

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 1,009th REGULAR MEETING ON JULY 15th, 2024 AT 6:30P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on June 17, 2024 (Item 1.3); and Paragraph 239(2)(c) (proposed or pending acquisition or disposition of land), regarding Item 1.4; and Paragraph 239(2)(b) (identifiable individuals) regarding Item 1.5; and Paragraph 239(2)(d) (labour relations or employee negotiations), regarding Item 1.6; and Paragraph 239(2)(f) (advice subject to solicitor-client privilege), regarding Item 1.7 RES
 - Item 1.2: Request/Receive Disclosures of Interest in Closed Session
 - Item 1.3: Minutes of the Closed Session portion of the Regular Council Meeting held June 17, 2024 RES
 - Item 1.4: Report on Acquisition/Disposition of Land
 - Item 1.5: Report on Identifiable Individual
 - Item 1.6: Report on Employee Negotiations
 - Item 1.7: Report on Legal Matters
 - Item 1.8: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Amendments to/Acceptance of Agenda RES
 - Item 3.4: Request/Receive Disclosures of Interest

4. Presentations or Deputations
 - Item 4.1: Superior Country – Cruise Report

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the June 17, 2024 Council Meeting (Open Session) RES

6. Correspondence
 - Item 6.1: Resolutions from other Municipalities RES
 - Item 6.2: TBDSSAB – May 16, 2024 Meeting Minutes (Open & Closed)
 - Item 6.3: TBDHU – May 15, 2024 Meeting Minutes
 - Item 6.4: SNCDSB – Before & After School Programs
 - Item 6.5: AMO – Policy Update RES
 - Item 6.6: Red Rock Fish & Game Club – Thank You
 - Item 6.7: AMO – Advocacy on Homelessness Encampments
 - Item 6.8: Chamber of Commerce – 2024 Chamber Awards
 - Item 6.9: Letter of Support – Northern Emergency Manager’s Delegation at AMO RES
 - Item 6.10: SEIU Healthcare – Purple Day Donations RES
 - Item 6.11: Chamber of Commerce – June 11, 2024 Meeting Minutes

7. Reports from Committees, Boards or Agencies
 - Item 7.1: Red Rock Public Library Board – May 14, 2024 Meeting Minutes RES
8. Reports from Administration
 - Item 8.1: Report from Community Development Officer RES
 - Item 8.2: Report on Administrative Activity RES
 - Item 8.3: Report on Councillor Vacancy Appointment RES
 - Item 8.4: Report on Café Proposal RES
9. By-laws
 - Item 9.1: By-law 2024-1366 – to enter into an agreement with CCBF RES
10. New Business
11. Unfinished Business
 - Item 11.1: EMS Consolidation
 - Item 11.2: OPP Detachment
 - Item 11.3: Red Rock Hockey
 - Item 11.4: MNR/Township of Red Rock Landfill Ownership
 - Item 11.5: BeerFest 2025
 - Item 11.6: Waterfront Alcohol By-law
12. Closed Session
13. Report from Closed Session
14. Confirming By-law (#2024-1367) RES
15. Adjournment



JUNE 2024

LAKE SUPERIOR NORTH SHORE CRUISESHIP REPORT

Prepared by



Contact: Suzanne Kukko, Lake Superior North Shore Tourism Coordinator
suzanne@superiorcountry.ca 807-889-0515

Background

In 2022, Tourism Thunder Bay welcomed expedition cruise ships for the first time in several years, while Silver Islet welcomed their first cruise ships ever.

The cruising experience was a positive one, and it became apparent to Superior Country that the cruise market had a potential to grow and move further up the north shore. It became clear that a plan needed to be developed to prepare communities and attractions for this exciting tourism market expansion.





Planning for Success

CONTACT: Suzanne Kozicki, Lake Superior North Shore Tourism Coordinator
Phone: 807-889-0515

- With funding from Parks Canada, Superior Country embarked on the development of a Lake Superior North Shore Cruise Ship Readiness Plan.
- The plan was completed in December 2022 and is intended to serve as a practical resource for attracting and hosting cruise ships in the Lake Superior North Shore region from Silver Islet to Marathon.
- The plan recommended that Superior Country be the entity to play the lead role in attracting and servicing cruise ships in the Lake Superior North Shore region.
- As part of the implementation of the plan, the Tourism Coordinator has facilitated coastal communities and organizations along the north shore to complete the process of attaining security clearance for international cruising, through Transport Canada.



Familiarization Tours

- In July of 2022, Superior Country assisted the Great Lakes Cruise Association in the facilitation of a north shore cruise familiarization tour for excursion planners from six cruise companies
- As a result of the tour, two of the participating cruise lines planned to return to the area – Hapag-Lloyd (2023-24) and Ponant (2024).
- In September of 2022 the Tourism Coordinator took a Viking representative on a tour of the north shore, resulting in the cruise line returning to the area in the 2023-25 seasons.
- Another water-based familiarization tour for planners from between four and six new cruise lines is being coordinated by Superior Country for spring/summer 2025.



LAKE SUPERIOR

NORTH SHORE INSIDE PASSAGE

Branding Kit

- Superior Country has completed the development of a branding kit for the Lake Superior North Shore Inside Passage.
- The kit includes a logo, and branding identity guide. Please find the identity guide attached to this report.





Promotion

- Superior Country has developed a marketing booklet in both French and English to promote the Lake Superior North Shore Inside Passage to cruise planners. Please find the booklet attached to this report.
- Full colour copies have been printed and have been distributed at cruise industry conferences in Miami and New England via Tourism Thunder Bay.
- Superior Country has written digital articles and developed/distributed media releases to bring local attention to the cruise market development along the north shore.





Building Excursions

- In the summer of 2023, Superior Country hosted two international cruise ship lines on the north shore, joining Friends of Battle Island in welcoming a total of 550 guests over five visits.
- In 2024, we will welcome three international cruise lines, for a total of eight visits.
- Guests will disembark at Battle Island, Silver Islet, Red Rock, Rossport and Terrace Bay.
- Superior Country is also booking on-ship interpretation/entertainment for two of the cruise lines.
- Superior Country works with local entertainers, culinary operators, food producers, outfitters and interpreters to provide quality land and on-water excursion offers to cruise planners.
- Cruise planners choose which excursions they want, and Superior Country makes them happen.



Industry Partnerships

- In 2023, Superior Country purchased a \$5,000 membership with the Great Lakes Cruise Association, on behalf of the north shore of Lake Superior.
- The GLCA oversees the on-water group familiarization tours, participates in networking events at industry conferences, promoting Great Lakes expedition cruising on a regular basis.
- Superior Country participates in the Great Lakes Cruise Coalition, a bi-national group that promotes expedition cruising in the Great Lakes on a number of levels.
- The GLCC is currently not a formal entity but continues to meet on a regular basis and promote cruising as it always has, without requiring payment of a membership fee.
- Through the GLCC, the Tourism Coordinator was introduced to a Pearl Seas Cruise planner to discuss the potential for their Pearl Mist ship to plan future visits to the north shore.
- Tourism Thunder Bay is a valuable partner in the promotion of the north shore to cruise ships.
- Paul Pepe, Tourism Manager, has distributed the north shore marketing booklets at Sea Trade (Miami) and the Cruise Canada New England Symposium.



Partnerships for Sustainability

- Superior Country receives no operating funding.
- Superior Country has developed a model where a 20% fee is charged on all excursions, and per head and security fees at north shore marinas that we work directly with.
- The fees assist Superior Country to sustain our efforts in developing experiences, coordinating logistics of excursions and marketing the Lake Superior North Shore Inside Passage.
- This model has worked well, as the cruise companies prefer to work with one point of contact for each region, and Superior Country has sufficient cash flow to pay out local businesses within two weeks. The cruise ships can take up to twelve weeks to pay out their invoices.

Please do not hesitate to contact Suzanne Kukko, Lake Superior North Shore Tourism Coordinator with any questions or for more information.

suzanne@superiorcountry.ca 807-889-0515



LAKE SUPERIOR

NORTH SHORE INSIDE PASSAGE



**VISUAL IDENTITY
GUIDE**

Logo

This logo can be used with either the primary or alternate versions. This will depend on the colours in each application. Notably, the primary logo should be used wherever possible.

The three-coloured logo versions must be used according to the colour specifications of the creative. To ensure maximum legibility, the one-colour or reversed logos can be used on light or dark coloured backgrounds when the colours of the original logo would cause visual confusion.

