thunder Bay District Health Unit Strategic Plan 2024-2027 be approved as presented.

**CARRIED**

## **10. COMMUNICATIONS FOR INFORMATION**

### **10.1 Procurement Practices Report**

Mr. D. Hrychuk (Director, Corporate Services) presented Report Number 16-2024 (Finance) relative to providing the Board of Health with an update

on the procurement policy and practices of the Thunder Bay District Health Unit, for information.

**10.2 2023 Legal Expenditures**

Mr. D. Hrychuk (Director, Corporate Services) presented Report Number 11-2024 (Finance) relative to providing the Board of Health with the review of legal fees incurred in 2023, for information.

**10.3 2023 Board of Health Expenses**

Mr. D. Hrychuk (Director, Corporate Services) presented Report No. 12-2024 (MOH/CEO Office), dated April 17, 2024, relative to providing the Board of Health with information on its expenses incurred in 2023, for information.

**10.4 MOH/CEO Performance Evaluation**

TBDHU Board Chair, Mr. Don Smith, advised the Board that the annual MOH/CEO Performance Evaluation is underway and is expected to conclude in September 2024. An update will be provided at that time.

**11. NEXT MEETING**

The next regularly scheduled meeting will be held on May 15, 2024.

**12. ADJOURNMENT**

Resolution No. 48-2024

**Moved By:** C. Olsen

**Seconded By:** J. Moffat

"THAT the Board of Health meeting held on April 17, 2024, be adjourned at 1:37 p.m."

**CARRIED**



Thunder Bay

# Northwestern Ontario health units vote to reject proposed merger

The Thunder Bay and Northwestern boards of health voted unanimously to end merger talks

CBC News · Posted: Apr 18, 2024 7:16 PM EDT | Last Updated: April 18



Dr. Janet DeMille is Thunder Bay district's medical officer of health. A committee exploring a possible merger of the Thunder Bay and Northwestern Health Units found that it may be more efficient for all of the northwest to share one medical officer of health and one CAO. However, those benefits would be outweighed

by other challenges related to geography and service provision, according to the chair of the Thunder Bay District Health Unit. (Thunder Bay District Health Unit YouTube)

The boards of health of the Thunder Bay district and Northwestern health units have announced that they will not move forward with negotiations to voluntarily merge the two organizations.

The Thunder Bay District Board of Health unanimously passed a resolution on Wednesday rejecting a merger.

The Northwestern Health Unit's board did the same on Monday.

One of the biggest reasons for rejecting a merger was geography, said Don Smith, the chair of the Thunder Bay health unit.

"The government tends to not realize the geography in northwestern Ontario," Smith told CBC.

## **'Your service quality is going to be compromised'**

"If merger was pushed ahead, you'd have an area from Manitouwadge basically to the Manitoba border. It's not sustainable. ... Your service quality is going to be compromised."

A merger would result in a single entity serving around 35 municipalities plus First Nations, he added.

"How big is your board going to be?" he asked.

The merger discussions were triggered last year by the Ontario Ministry of Health's Strengthening Public Health Strategy, which calls for encouraging voluntary mergers as one of its three pillars.

The two northwestern Ontario health units subsequently struck a merger committee and hired a consultant to determine the feasibility of joining the organizations, Smith explained.



Dr. Kit Young Hoon is the medical officer of health for the Northwestern Health Unit. She said a merged health unit would still need to provide different programming to meet the needs of different communities. (Submitted by Lindsay Koch)

"The report basically suggested that we would be wiser to stay independent," he said.

In addition to concerns about geography and service standards, there were also financial implications involved in merging, Smith said.

The levies paid by municipalities to support the health units differ considerably between the two organizations, and Thunder Bay would see its levy rise by around 30 per cent under a merger scenario.

What's more, the organizations don't offer the same programming in the same ways, said Dr. Kit Young Hoon, the medical officer of health for the Northwestern Health Unit.

## **Time zones, recruiting could be a challenge**

"A merged entity would still need to have different programming to meet the needs of communities," she said in a news release issued Wednesday.

The Northwestern Health Unit feared that merging could make it harder to recruit service providers into smaller communities, said Chief Executive Officer Marilyn Herbacz.