PRIMARY LOGO FULL COLOUR



MINIMUM LOGO SIZE

To ensure consistent legibility, the primary logo must not appear smaller than the indicated size.



PROTECTED SPACE

A minimum of clear space around the logo ensures legibility and the integrity of the visual identity. At a minimum, this surrounding area should be the width and height of the logo's cruise ship, but ideally as large as possible.

THREE COLOUR GREYSCALE



ONE COLOUR BLACK



THREE COLOUR REVERSED GREYSCALE



ONE COLOUR WHITE



THREE COLOUR REVERSED A



THREE COLOUR REVERSED B



Official Colours

The consistent use of the official colours is essential to the visual identity of your brand. In full colour applications, the logo must always appear with the official colours. Additionally, all corporate applications, both digitally and for print, should ensure these colours are always used.



PANTONE® NUMBERS	Blue 072C	2726C	7681C
CMYK EQUIVALENTS	C 100 M 98 Y 3 K 4	C 81 M 72 Y 0 K 0	C 30 M 19 Y 1 K 0
RGB EQUIVALENTS	R 9 G 13 B 153	R 61 G 82 B 210	R 177 G 192 B 225
HEX CODES	#0A0D99	#3D52D1	#B0BFEO

Typography

The official header and body font of Lake Superior North Shore Inside Passage is Josephin Sans. Consistent use of this font across all communication platforms projects a unified and consistent image of the organization. The font helps audiences recognize the brand identity and reinforces the desired style and overall look.

This font must be used for all materials produced through external suppliers and outside formal design facilities including all stationery, forms, and printed materials.

Headers & Subheadings

Josephin Sans Bold

ALL CAPS:
ABCDEFGHIJKLMNOPQRSTUVWXYZ

lowercase:
abcdefghijklmnopqrstuvwxyz

Numbers:
0123456789

Body

Josephin Sans Regular

ALL CAPS:
ABCDEFGHIJKLMNOPQRSTUVWXYZ

lowercase:
abcdefghijklmnopqrstuvwxyz

Numbers:
0123456789

AVAILABLE FOR DOWNLOAD HERE:

<https://fonts.google.com/specimen/josefin+Sans?query=jase>



LAKE SUPERIOR
NORTH SHORE INSIDE PASSAGE





LAKE SUPERIOR

NORTH SHORE INSIDE PASSAGE



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Superior Country is your one-stop shop for authentic guest excursions within the Lake Superior North Shore Inside Passage. Guests enjoy the region for its solitude, unique flora and fauna, Indigenous culture, and delicious local tastes, hosted by friendly people in a laid-back environment. Explore sheltered bays and isolated islands. Breathe the fresh aroma of pine and spruce. Learn about the rich history and culture of the land and its peoples.

Superior Country offers expedition cruise guests a variety of ways to experience the waters and communities on the largest freshwater lake in the world. Main land excursions, island exploration, on-water adventures and underwater discovery await guests cruising the Lake Superior North Shore Inside Passage.

Contact us for details and fees, or to customize any excursion.

Suzanne Kukko
North Shore Tourism Coordinator, Superior Country
Nipigon, Ontario

suzanne@superiorcountry.ca

807-889-0515

Cover Photo by Kenneth Storm Jr.





LAKE SUPERIOR NORTH SHORE INSIDE PASSAGE EXCURSIONS

All of the excursions listed below are available at each of our locations. Further excursions, unique to each community or island, are listed in the following pages.

INDIGENOUS CULTURE AND STORYTELLING

Guests will learn about the culture, language, and history of the Anishnaabe peoples, who have made this region their home since time immemorial.

PAINTING SUPERIOR

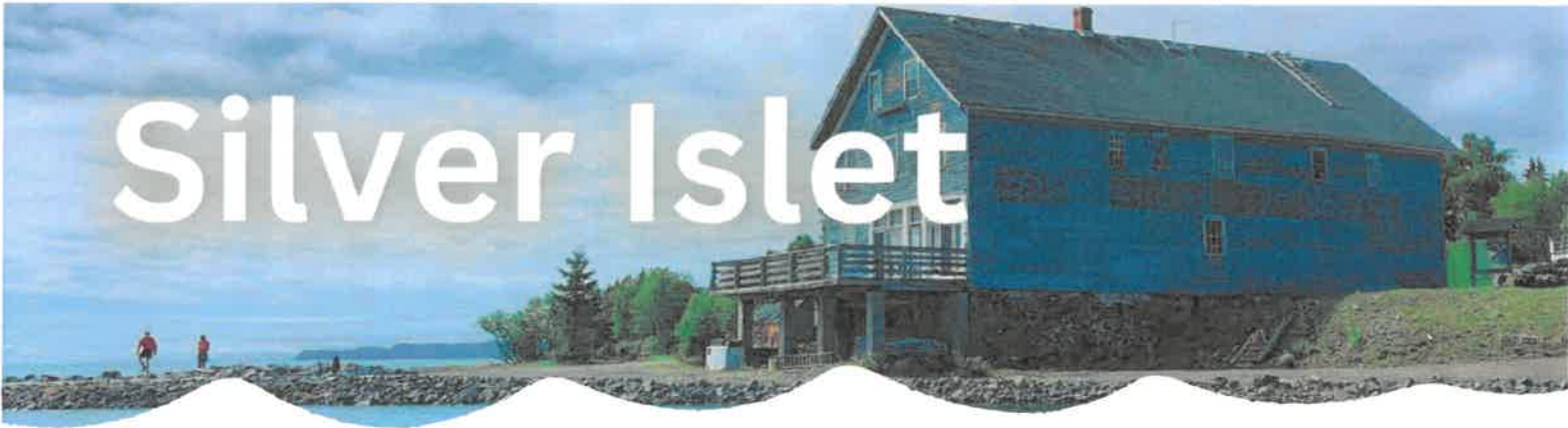
The Group of Seven is a legendary artists' collective whose members painted in the boreal forests of northern Ontario and along the shores of Lake Superior in the early 1900's. Guests will learn about the Group of Seven while creating their own painting inspired by the famous landscape artists. Offered in both French and English.

TASTE THE NORTH SHORE

Picnic style, enjoy local coffees/teas, and fresh foods made with locally sourced ingredients such as wild blueberries, strawberries, and rhubarb.



Silver Islet



Located 90 km (56 miles) east of Thunder Bay, Silver Islet is a small community with a rich mining and commercial fishing history. In the late 1800's, a silver mine, one of the most productive in the world, was developed on a nearby island, also called Silver Islet. The houses originally built here were to accommodate miners, and are now used as private summer cottages. The general store has been restored, and serves light snacks in its tea-room, in addition to selling a variety of gifts and souvenirs.

It is a popular spot for recreational boaters, paddlers, and campers staying at nearby Sleeping Giant Provincial Park.

The marina can accommodate large tenders and zodiacs.

Excursions

- Silver Islet village guided walking tour, shopping and snacks.
- Guided hike to the Lake Superior Sea Lion within the Sleeping Giant Provincial Park
- Chartered bus tour to Panorama Amethyst Mine



Underwater Attraction

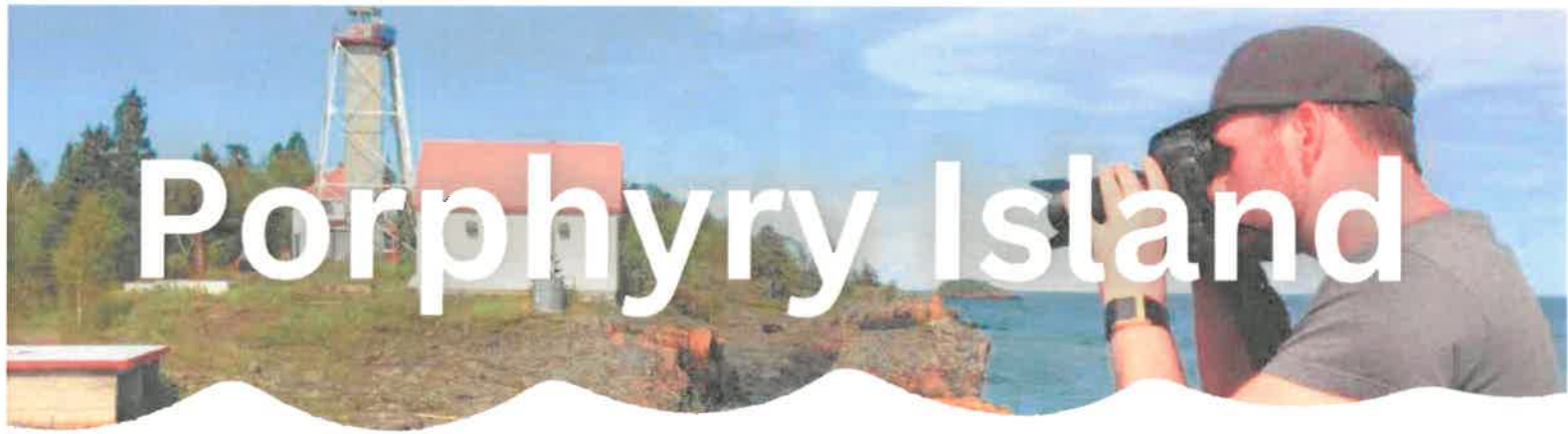
Silver Islet Mine

"Silver Islet" refers to both the small rural community on the peninsula, as well as a small island close to the village. A deposit of silver was discovered on the island in 1868. At that time, the island was very small and only 2.5 metres above the water. After the building of a wooden break wall and installing loads of crushed rock, the island was expanded to over 10 times its original size, and it became a highly productive silver mine.