"If you had a choice to work in Thunder Bay, where you have access to more support services, shopping, wellness-type things, you may choose to go there rather than work in Emo, Rainy River — those kind of centres, she said.

Even working across two different time zones would pose a challenge, she added.

## **Some potential benefits to merger**

The health units did identify some possible benefits to a merger, such as the potential for more resources for program delivery and the potential to standardize systems between the two bodies, Herbacz said.

There were also potential savings involved in having a single CAO and a single medical officer of health, Smith explained.

However, he said, any benefits were overshadowed by the potential down-sides.

Even merging IT and human resources departments would require a costly process of adopting uniform systems, Herbacz added.

The health units already partner with each other and share resources where it makes sense, she said, notably on case and contact management of the variety that occurred in the early days of the COVID-19 pandemic.

Smith said he hopes this week's votes put an end to any talk of merging the two health units, but he's not certain they will.

"Minister Jones, when I met with her at [the Rural Ontario Municipal Association conference], assured me that this was not going to be a forced merger," he said.

"And yet some of her bureaucrats tended to make us feel like, you know, it may be so. There's a mixed message we are getting from the government on that as well."

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**Ministry of Transportation**  
Northwestern Region  
615 South James Street  
3rd Floor  
Thunder Bay, Ontario  
P7E 6P6  
Tel: 705-492-3176  
Fax: 807-473-2168

**Ministère des Transports**  
Région du Nord-Ouest  
615, rue James Sud  
3e étage  
Thunder Bay, Ontario  
P7E 6P6  
Tél: 705-492-3176  
Télé: 807-473-2168



May 16, 2024

**Attn:** Mark Figliomeni  
Red Rock Township  
[cao@redrocktownship.com](mailto:cao@redrocktownship.com)

**RE: Highway 628 and Highway 11/17 Preliminary Design  
GWP 6628-16-00**

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The Ministry of Transportation Ontario (MTO) is wrapping up a Preliminary Design Study to resurface Highway 628 0.55 km east of Highway 11/17 easterly for 6.82 km and to resurface Highway 11/17 at 1<sup>st</sup> Street in Nipigon westerly for 2.83 km.

Prior to initiating the Detail Design, the MTO would like to confirm if there are any plans for the community or business that could potentially increase commercial truck traffic on Highway 628.

A response by May 31, 2024, would be greatly appreciated. I can be reached via email at [Justin.Green2@ontario.ca](mailto:Justin.Green2@ontario.ca).

Sincerely,

A handwritten signature in black ink that reads "Justin Green".

Justin Green  
Engineering Associate, Project Delivery Section Northwest

**Attached:** Location Map

**Cc:** Joel Richard, Stakeholder Relations Advisor [Joel.Richard@ontario.ca](mailto:Joel.Richard@ontario.ca)  
Whitney Odahl, Municipal Secretary [admin@redrocktownship.com](mailto:admin@redrocktownship.com)



Meeting Minutes  
General Meeting  
Tuesday, April 16<sup>th</sup>, 2024  
ZOOM Online  
ID# 821 9588 6447 password #418902

**Present:** Levina Collins; Chair, Doris Shewchuk, Alan Aubut; Ahmad Ghayeni  
**Absent:** Laura Lynch; Treasurer, Marvin Broughton, Bonnie Broughton  
**Recording Secretary:** Marci Watson

1. Call to order at 7:05 pm (EST)

2. Agenda

a) Modification: Add to New Business: Proposals, Alan Aubut  
Approval of Agenda

3. Approval of Previous March's Minutes

**MOTION: To approve minutes from March's meeting**

**Moved by: Alan Aubut**

**2<sup>nd</sup> by: Doris Shewchuk**

**CARRIED**

4. Financials

- Received a letter from Laura Lynch, Treasurer Account Balance \$725.51
- Treasurer's Report is attached and have been distributed to Executives
- Lisa Lacoste; Events Coordinator has been paid her first \$1,000 with remainder to be paid at the end

5. General Discussion

- Levina Collins have not met with our IT man yet; Levina Collins and Marci W. have been very busy with Grants but will make arrangements within the next few days.
- Doris Shewchuk spoken with the Chrome Domes they charge \$200 per person; too much. Another group will have to be found.
- MAT (Municipal Accommodation Tax. Debate emerged around the Tax but then Alan Aubut stated it has been passed.
- Levina Collins asked if Alan Aubut would be Master of Ceremony, he accepted.
- Al Creswell cannot speak at awards but now the Guest Speaker will be Marlo Sobush from Red Rock presenting on First Nations relations and the Theme is "Working Together As One ."

## 6. Members/New Business

Proposal, Alan Aubut: Team Intelligence Workshop Proposal. Suggested to the Chamber. Leo Ojala proposed for a workshop on team intelligence and problem solving. The Chamber suggested to hold the Workshop on a Saturday in June, before the Awards Night on June 6, at 10-2pm at the Legion in the small room. Doris Shewchuk will run it by the Legion. Alan Aubut will check with Leo Ojala to see if date is good and how many people he can accommodate. Having it before the Awards is a good idea and tickets can be sold there for the Workshop. Alan Aubut will ask Leo Ojala to present a poster for the event. Alan Aubut will present all to Leo Ojala.

-New Member is The National Hearing Conservation has about 24 members and have become a Chamber Member but won't have a vote.

- Canadian Tire has donated \$250 plus \$750 in prizes for the Penny Auction.

-

## 7. Decision of Next Meeting Date

**Tuesday, April 30<sup>th</sup>, 2024 at 7 p.m. on-line ZOOM**

## 8. Adjournment motioned by: Marvin Broughton at **8:04 pm (EST)**





**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 07/2024  
OF**

**THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** April 18, 2024

**TIME OF MEETING:** 10:16 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Brian Hamilton

**PRESENT:**

Albert Aiello  
Anne-Marie Bourgeault  
Meghan Chomut  
Kasey Etrene  
Nancy Gladun  
Brian Hamilton  
Greg Johnson  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Jim Vezina

**OFFICIALS:**

Bill Bradica, Chief Administrative Officer  
Georgina Daniels, Director, Corporate Services Division  
Ken Ranta, Director, Integrated Social Services Division  
Tafadzwa Mukubvu, Manager, Finance  
Shari Mackenzie, Manager, Human Resources  
Marty Farough, Manager, Infrastructure & Assets Management  
Aaron Park, Manager, Housing & Homelessness Programs  
Carole Lem, Communications & Engagement Officer  
Larissa Jones, Communications Assistant  
Glenda Flank, Recording Secretary

**GUESTS:**

**REGRETS:**

Ken Boshcoff  
Mark Thibert

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/26

Moved by: Greg Johnsen  
Seconded by: Jim Vezina

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for April 18, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 05/2024 (Regular Session) and Meeting No. 06/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 21, 2024, were presented for confirmation.

Resolution No. 24/27

Moved by: Albert Aiello  
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 05/2024 (Regular Session) and Meeting No. 06/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 21, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information of which a council, board, committee or other body may hold a closed meeting under another statute regarding the Development of Transitional and Supportive Housing under the Homelessness Prevention Program, relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Capital Carryforward report, and relative to identifiable individuals including members of Administration regarding the Chief Administration Officer Hiring Committee update.

Resolution No. 24/28

Moved by: Nancy Gladun  
Seconded by: Dominic Pasqualino

THAT The District of Thunder Bay Social Services Administration Board adjourn to a closed meeting relative to receipt of information of which a council, board, committee or other body may hold a closed meeting under another statute regarding the Development of Transitional and Supportive Housing under the Homelessness Prevention Program, relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Capital Carryforward report, and relative to identifiable individuals including members of Administration regarding the Chief Administration Officer Hiring Committee update.

CARRIED

At 10:31 a.m. the meeting reconvened with all members of Administration and all Board Members in attendance.

REPORTS OF ADMINISTRATION

Report No. 2024CS-01, (Integrated Social Services Division) was presented to the Board in Closed Session providing information regarding external interest in the development of transitional and supportive housing and recommendations to engage in development opportunities.

On consensus the following resolution was presented in Regular Session

Resolution No. 24/29

Moved by: Elaine Mannisto  
Seconded by: Kasey Etreni

THAT with respect to Report No. 2024CS-01 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, direct Administration to proceed as directed in Closed Session.