By 1883, most of the highest quality silver had been extracted and the price of silver had declined. When a shipment of coal did not arrive before the end of the shipping season, the pumps holding back the waters of the lake stopped and in early 1884 the islet's mine shafts were flooded. The mine's underground operations would never be reopened.

Over the 16 years that the mine was in operation, \$3.25 million worth of silver was extracted.

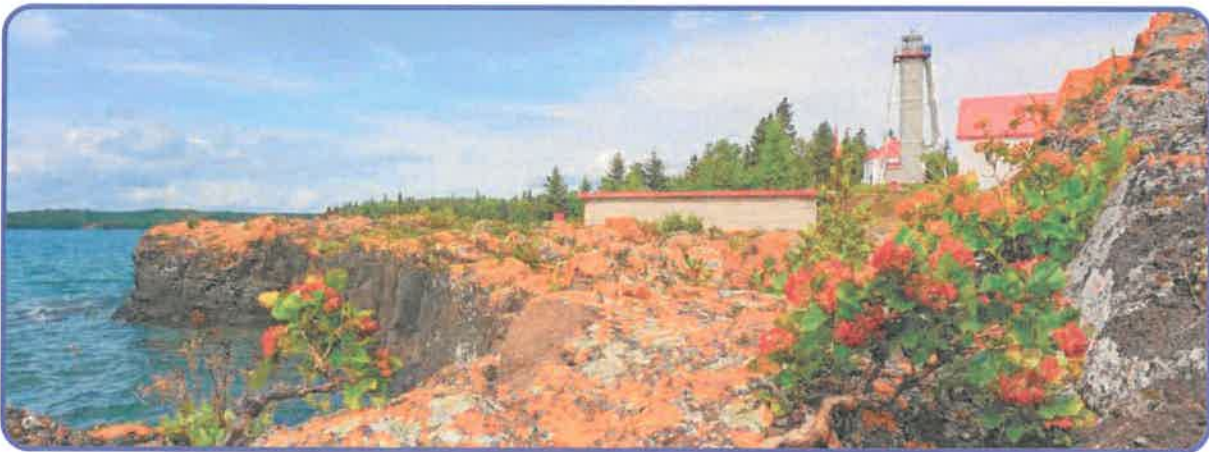




Porphyry Island is a nature reserve in Lake Superior that has a rich history and a unique geology. The island is located on the eastern side of the Black Bay Peninsula 40 km (24.8 miles) east of Thunder Bay by water. Porphyry is made of more than 300 distinctive lava flows of Late Precambrian age. Since 1873 when Point Porphyry Lighthouse was erected, it has been operated by dozens of lightkeepers.

Features

- Porphyry Island Light Station and two lightkeepers dwellings
- Fog alarm building that has an art gallery and film projection theatre
- Mini museum
- 85 meters (280 ft) of docking space with 2 mooring balls
- Boathouse
- Parks Canada Red Chairs with a view of the Sleeping Giant
- Picnic tables
- 3 outhouses
- Sauna that can accommodate 8 people
- Swimming area
- Hiking trails
- Heli-pad





Red Rock

Located 116 km (72 miles) east of Thunder Bay, the Township of Red Rock is a beautiful, quaint town nestled between Red Rock Mountain and Nipigon Bay on Lake Superior.

Learn all about Red Rock's recent past and the Lake Superior National Marine Conservation at the Marina Interpretive Centre.

The marina has a depth of three meters and can accommodate tenders up to 60 feet long.

Excursions

- Red Rock Marina Interpretive Centre and Gift Shop
- Guided kayak tour
- Guided voyageur canoe tour
- Guided or self-guided historical walking tour of the town
- 1 hour return hike, guided or self-guided, on the Nipigon River Recreation Trail to Lloyd's Lookout, overlooking Nipigon Bay and the town of Red Rock
- Chartered bus tour to Panorama Amethyst Mine
- Chartered bus tour to Ouimet Canyon Provincial Park
- Chartered bus tour to Hurkett Cove Conservation Area and guided or unguided hike on Hurkett Cove Nature Trail.
- Chartered bus tour to Nipigon (see Nipigon page for available excursions)



Underwater Attraction

Needing Shipwreck

This site is near Moss Island, some 45 km offshore from Red Rock. The 193-foot long Needing steamship sunk on September 25th, 1937. She was en route from Paradise Island to Red Rock with gravel cargo when a southeast gale hit. Waves pummeled her until she keeled over and disappeared. There were fifteen souls onboard, five perished that day, including the captain, the cook, and the cook's wife.



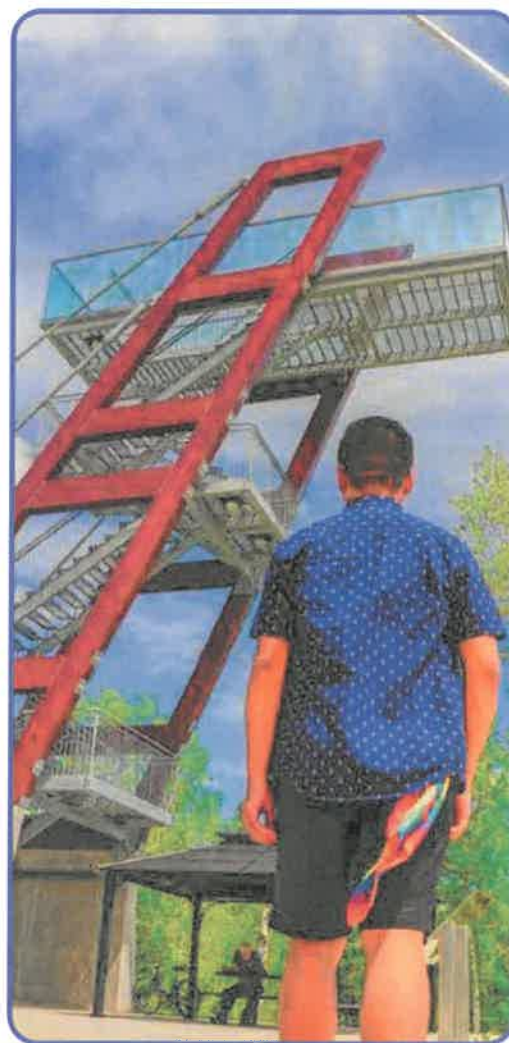


Located 110 kms (68 miles) east of Thunder Bay, the Township of Nipigon is located at the headwaters of Lake Superior. There is an accessible paved walking path from the popular Bridgeview Lookout under the Nipigon River Bridge, the first cable-stayed bridge in Ontario. The Nipigon River still holds the world record for the largest brook trout. Caught in 1915 by a Thunder Bay dentist with the help of Indigenous guides, the fish weighed in at a whopping 14.5 lbs.

Nipigon Marina can accommodate zodiacs. In addition, excursions can be arranged via land transportation from Red Rock marina.

Excursions

- Guided voyageur canoe tour
- Guided kayak tour
- Guided or self-guided Historical Walking Tour
- Guided or self-guided walking tour of downtown Nipigon, including Nipigon Historical Museum, Paddle to the Sea Park and shopping
- Guided or self-guided walking tour of the Bridgeview Lookout and Nipigon River Bridge
- Chartered bus tours to Panorama Amethyst Mine
- Chartered bus tour to Ouimet Canyon Provincial Park
- Chartered bus tour to Hurkett Cove Conservation Area and guided or unguided hike on Hurkett Cove Nature Trail
- Chartered bus tour to Red Rock (see Red Rock page for available excursions)



Rosspport

Located 190 km (118 miles) from Thunder Bay, the village of Rosspport was formerly a bustling commercial fishing port and whistle stop on the railway line. This quaint village overlooks the largest island archipelago on Lake Superior and is a gateway to the Lake Superior National Marine Conservation Area, the largest freshwater marine conservation area in the world. One of the most sheltered coastal areas on Lake Superior, Rosspport offers a haven for both boaters and kayakers.

The Rosspport Marina can accommodate zodiacs and larger tenders.

Excursions

- Guided kayak tour
- Guided voyageur canoe tour
- Guided kayak tour to Quarry Island with a hike to Quarry Island lookout that offers a spectacular view of the village
- Guided or self-guided walking tour of the village
- Guided or self-guided hike on the Rosspport Coastal Trail
- Guided or self-guided walking tour of Rainbow Falls Provincial Park
- Chartered bus tour to Schreiber or Terrace Bay (see Schreiber/Terrace Bay pages for available excursions)

Underwater Attraction

Gunilda Shipwreck

This site is approximately 8 km (5 miles) from Rosspport, at the base of the McGarvey Shoal, at a depth of approximately 82 m (270 feet). The Gunilda was a yacht that sank on August 11th, 1911 during an attempt to free her from the shoal that she struck days prior. All passengers survived, as they were able to disembark, as she was still upright when she ran aground. The Cousteau Society has called Gunilda the "best-preserved, most prestigious shipwreck in the world" and "the most beautiful shipwreck in the world".



Battle Island

Operated by a small group of volunteers, Battle Island is located 9.3 km (5.7 miles) south of Rosspoint and is a popular destination for kayakers and boaters. It is home to the working Battle Island Lighthouse, which is noted for its similarity to the lighthouse at Peggy's Cove.

The cool island microclimate on the island supports several Arctic/Alpine plants such as Black Crowberry, Bird's-eye Primrose, and the carnivorous Butterwort. Stunning white floral displays of Alpine Saxifrage crowd the rock ledges surrounding the lighthouse. The original light tower was built in 1871 and was replaced in 1911. The structures are not available to visitors, but the grounds are open to the public.

Features



- Bay equipped with a dock that can accommodate zodiacs
- Battle Island Lighthouse and Lightkeepers residence
- Parks Canada Red Chairs
- Arctic/alpine flora and fauna
- 2 outhouses
- Helipad



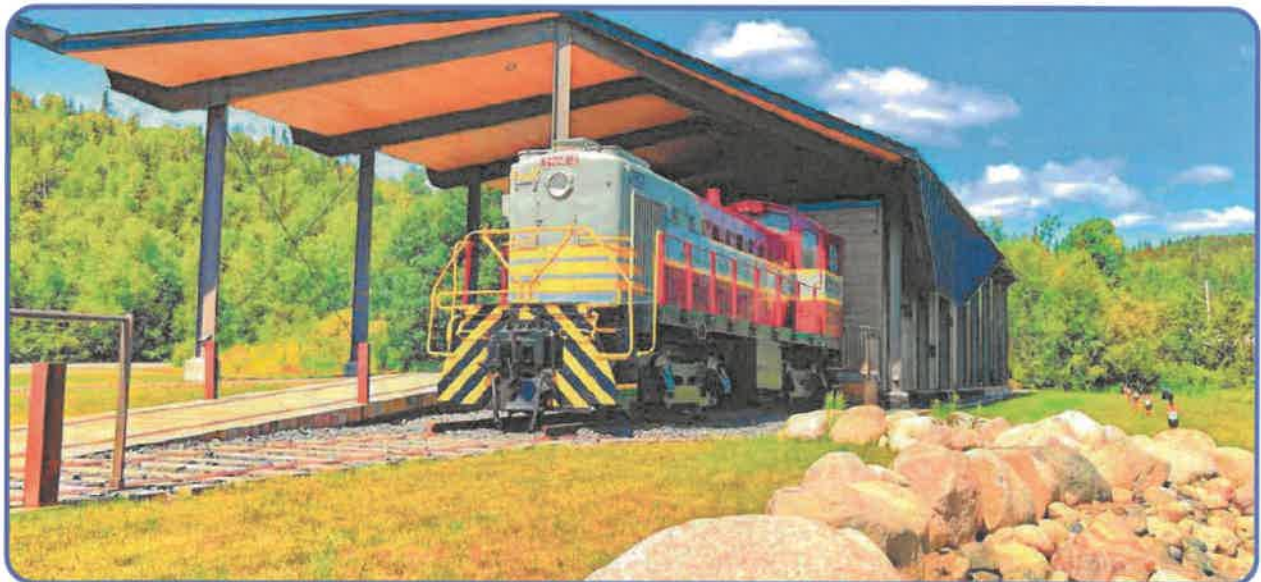
Schreiber

Located 210 km (130 miles) from Thunder Bay, Schreiber is known for its beach, offering opportunities for picnicking, swimming, and hiking. It is also famous for what is possibly North America's most diverse, best preserved, and internationally known collection of micro-fossils within the Precambrian rock of the Schreiber Channel. The Schreiber Discovery Centre and Railway Museum connects Schreiber's past and present as a Canadian Pacific Railway town.

Zodiacs can land ashore on the Schreiber Beach. Excursions can also be arranged via land transportation from Rossport or Terrace Bay Marinas.

Excursions

- Schreiber Discovery Centre and Railway Museum
- Schreiber Beach visit with guided or self-guided hike along a portion of the Casque Isles Hiking Trail
- Guided or self-guided walking tour of Rainbow Falls Provincial Park
- Chartered bus tour to Terrace Bay (see Terrace Bay page for available excursions)



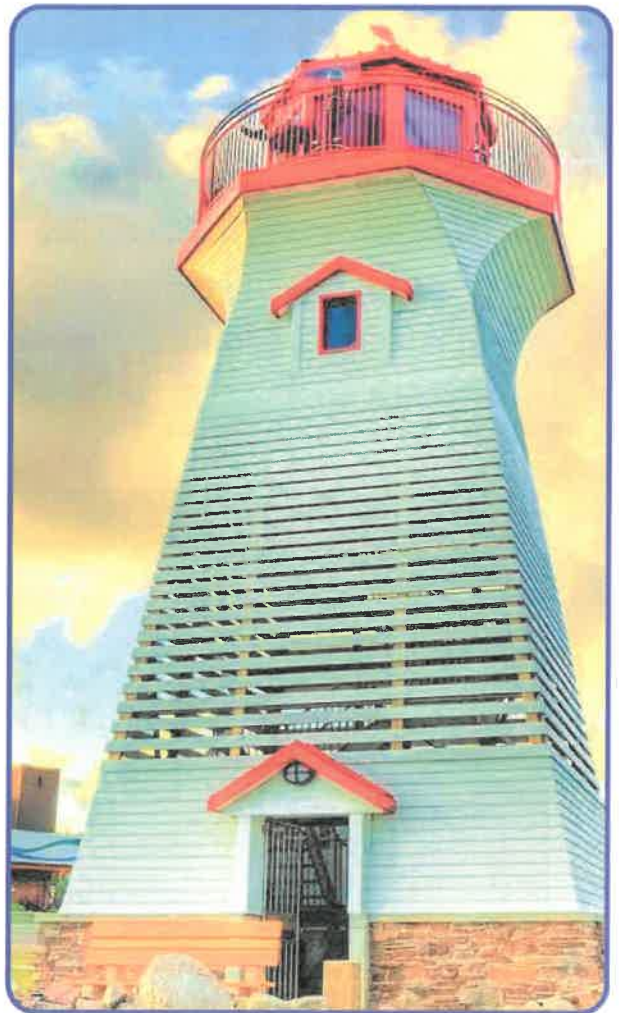


Located 223 km (138.5 miles) from Thunder Bay, Terrace Bay has a number of attractions including a 50-foot lighthouse replica, and an expansive sandy beach which includes an accessible boardwalk and a pavilion/gift shop. A 100 foot waterfall flowing into a 2.6 billion year old granodiorite-draped gorge, Aguasabon Falls and Gorge is a one of northwestern Ontario's natural wonders. The Slate Islands Provincial Park is just 12 km offshore from Terrace Bay.

Terrace Bay's docks can accommodate zodiacs. In addition, excursions can be arranged via land transportation from Rosspoint Marina or Schreiber Beach.