CARRIED

Carryforward of Capital Projects

Report No. 2024-14 (Corporate Services Division) was presented to the Board providing the list of budgeted capital projects that the Chief Administrative Officer has approved to be carried forward and completed in 2024 for the Board's information.

Georgina Daniels, Director, Corporate Services Division provided a brief overview and responded to questions.

At 10:37 a.m. Marty Farough, Manager, Infrastructure and Assets Management left the meeting.

**2023 Fourth Quarter Financial Report and  
Program Levy Operating Position**

Report No. 2024-15 (Corporate Services Division) was presented to the Board providing the 2023 Fourth Quarter Financial Report and Administration's program levy operating position.

Georgina Daniels, Director Corporate Services Division provided a brief overview and responded to questions.

Bill Bradica, CAO provided further information and responded to questions.

Ken Ranta, Director, Integrated Social Services provided clarification and responded to questions.

**Resolution No. 24/30**

Moved by: Albert Aiello  
Seconded by: Anne-Marie Bourgeault

THAT with respect to Report No. 2024-15 we, The District of Thunder Bay Social Services Administration Board, approve actual income earned on unrestricted funds, in excess of \$615,300, be transferred to the Levy Stabilization Reserve Fund.

**CARRIED**

**2023 Investment Portfolio Performance**

Report No. 2024-16 (Corporate Services Division) was presented to the Board providing information relative to the performance of the Board's investment portfolio for the 2023 year.

2024/25 Canada Ontario Community  
Housing Initiative Update

Report No. 2024-17 (Integrated Social Services Division) was presented to the Board providing information related to the TBDSSAB 2024/25 Canada Ontario Community Housing Initiative, Ontario Priorities Housing Initiative and Canada Ontario Housing Benefit funding allocations and Administration's recommendation.

Bill Bradica, CAO provided an overview and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided clarification and responded to questions.

Bill Bradica, CAO provided further information.

**Resolution No. 24/31**

Moved by: Albert Aiello  
Seconded by: Anne-Marie Bourgeault

**THAT with respect to Report No. 2024-17 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve Option 2, specifically that the Community Housing Reserve Fund be accessed to support capital repair projects previously funded under the Canada Ontario Community Housing Initiative for the identified not-for-profit Community Housing providers, not to exceed \$716,100;**

**AND THAT up to \$20,000 be funded from the Housing Portfolio Reserve Fund to support the TBDSSAB capital project previously funded under the Canada Ontario Community Housing Initiative;**

**AND THAT the Levy Stabilization Reserve Fund be accessed up to \$1,015,000 to address the Rent Supplement funds previously provided under the Canada Ontario Community Housing Initiative for the Urban Native Housing units;**

**AND THAT the Board continue to advocate to the federal government to reinstate funding to Ontario under the National Housing Strategy.**

**CARRIED**

Homelessness Prevention Program  
Investment Plan 2024-25

Report No. 2024-18 (Integrated Social Services Division) was presented to the Board providing information regarding the Ministry of Municipal Affairs and Housing Homelessness Prevention Program and providing the 2024/25 Investment Plan.

Bill Bradica, CAO provided a brief overview and responded to questions.

Ken Ranta, Director, Integrated Social Services Division outlined the process for approving projects for funding and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided further information.

Bill Bradica, CAO provided clarification and responded to questions.

On consensus, Administration to provide an update to the Board in Closed Session regarding proposed projects for funding.

**Resolution No. 24/32**

Moved by: Greg Johnsen  
Seconded by: Kasey Etrene

THAT with respect to Report No. 2024-18 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the Homelessness Prevention Program Investment Plan for 2024-25 as presented and authorize the Chief Administrative Officer to submit the plan to the Ministry of Municipal Affairs and Housing;

AND THAT the Board authorizes the Chief Administrative Officer to execute any Agreements and other documents related thereto;

AND THAT any necessary By-law be presented to the Board for consideration.

**CARRIED**

**TBDSSAB 2023 Annual Report**

Memorandum from William Bradica, CAO, (Chief Administrative Officer Division) dated April 4, 2024 was presented to the Board providing the 2023 Annual Report.