Excursions

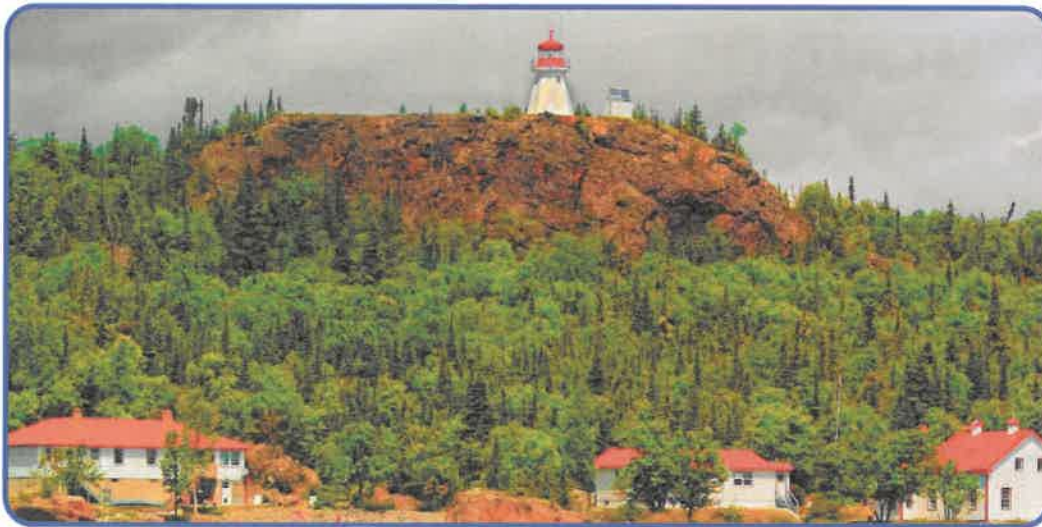
- Guided or self-guided walking tour of Terrace Bay Beach and a portion of the Casques Isles Hiking Trail
- Beach Pavilion, Boardwalk, and Parks Canada Gift Shop
- Guided or self-guided tour of Aguasabon Falls and Gorge
- Guided or self-guided walking tour of Rainbow Falls Provincial Park
- Slate Islands Brewery tour and tasting
- Guided or self-guided walking tour of downtown, including shopping and Terrace Bay Lighthouse Tower.
- Guided bus tour to Schreiber (see Schreiber page for available excursions)



Slate Islands Provincial Park

This group of rugged islands 12 km (7.4 miles) south of Terrace Bay is one of the places where woodland caribou still roam. The islands are also home to beaver, hare, fox and various shorebirds. There are 15 islands in the Slate Islands Archipelago, which are spread over two groups: the major group consisting of Patterson, Mortimer, McColl, Edmonds, Bowes, Delaute and Dupuis islands; and the smaller Leadman Island group (which includes Leadman, Cape, Spar and Fish Island).

Remnants of two Indigenous settlements, as well as a former timber operation, are located here. The islands are covered with a southern boreal forest with some arctic-alpine flora. For the most part, the rock is early Precambrian of volcanic and sedimentary origin.



Features



- The Slate Islands Lighthouse and Lightkeepers residence (Patterson Island)
- Unmarked hiking trails that crisscross the islands
- Home to a herd of woodland caribou
- Arctic/alpine flora and fauna
- Dock at the north end of Patterson Island



Marathon

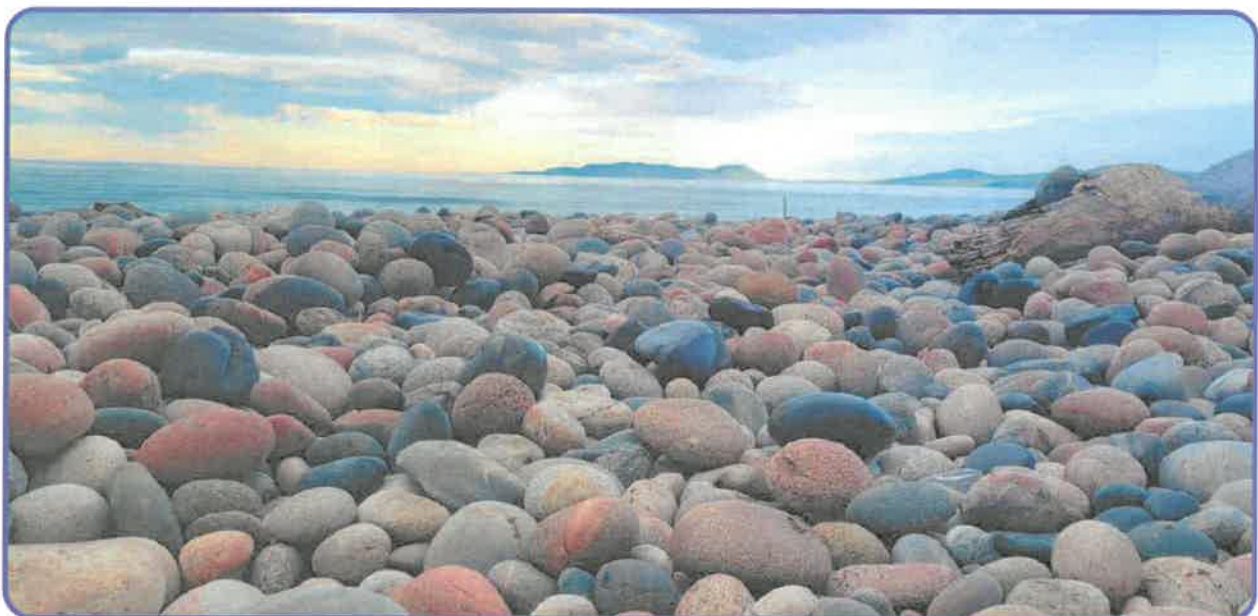
Located mid-point between Thunder Bay and Sault Ste. Marie, Marathon is a town built around gold mining, but has a number of natural attractions for guests to explore. Marathon's expansive and beautiful pebble beach is located on the shores of Lake Superior.

The recently established Lake Superior Group of Seven Trail is dotted with beautiful vistas and interpretation about the world-famous Group of Seven artist collective that was inspired by, and painted in region.

Marathon's docks can accommodate zodiacs.

Excursions

- Guided or self-guided hike on the Group of Seven Lake Superior Trail
- Guided or self-guided walk on Marathon's Pebble Beach
- Marathon Museum
- Chartered bus tour to Neys Provincial Park
- Chartered bus tour to Pukaskwa National Park



THE CORPORATION OF THE TOWNSHIP OF RED ROCK

1,008th REGULAR MEETING OF COUNCIL

JUNE 17th, 2024

Present:	Mayor:	D. Robinson
	Deputy Mayor:	G. Muir
	Councillors:	N. Gladun
		C. Brand
		M. Smith
	Chief Administrative Officer:	M. Figliomeni
	Municipal Secretary:	W. Odahl
	Community Development Officer:	A. Davis

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

1.2 Disclosures of Interest

In response to Mayor Robinson's request, Councillor Brand disclosed interest for Item 12.1 of the agenda in Closed Session.

Councillor Smith also disclosed interest for Item 1.5 of the agenda in Closed Session.

1.3 Minutes of the June 3, 2024 Meeting of Council (Closed Session)

Council approved the Closed Session Minutes for the June 3, 2024 Regular Meeting of Council with the following resolution:

Resolution #2

Moved by: Councillor Gladun
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the Closed Session Minutes of the June 3, 2024 Regular Meeting of Council.

CARRIED

1.4 Minutes of the June 6, 2024 Special Meeting of Council (Closed Session)

Resolution #3

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the Closed Session Minutes of the June 6, 2024 Special Meeting of Council.

CARRIED

Resolution #4

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council rise from Closed Session at 6:57pm and report in Open Session.

CARRIED

The open session re-convened at 6:57pm.

TWO: REPORT FROM CLOSED SESSION

Council approved the Closed Session Minutes of the June 3rd Regular Meeting of Council and the Closed Session Minutes of the June 6th Special Meeting of Council. Council discussed acquisition/disposition of land and matters regarding an identifiable individual during Closed Session.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:00p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

3.3 Acceptance of the Agenda

Mayor Robinson noted 3 additions to the agenda including 2 items under New Business regarding the resignation of Councillor Gladun and the vacancy of the Councillor seat. The Mayor also included a new item in Closed Session relating to legal matters. The Agenda was approved with the additions with the following resolution:

Resolution #5
Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the Agenda for this Meeting of Council, be accepted.

CARRIED

3.4 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

4.1 OCWA – 1st Quarter Report & Work Order Summary Report

Council welcomed Mike Dowhozya from Ontario Clean Water Agency who joined the meeting electronically to present the 1st Quarter Report for the Red Rock Water and Waste Water Systems. After the presentation, Council had no questions and accepted the report with the following resolution:

Resolution #6
Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT the 1st Quarterly Report and the Work Order Summary Report presented by Ontario Clean Water Agency, be accepted.

CARRIED

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the June 3, 2024 Meeting of Council (Open Session)

Council approved the Open Session Minutes for the June 3, 2024 Regular Meeting of Council.

Resolution #7
Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the Open Session Minutes of the June 3, 2024 Regular Meeting of Council.

CARRIED

5.1 Minutes of the June 6, 2024 Special Meeting of Council (Open Session)

Council approved the Open Session Minutes for the June 6, 2024 Special Meeting of Council.

Resolution #8

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the Open Session Minutes of the June 6, 2024 Special Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

No resolutions from other municipalities were brought forward at the meeting.

6.2 Red Rock Indian Band – Traditional Annual Gathering

Council discussed previous donations and approved a \$250.00 donation to the event.

Resolution #9

Moved by: Councillor Brand
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the donation of \$250.00 to the Red Rock Indian Band's Traditional Annual Gathering.

CARRIED

6.3 TBDSSAB – Update from the Board

Council posed no questions or discussions on the correspondence.

6.4 TBDML – February 28, 2024 Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.5 Emergency Management Ontario – 2024 Spring Sector Meeting Agenda

Council posed no questions or discussions on the correspondence.

6.6 NOMA – April 24, 2024 Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.7 Chamber of Commerce – May 7, 2024 Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.8 News Release – Premier Ford Renews Team Rebuilding Ontario's Economy

Council posed no questions or discussions on the correspondence.

6.9 NOMA – April 24, 2024 Board Meeting Summary Report

Council posed no questions or discussions on the correspondence.

6.10 NOMA – June 3, 2024 Board Meeting Summary Report

Council posed no questions or discussions on the correspondence.

6.11 NOMA – Regional Economic Plan for NWO 2025-2035

Council posed no questions or discussions on the correspondence.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

None

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Community Development Officer

The CDO answered questions of Council regarding the report. She gave an overview of Canada Day activities happening at the marina and updated Council on a future one-week closure of Trout Creek Bridge for repairs.

Resolution #10

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report from the Community Development Officer be received.

CARRIED

8.2 Report from Fire Chief

Council posed no questions or discussions on the correspondence.

Resolution #11

Moved by: Councillor Gladun
Seconded by: Councillor Muir

BE IT RESOLVED THAT the report from the Fire Chief be received.

CARRIED

8.3 Report on Administrative Activity

The CAO reviewed his report with Council. Discussion regarding the Town Hall meeting structure resulted in the direction to proceed with question submissions prior to the meeting. Council discussed a tourism strategy allowing alcohol consumption at the marina during the summer months. Administration was directed to look at other communities by-laws which would allow for alcohol consumption at the marina as part of a pilot project for tourism.

Resolution #12

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.4 Report on Demolition Quotes for the Vault

Council discussed the value of the land with the demolition of the building.

Resolution #13

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council accepts the quote from D. Hurd Contracting for the demolition of the old 'Vault Building' located at 52 Salls Street in the amount of \$25,780.00 plus HST.

CARRIED

8.5 Report on 2024 Budget Summary

CAO Figliomeni thoroughly reviewed the budget report with Council. Council discussed the average tax increases for differently assessed values in the community.

NINE: BY-LAWS

9.1 By-law 2024-1363 – Budget By-law

Council posed no questions or discussions on the by-law.

Resolution #14

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law 2024-1363, the 2024 Budget By-law, be passed as circuated.

CARRIED

9.2 By-law 2024-1364 – to Levy and Collect Taxes

Council posed no questions or discussions on the by-law.

Resolution #15

Moved by: Councillor Muir

Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law 2024-1364, to levy and collect taxes for 2024, be passed as circuated.

CARRIED

TEN: NEW BUSINESS

10.1 Councillor Resignation

Council discussed and announced Councillor Gladun's resignation from Red Rock Town Council effective June 30, 2024. Council thanked Councillor Gladun for her time spent on Council and accepted her resignation with regret.

Resolution #16

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council accepts the resignation of Councillor Nancy Gladun effective June 30, 2024, with regret; AND

That Council has declared a vacant Councillor seat in the Township of Red Rock, effective July 1, 2024.

CARRIED

10.2 Councillor Vacancy

Council discussed three options available for the filling of the Council seat. A motion to accept applications from interested parties received the majority vote.

Resolution #17

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the filling of the vacant Councillor seat on Red Rock's Town Council with Option #2, to accept applications from interested parties.

CARRIED

ELEVEN: UNFINISHED BUSINESS

The CAO updated Council on a scheduled meeting with the MNR regarding the landfill ownership.

TWELVE: CLOSED SESSION

12.1 Resolution to Close the Meeting

Resolution #18

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 8:22pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

12.2 Disclosures of Interest

Councillor Smith left Council Chambers during Closed Session from 8:23pm and returned at 8:49pm. Councillor Brand left Council Chambers during Closed Session from 8:49pm and returned at 9:07pm.

Resolution #19

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 9:07pm and report in Open Session.

CARRIED

The open session re-convened at 9:07pm.

THIRTEEN: REPORT FROM CLOSED SESSION

Council continued discussions regarding legal matters and matters regarding an identifiable individual in Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #20

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law 2024-1365, to confirm the proceedings of this evening's meeting, be passed.

CARRIED

FIFTEEN: ADJOURNMENT

Mayor Robinson reminded the public that the next regular scheduled meeting of Council will be held on Monday, July 15th.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 9:08p.m.

Mayor

Chief Administrative Officer/Clerk



THE CORPORATION OF THE
TOWN OF COBALT

June 26, 2024

The Corporation of the Township of Harley
903303 Hanbury Rd
New Liskeard, ON P0J 1P0

Please be advised that at the Regular Meeting of Council on June 25, 2024, the Town of Cobalt adopted the following resolution:

RESOLUTION No. 2024-125

MOVED BY: Councillor Wilcox
SECONDED BY: Councillor Starchuk

WHEREAS the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities;

AND WHEREAS the Municipal Act, 2001, section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada;

AND WHEREAS PS3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018;

AND WHEREAS the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities;

AND WHEREAS many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting changes will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Cobalt supports the resolutions from the Township of Harley, Coleman Township, Township of Larder Lake, Township of Casey, Township of Hudson & Township of Kems and hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO;

AND FURTHER THAT a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Northern Ontario Municipalities (FONOM) and all municipalities within the District of Timiskaming.

CARRIED

Kind Regards,

Steven Dalley
Town Manager, Clerk/Treasurer
Email: sdalley@cobalt.ca



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 09/2024
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: May 16, 2024

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Anne-Marie Bourgeault
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Tafadzwa Mukubvu, Manager, Finance
Shari Mackenzie, Manager, Human Resources
Stephanie Veneruzzo Acting Manager, Housing &
Homelessness Programs
Crystal Simeoni, Manager, Housing Operations
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Recording Secretary
Glenda Flank, Executive Assistant

REGRETS:

Ken Boshcoff
Mark Thibert

GUESTS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/35

Moved by: Greg Johnsen
Seconded by: Dominic Pasqualino

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for May 16, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 07/2024 (Regular Session) and Meeting No. 08/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, were presented for confirmation.

Resolution No. 24/36

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 07/2024 (Regular Session) and Meeting No. 08/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommends that the Board adjourns to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of Administration regarding the CAO Performance Evaluation, and with respect to a matter in respect of which a council, board, committee or other body may hold a closed meeting under another statute regarding a COCHI project update and Homelessness Prevention Program Funding Allocation.

Resolution No. 24/37

Moved by: Albert Aiello
Seconded by: Kasey Etreni

THAT the Board adjourns to Closed Session relative to personal matters regarding identifiable individuals, including members of Administration regarding the CAO Performance Evaluation, and with respect to a matter in respect of which a council, board, committee or other body may hold a closed meeting under another statute regarding a COCHI project update and Homelessness Prevention Program Funding Allocation.

CARRIED

At 10:56 a.m. the meeting reconvened with all members of Administration and all Board Members in attendance.