**Resolution No. 24/33**

Moved by: Kasey Etrene  
Seconded by: Nancy Gladun

THAT with respect the memorandum dated April 4, 2024 from William Bradica, Chief Administrative Officer, we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the 2023 Annual Report, as presented;

AND THAT the 2023 Annual Report be posted to the TBDSSAB website,  
and a notification sent to partners and stakeholders.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, May 16, 2023 at 10:00 a.m., in the 3<sup>rd</sup> Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/34

Moved by: Greg Johnsen  
Seconded by: Albert Aiello

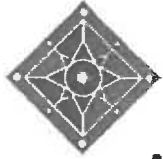
THAT the Board Meeting No. 07/2024 of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, be adjourned at 11:40 a.m.

CARRIED

Chair



  
Chief Administrative Officer



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 08/2024  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** April 18, 2024

**TIME OF MEETING:** 10:21 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Brian Hamilton

**PRESENT:**

Albert Aiello  
Anne Marie Bourgeault  
Meghan Chomut  
Kasey Etreni  
Nancy Gladun  
Brian Hamilton  
Greg Johnson  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Jim Vezina

**OFFICIALS:**

Bill Bradica, Chief Administrative Officer  
Georgina Daniels, Director, Corporate Services Division  
Ken Ranta, Director, Integrated Social Services Division  
Tafadzwa Mukubvu, Manager, Finance  
Marty Farough, Manager, Infrastructure & Assets  
Management  
Aaron Park, Manager, Housing & Homelessness Programs  
Larissa Jones, Communications Assistant  
Glenda Flank, Recording Secretary

**GUESTS:**

**REGRETS:**

Ken Boshcoff  
Mark Thibert

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

**DISCLOSURES OF INTEREST**

None.



At 10:21 a.m. Aaron Park, Manager, Housing & Homelessness Programs and Marty Farough, Manager, Infrastructure and Assets Management joined the meeting.

### REPORTS OF ADMINISTRATION

#### Development of Transitional and Supportive Housing - Homelessness Prevention Program

Report No. 2024CS-01, (Integrated Social Services Division) was presented to the Board providing information regarding external interest in the development of transitional and supportive housing and recommendations to engage in development opportunities, for consideration in Regular Session.

Bill Bradica, CAO provided a brief background of the funding and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

At 10:23 a.m. Aaron Park, Manager, Housing & Homelessness Programs left the meeting.

#### Carryforward of Capital Projects

Memorandum from Georgina Daniels, Director, Corporate Services Division dated April 4, 2024 was presented to the Board providing the confidential attachment to Report No. 2024-14.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Marty Farough, Manager, Infrastructure and Assets Management responded to questions.

At 10:28 a.m. Ken Ranta, Director, Integrated Social Services, Georgina Daniels, Director, Corporate Services, Tafadzwa Mukubvu, Manager, Finance, Aaron Park, Manager, Housing & Homelessness Programs and Marty Farough, Manager, Infrastructure and Assets Management left the meeting.

#### Chief Administrative Officer Hiring Committee

Verbal update was provided by Jim Moffat, Committee Chair, CAO Hiring Committee regarding the next steps in the hiring process of the new Chief Executive Officer.

ADJOURNMENT

Resolution No. 24/CS04

Moved by: Elaine Mannisto  
Seconded by: Dominic Pasqualino

THAT the Board (Closed Session) Meeting No. 08/2024 of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, be adjourned at 10:31 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED



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Chair



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Chief Administrative Officer

Date: April 9, 2024

at Red Rock Public Library and via Zoom

Present: A. Lockwood, J. Boudreau, M. Young, D. Maidment, M. Smith

Remotely present: none

Regrets: C. Hendricken

Secretary: N. Carrier

### **CALL TO ORDER**

5:03 pm, A. Lockwood, Chairperson

### **LAND RECOGNITION**

“THE RED ROCK PUBLIC LIBRARY BOARD HEREBY ACKNOWLEDGE THAT WE ARE ON THE TRADITIONAL TERRITORY OF THE ROBINSON-SUPERIOR TREATY AND THAT THE LAND WE GATHER ON IS HOME TO THE RED ROCK INDIAN BAND, THE ANISHNAABEK AND THE METIS PEOPLE.”