REPORTS OF ADMINISTRATION

Not for Profit Housing Capital Repair Grants

Report No. 2024CS-02, (Integrated Social Services Division) was presented to the Board in Closed Session relative to providing information regarding capital repair funding.

On consensus the following resolution was presented in Regular Session

Resolution No. 24/38

Moved by: Kasey Etreni
Seconded by: Nancy Gladun

THAT with respect to Report No. 2024CS-02 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

TBDSSAB 1st Quarter Operational Report

Report No. 2024-19 (Integrated Social Services Division) was presented to the Board providing the information containing the trends within TBDSSAB programs and services.

Ken Ranta, Director, Integrated Social Services Division provided a brief overview and responded to questions.

**Request for Service Manager Consent –
Removal of Shareholder of the Corporation
– Manitouwadge Municipal Housing Corp**

Report No. 2024-20 (Integrated Social Services Division) was presented to the Board providing information related to the request from the Township of Manitouwadge regarding the Manitouwadge Municipal Housing Corporation and Administration's recommendation.

Ken Ranta, Director Integrated Social Services Division provided a brief overview.

Resolution No. 24/39

Moved by: Albert Aiello
Seconded by: Kasey Etreni

THAT with respect to Report No. 2024-20 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, consent to the request from the Township of Manitouwadge Council that the Corporation of the Township of Manitouwadge be removed as sole shareholder of the Manitouwadge Municipal Housing Corporation as stated in its Articles of Incorporation;

AND THAT Manitouwadge Municipal Housing Corporation provide The District of Thunder Bay Social Services Administration Board with revised Articles of Incorporation stating the corporation is a non-profit corporation without share capital, once completed.

CARRIED

At 11:02 a.m. Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

TBDSSAB 1st Quarter Financial Report

Report No. 2024-21 (Corporate Services Division) was presented to the Board providing the 2024 First Quarter Financial Report, projection to year-end and Key Performance Indicators.

Georgina Daniels, Director, Corporate Services Division provided a brief overview and responded to questions.

Bill Bradica, CEO provided further information.

At 11:09 a.m. Stephanie Veneruzzo Acting Manager, Housing & Homelessness Programs, Tafadzwa Mukubvu, Manager, Finance and Crystal Simeoni, Manager, Housing Operations, left the meeting.

TBDSSAB 1st Quarter Strategic Plan
Update

Report No. 2024-22 (Chief Executive Officer Division) providing the quarterly update on the Strategic Plan 2024 progress as at March 31, 2024 was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Carole Lem, Communications & Engagement Officer, provided clarification and responded to questions.

Resolution No. 24/40

Moved by: Kathleen Lynch
Seconded by: Greg Johnsen

THAT with respect to Report No. 2024-22 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, receive the 2024 Strategic Plan – 2024 First Quarter Update for information only.

CARRIED

Chief Executive Officer Hiring Committee

Memorandum from Bill Bradica, CEO was presented to the Board providing information regarding the Chief Executive Officer Hiring Committee vacancy.

Bill Bradica, CEO provided a brief overview and responded to questions.

Resolution No. 24/40A

Moved by: Nancy Gladun
Seconded by: Kasey Etrei

THAT the following Member of The District of Thunder Bay Social Services Administration Board be appointed to the Chief Executive Officer Hiring Committee:

1. Dominic Pasqualino

CARRIED

At 11:25 a.m. Stephanie Veneruzzo, Acting Manager, Housing & Homelessness Programs and Tafadzwa Mukubvu, Manager, Finance joined the meeting.

CORRESPONDENCE

National Housing Strategy

Correspondence from the Honourable Paul Calandra, Ministry of Municipal Affairs and Housing relative to the future of the National Housing Strategy funding was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Correspondence from the Honourable Sean Fraser, Ministry of Housing, Infrastructure and Communities relative to the National Housing Strategy funding was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Care Bus Thank You Letter

Correspondence from Juanita Lawson, CEO NorWest Community Health Centres, thanking TBDSSAB for Care Bus funding was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Ken Ranta, Director, Integrated Social Services Division, also responded to questions.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, June 20, 2023 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/41

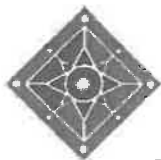
Moved by: Kasey Etrene
Seconded by: Greg Johnsen

THAT the Board Meeting No. 09/2024 of The District of Thunder Bay Social Services Administration Board, held on May 16, 2024, be adjourned at 11:40 a.m.

CARRIED


Chair


Chief Executive Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 10/2024
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: May 16, 2024

TIME OF MEETING: 10:16 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Anne Marie Bourgeault
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Shari Mackenzie, Manager, Human Resources
Glenda Flank, Executive Assistant
Larissa Jones, Recording Secretary

GUESTS:

REGRETS:

Ken Boshcoff
Mark Thibert

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

At 10:16 a.m. Bill Bradica, CEO, Ken Ranta, Director, Integrated Social Services, Georgina Daniels, Director, Corporate Services, Glenda Flank, Executive Assistant and Larissa Jones, Recording Secretary left the meeting.

REPORTS OF ADMINISTRATION

CAO Performance Evaluation

Shari Mackenzie, Manager, Human Resources provided an overview of the 2023 Chief Administrative Officer Performance Evaluation and responded to questions.

At 10:43 a.m Bill Bradica, CEO, Ken Ranta, Director, Integrated Social Services, Georgina Daniels, Director, Corporate Services, Glenda Flank, Executive Assistant and Larissa Jones, Recording Secretary joined the meeting.

Not for Profit Housing Capital Repair Grants

Report No. 2024CS-02, with Resolution regarding the provision of capital repair funding for not-for-profit community housing providers was presented for consideration in Regular Session.

Ken Ranta, Director, Integrated Social Services Division provided an overview and responded to questions.

Bill Bradica, CEO provided clarification.

Homelessness Prevention Program Funding Letter

Update regarding correspondence from the Honourable Paul Calandra, Ministry of Municipal Affairs and Housing was presented.

Bill Bradica, CEO provided a brief overview.

Ken Ranta, Director, Integrated Social Services Division provided further information.

ADJOURNMENT

Resolution No. 24/CS05

Moved by: Meghan Chomut
Seconded by: Albert Aiello

THAT the Board (Closed Session) Meeting No. 10/2024 of The District of Thunder Bay Social Services Administration Board, held on May 16, 2024, be adjourned at 10:56 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED



Chair



Chief Executive Officer



Thunder Bay District Health Unit Board of Health Meeting Minutes

MINUTES OF THE MEETING: MAY 15, 2024

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: FIRST FLOOR BOARDROOM /
VIDEOCONFERENCE

CHAIR: MR. DON SMITH

BOARD MEMBERS PRESENT:

Mr. Grant Arnold
Ms. Kasey Etreni
Ms. Lucy Belanger
Ms. Cindy Brand
Ms. Cynthia Olsen
Ms. Donna Peacock
Mr. Paul Malashewski
Mr. James McPherson
Mr. Jim Moffat
Mr. Don Smith
Mr. Todd Wheeler
Ms. Kristine Thompson

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Shannon Robinson, Director – Health
Promotion
Ms. Dana Wilson, Associate Director –
Communications & Strategic Initiatives
Mr. Phil Avella, Manager of Information Systems and
Property
Ms. Rosemary Scofich, Manager of Healthy Babies
Healthy Children
Ms. Tammy Lee Royer, Administrative Assistant –
Health Protection

REGRETS:

Mr. Allan Mihalcin
Dr. Mark Thibert

RECORDER:

Ms. Lila McNeice, Executive Assistant and Secretary
to the Board of Health

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:01 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from the above noted.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The meeting agenda was presented for approval.

Resolution No. 50-2024

Moved By: T. Wheeler

Seconded By: P. Malashewski

"THAT the Agenda for the Regular Board of Health Meeting to be held on May 15, 2024, be approved."

CARRIED

5. INFORMATION SESSION

5.1 Measuring Chronic Disease Prevention Program Performance - A Locally Driven Collaborative Project (LDCP)

A presentation on the Measuring Chronic Disease Prevention Program Performance LDCP was provided to the Board by Ms. Shannon Robinson, Director of Health Promotion.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The minutes of the Thunder Bay District Board of Health (Special and Regular Session) meetings held on April 17, 2024, were presented for approval.

Resolution No. 51-2024

Moved By: T. Wheeler

Seconded By: P. Malashewski

"THAT the Minutes of the Thunder Bay District Board of Health (Special and Regular Session) meetings held on April 17, 2024, to be approved."