### **APPROVAL OF AGENDA**

Motion 15

Moved by M. Young, seconded by A. Lockwood, and carried:

That the Board of the Red Rock Public Library approves the agenda of the April 9, 2024 meeting as presented and amended.

### **CONFLICT OF PECUNIARY INTEREST DISCLOSURES**

- none declared

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Motion 16

Moved by J. Boudreau, seconded by A. Lockwood, and carried:

That the Board approves the minutes of the last regular board meeting of March 19, 2024.

### **BUSINESS ARISING**

- none

### **CORRESPONDENCE [AND COMMUNICATION]**

- FOPL Update (email March 6th, 2024), including OLA & FOPL letter to Minister of Public and Business  
-Board discussed the letter outlining the pilot project of Service Ontario outlets within Libraries.

### **CHAIRPERSON'S REMARKS**

- A. Lockwood, Chairperson, plans to virtually attend the OLS Board Assembly Meeting on April 24th 2024, 530-7PM ET

### **STATEMENT OF OPERATIONS**

### **CHEQUE REGISTER(S)**

Motion 17

Moved by M. Smith, seconded by M. Young, and carried:

That the Board approves payment of accounts on cheques 1207 – 1210, and manual cheque #45, for the amount of \$8,691.49 and dated April 8, 2024.

### **CEO REPORT**

- Detail on library operations including circulation, programming and service statistics for the month of March 2024.

### **STRATEGIC PLAN, PROGRESS AND MONITORING**

- Past meeting on March 20th at 10 am to discuss Values.
- Upcoming meeting on Wednesday, April 17, 2024 from 10am-12pm to discuss Strategic Priorities.

### **OTHER BUSINESS and COMMITTEE REPORTS**

- VOLT update - 18 April 2024, 2:00PM - 3:00PM virtual workshop  
CEO will be attending the workshop in order to learn more about the toolkit.

VOLT (Valuing Ontario Libraries Toolkit) was created in collaboration with Ontario Library Services and partners. The toolkit provides spreadsheets with formulas and reporting guides for developing a social return on investment financial document to be shared with Board and Council. CEO has been inputting 2023 library stats since the launch, in January of 2024.

- RRPL Internet Services and Technology Policy (draft)  
CEO presented a draft copy of the updated policy to Board for input.  
Board discussed and suggested edits to be brought to next Board meeting, in the form of a finalized policy.

**DATE AND TIME OF NEXT MEETING**

Tuesday May 14, 2024 at 5:00 p.m. in the library meeting room and via Zoom

**ADJOURNMENT**

Motion 18.

Moved by M. Smith, seconded by D. Maidment, and carried:

That the Board meeting be adjourned at 6:00 p.m.

**The Corporation of the Township of Red Rock  
Community Development Office Report**

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**Date:** May 21, 2024  
**To:** Mayor and Council  
**Subject:** Community Development Office Council Report  
**Submitted by:** Ashley Davis, Community Development Officer

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**BACKGROUND:**

**April 13 – May 15, 2024**

**DISCUSSION:**

**This report is for information only and provides Council with an update on the activities within the office of Community Development Officer.**

**Please feel free to ask any questions that you may have.**

**SUMMARY OF ACTIVITY:**

- 1) FCM Green Municipal Fund – Community Building Retrofit Program – GHG Reduction Pathway Feasibility Study – application submitted.
- 2) Working with various arborists and tree management companies to obtain quotes for conducting tree assessments and develop a plan for maintenance or removal and provide recommendations for new trees (location, timing and species).
- 3) Community Interpretation Plan – Visual Image Guidelines currently being reviewed, with next stage of entire Community Interpretation Plan.
- 4) ICIP Culture – Recreation Centre Rehabilitation Project –Continuing work the JML Engineering and RML Contracting for project implementation. Construction underway.
- 5) NORDS – Bridge 1 Repair – Managing budget, project documents and reporting to funders.
- 6) Joint Community Safety and Wellbeing Plan – continuing to work with community partners to hold the next meeting to discuss implementation.
- 7) Working with the SGDSB team on the enhancements to Frost Street in front of the high school
- 8) Waterfront Development Technical Design Report – working on funding application and RFP development.
- 9) Tourism Growth Fund – working on an application and RFP development for a Dock Inspection Report to cover dock repairs and upgrades – continuous intake

- 10) Planning for the Paju Mountain Run –looking for volunteers and donations for prizes. Registration to open by the end of April.
- 11) Starting Canada Day activity planning – looking for volunteers to help run or organize activities. Funding approved.
- 12) Continuing work with Energy Reporting Requirements
- 13) Continuing work on Asset Management requirements with PSD
- 14) Working with Superior Country in preparation for Cruise Ships for the 2024 season.
- 15) Attended regional trails meetings.
- 16) Strategic Plan Implementation – continuing to monitor progress and work on components.
- 17) Participating in webinars pertaining to professional development
- 18) Continuing with required reporting and claim submissions on all active projects
- 19) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.
- 20) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the Township has the required data or reports demonstrating need for projects)
- 21) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.

### **MONITORING SITUATIONS:**

- 1) Ontario Trillium Foundation Capital Stream application – Gymnasium Floor –100% funded – application submitted

### **DIRECTION / DISCUSSION / UPDATES:**

- 1) Tree Assessment

3 responses were received from various arborist and tree companies in the area, 2 of which met all of the required items included in the request for quote breakdown. Staff had internal discussions regarding the quotes which were based on:

The Tree Assessment and Maintenance Plan includes:

- A tree inventory cataloguing trees on municipal property which includes species, location, size and health status;
- Hazard assessment to identify current and potential risks such as disease, structural weaknesses, and/or proximity to infrastructure;
- Recommended action plan based on the assessment including: targeting pruning, tree removal or structural support to mitigate hazards and ensure the safety and longevity of urban greenery.

- Digital copies to documents to continue monitoring and follow recommended actions in the maintenance plan.

Quotes were as follows:

Tree and Tractor	\$9,600.00 + HST = \$10, 848.00
Rutter Urban Forestry	\$16,000.00 + HST = \$18,080.00

At this time, the preferred quote came from **Tree and Tractor** of Thunder Bay, to complete consulting services for the development of a Tree Assessment and Maintenance Plan for the Township of Red Rock Tree Canopy in the amount of **\$9,600.00 + HST** for a total of **\$10,848.00**.

An official recommendation will be brought to Council and the next meeting. Direction can be taken at this time, however a resolution will take place at the next meeting to approve the recommendation.

- 2) SUNORA – requesting use of shelter near the Interpretive Centre and Marina, use of a BBQ, and free showers for sailors for July 29<sup>th</sup> to 31<sup>st</sup>.

**ATTACHMENTS:**

- 1) Letter of Request from SUNORA

Ashley Davis  
Submitted by

Mark Figliomeni  
Approved by:





**SUNORA – Superior Sailing**

Thunder Bay Yacht Club  
Box 29136  
Thunder Bay ON, Canada  
P7B 6P9  
Attn: Ashley Davis  
[Cdo@redrocktownship.com](mailto:Cdo@redrocktownship.com)

Friday, May 3<sup>rd</sup>, 2024

To the Township of Red Rock,  
42 Salls Str.  
Red Rock , P0T2P0

Dear Friends,

The 27<sup>th</sup> annual sailing regatta SUNORA, will moor at the Red Rock marina on Monday, July 29, 2024. It is expected that the fleet will consists of some 10 sailing boats. Red Rock is the turning point for this weeklong race, and we access the marina to refuel and pump-out.

We have always enjoyed the utmost hospitality from the staff at the marina and the information centre. We are grateful and thank you for that.

As in previous years, we'd like to host a potluck bbq for the participants on Monday evening. We'd like the use of the gazebo and would appreciate if a BBQ could be loaned to us for that evening.

And, if possible, we would like to have the shower charges dropped for the sailors.

Tuesday, July 30 is a layover day , ( sometimes a crew change, restocking supplies etc) and a banquet is held at the Lodge.

On Wednesday, July 31, the fleet will set off for the return to Prince Arthur's Landing. (Sunday, August 4, '24).

We look forward to a favourable response to this request.

Please send your answer to Rob van Wyck, Sunora Commodore, email [rvanwyck@tbaytel.net](mailto:rvanwyck@tbaytel.net) ,

Sincerely

Pyteke Blaauw, committee member

[blaauw.pyteke@gmail.com](mailto:blaauw.pyteke@gmail.com)

tel 807-629-2279

cc. Rob van Wyck

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** May 21<sup>st</sup>, 2024  
**To:** Mayor and Council  
**Subject:** CAO/Clerk/Treasurer Activity Report  
**Submitted by:** Mark Figliomeni – CAO/Clerk/Treasurer

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**BACKGROUND:**

May 7<sup>th</sup>, 2024 – May 21<sup>st</sup>, 2024

**DISCUSSION:**

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

**SUMMARY OF ACTIVITY:**

Bi-Weekly Internal Staff / Team Meetings / Discussions.  
Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders.  
Township of Red Rock project meetings – Ashley Davis – CDO & Stakeholders.  
Weekly meetings & discussions – Trevor Appelkvist – PW Leadhand.  
Meetings with Township Legal.  
Attended Quad Council Meeting – Nipigon – May 13<sup>th</sup>, 2024

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

**ATTACHMENTS:**

N/A

**MONITORING SITUATIONS:**

\*Continue to set internal policies and procedures based on overall best practice within the Municipal Act.

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**DIRECTION / DISCUSSION / UPDATES:**

- NWMO – Display Unit - Scheduled Date – September 13<sup>th</sup>, 2024
- AMO Conference – August 18<sup>th</sup>- 21<sup>st</sup>, 2024 – Ottawa.
- Rock Tech Lithium – Community Engagement in Red Rock.
- Town Hall Dates – July 2024 ( 9<sup>th</sup> or 10<sup>th</sup> or 23<sup>rd</sup> or 24<sup>th</sup>)
- Community Partnerships – Councillor Muir – Rocktoberfest.
- Old Vault Building – Demolition Options / Discussion
- Ontario Volunteer Service Awards/Township of Red Rock – Ceremony June 3<sup>rd</sup>, 2024.
- \*(Shirely Jean / 25 Years)
- \*(Ashley Davis / 20 Years)
- \*(Gord Muir / 10 Years)

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** May 21<sup>st</sup>, 2024  
**To:** Mayor and Council  
**Subject:** Office Hours – Township of Red Rock  
**Submitted by:** Mark Figliomeni – CAO/Clerk/Treasurer

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**RECOMMENDATION:**

That the office hours (Open to the Public) for the Township will be 8:30 AM – 12:30 PM & 1:30 PM – 4:30 PM moving forward as a permanent change in operations.

This will have the office closed to the public between 12:30 PM – 1:30 PM.

**BACKGROUND:**

Due to staffing shortages this change as shown in the recommendation was put into effect for a period of time to accommodate all of staff during this period.

The previous hours prior to this change were 8:30 AM – 4:30 PM inclusive (Open to the Public).

The benefit that was discovered during this period has had an essential impact on internal operations and allowed for proper meeting schedules and discussions along with general follow-up on personal tasks. It has also had no formal impact on operations in a negative way and/or any comment from the public in a negative form.

This change in operations will not see any addition or deletion of any hours worked by any employees at this time.

**DISCUSSION:**

Further update from the CAO – If Required.

**FINANCIAL IMPACT:**

None

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** May 21<sup>st</sup>, 2024  
**To:** Mayor and Council  
**Subject:** Tax Reduction – Commercial/Industrial Vacant & Excess Land  
**Submitted by:** Mark Figliomeni – CAO/Clerk/Treasurer

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**RECOMMENDATION:**

To eliminate the 30% tax reductions applied to the Commercial and Industrial Vacant and Excess Land Subclasses.

**BACKGROUND:**

Historically this reduction has been passed by Council as part of the annual by-law to “Establish Tax Ratios and Reductions for Prescribed Property Subclasses” as part of the budgeting and tax billing processes.

**DISCUSSION:**

Further verbal discussion from the CAO as to impacts and process related to the 2024 Budget and future years.

**FINANCIAL IMPACT:**

This would allow the Municipality the ability to generate additional tax revenue on the vacant and excess land subclasses which in turn could help offset tax increases amongst all property subclasses.