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 52-2024

Moved By: T. Wheeler

Seconded By: P. Malashewski

"THAT the Board of Health move into closed session to discuss information related to negotiations carried on behalf of the Board (Municipal Act, S.O. 2001, c.25, S. 239 [1])."

CARRIED

At 1:19 PM, the Board moved into a closed session and the following individuals left the meeting:

- Phil Avella, Manager of Information Systems and Property
- Lila McNeice, Executive Assistant and Secretary to the Board of Health
- Rosemary Scofich, Manager of Healthy Babies Healthy Children
- Tammy Lee Royer, Administrative Assistant – Health Protection

At 1:27 PM, the Board moved out of closed session and the above noted individuals returned to the meeting.

8.1 Closed Session Report

During the closed session, the Board received information relative to negotiations carried on behalf of the Board.

9. DECISIONS OF THE BOARD

9.1 aPHa Annual General Meeting and Conference

A memorandum from Dr. J. DeMille (MOH/CEO) was presented, containing a resolution for approval of Board member volunteers to attend the 2024 aPHa Annual General Meeting and Conference in Toronto on June 5-7.

Resolution No. 53-2024

Moved By: P. Malashewski

Seconded By: T. Wheeler

"THAT the following members of the Board be authorized to attend the aPHa 2024 Annual Conference to be held in Toronto, Ontario, on June 5-7, 2024:

1. Don Smith (Tentative)
2. Grant Arnold (Tentative)

3. Kristine Thompson (Tentative)

4. _____

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement."

CARRIED

9.2 Policy and Procedure Reviews

A memorandum from Dr. J. DeMille (MOH/CEO) was presented relative to approval of Board of Health policy and procedure updates.

Resolution No. 54-2024

Moved By: C. Brand

Seconded By: J. McPherson

"THAT the following Board of Health Policies and Procedures be approved:

- BH-02-19 Communications Policy and Procedure
(Amendment as discussed: update to Section 2.8.2)
- BH-02-13 Smoke and Vapour Free Workplace Policy and Procedure

AND THAT Administration be authorized to finalize and publish the approved policies and procedures."

CARRIED, AS AMENDED

9.3 Healthy Babies Healthy Children Budget

Report No. 20-2024 (HBHC) was presented, relative to approval of the program budget for April 1, 2024 to March 31, 2025 for the Healthy Babies Healthy Children program.

Resolution No. 55-2024

Moved By: J. McPherson

Seconded By: C. Brand

"THAT with respect to Report No. 20-2024 (Healthy Babies Healthy Children), we recommend that the Healthy Babies Healthy Children (HBHC) program budget for April 1, 2024 to March 31, 2025 be approved at \$1,296,335 for submission to the Ministry of Children, Community and Social Services;

AND THAT the base program staffing be set at 12.75 full-time equivalents for the HBHC program;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required."

CARRIED

9.4 Contract Award for Server and Storage Technologies

Report 18-2024 (Information Systems and Property) was presented, relative to recommendations for approval of the contract award for Server and Storage technologies. Mr. Phil Avella, Manager of Information Systems and Property, responded to questions from the Board.

Resolution No. 56-2024

Moved By: J. McPherson

Seconded By: C. Brand

"THAT with respect to Report No. 18-2024 (Information Systems and Property), we recommend that the contract for Server and Storage Technologies be renewed with Dell Inc., effective June 1, 2024 to June 1, 2029, for \$304,442 (taxes extra);

AND THAT the Director of Corporate Services and the Manager of Finance be authorized to complete any administrative requirements of the Server and Storage Technologies contract award as required."

CARRIED

9.5 Reserve Fund Expenditures

Report 21-2024 (Corporate Services) was presented by Mr. Dan Hrychuk, Director of Corporate Services, relative to recommendations to enhance operational efficiencies and staffing to address ongoing public health programming pressures and recovery work.

Resolution No. 57-2024

Moved By: C. Brand

Seconded By: J. McPherson

"THAT with respect to Report No. 21-2024 (Corporate Services), we recommend:

- Approval of the use of Capital Reserve funds for the completion of renovations to the Video Conference Room and Boardroom up to a total cost of \$60,000 (taxes extra);
- AND approval of the use of the Program Contingency Reserve fund for vaccine programming up to a total cost of \$200,000;
- AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any related administrative requirements for the Reserve Fund Expenditures."

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 First Quarter Interim Financial Statements

Mr. Dan Hrychuk (Director of Corporate Services) presented report 19-2024 (Finance) relative to providing the Board of Health with the interim financial report for the quarter ended March 31, 2024, for information, and responded to comments from the Board.

10.2 MOH/CEO Update on Strengthening Public Health

Dr. Janet DeMille (MOH/CEO) presented report 22-2024 containing an update on the province's Strengthening Public Health strategy, for information, and responded to comments from the Board.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, June 19, 2024 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 58-2024

Moved By: J. McPherson

Seconded By: C. Brand

"THAT the Board of Health meeting held on May 15, 2024, be adjourned at 2:10 p.m."

CARRIED



17 Cartier Drive
Box 610
Terrace Bay, ON
P0T 2W0

Phone: 807-825-3209
Fax: 807-825-3885
www.sncdsb.on.ca

Monday, June 17, 2024

Dear Sir/Madam:

Beginning in September 2017, where there is sufficient demand, school boards were required to ensure the provision of before-and-after school programs (i.e. child care run programs, programs provided by other third parties, authorized recreation programs or school board programs) in each elementary school in Ontario for students in Kindergarten to Grade 6.

To support an integrated approach to the planning and delivery of before-and-after school programs, school boards are required to consult with the following community partners as to determine demand and program viability:

- Service system managers for the service areas of the school board
- Any First Nation that has a tuition agreement with the school board
- Operators of existing third-party programs selected by the school board (e.g. licenses child care programs and authorized recreation program providers)
- Parents with children who are enrolled/they intend to enroll in Kindergarten to Grade 6 with the school board
- Indigenous organizations that provide culturally appropriate programs and services to urban Indigenous communities.

To date, the Superior North Catholic District School Board has collected survey information from families with children who are enrolled or who intend to enroll in Kindergarten to Grade 6 and who may be interested in before-and-after school care.

The following information was collected:

Community	Expressions of Interest
	Number of Students
Geraldton	0

Geraldton Saint Joseph Catholic School	Longlac Our Lady of Fatima Catholic School	Marathon Holy Saviour Catholic School	Manitouawadge Our Lady of Lourdes Catholic School	Nakina Saint Brigid Catholic School	Nipigon Saint Edward Catholic School	Red Rock Saint Hilary Catholic School	Schreiber Holy Angels Catholic School	Terrace Bay Saint Martin Catholic School
--	--	---	---	---	--	--	---	---

Longlac	0
Terrace Bay	4
Schreiber	6
Marathon	5
Manitouwadge	18
Red Rock	6
Nipigon	5

As you can see, very few surveys were returned for the majority of our communities, thus indicating that most families are not requiring before and/or after school care, with the exception of Manitouwadge. In addition, it is important to note that, with such small numbers, program viability would be difficult to achieve fiscally for all other communities. Therefore, at this time the Superior North Catholic District School Board has begun the process of working with the Ministry of Education and the District of Thunder Bay Social Services Administration Board to ensure that we are prepared to offer a before-and-after school program in Manitouwadge beginning in September 2024.

However, as the next step in the consultative process, I would invite you to contact me if you feel that, even with the low level of demand illustrated by these survey results, you wish to meet to discuss the future of before-and-after school care for your community. As we have to adhere to Ministry timelines, I would ask that you contact me no later than Friday, June 28th. I am available via email or telephone at the addresses below.

I look forward to working collaboratively with you to address the before-and-after school care needs of the families in our communities.

Yours in Catholic Education,

Kerry Desjardins

Kerry Desjardins

Superintendent of Education

Superior North Catholic District School Board

Email kdesjardins@snedsb.on.ca

Phone (807) 825 3209 ext. 1002

cc: Thunder Bay District Social Services Administration Board

Geraldton	Longlac	Marathon	Manitouwadge	Nakina	Nipigon	Red Rock	Schreiber	Terrace Bay
Saint Joseph Catholic School	Our Lady of Fatima Catholic School	Holy Saviour Catholic School	Our Lady of Lourdes Catholic School	Saint Brigid Catholic School	Saint Edward Catholic School	Saint Hilary Catholic School	Holy Angels Catholic School	Saint Martin Catholic School

Before-and-After School Program Interest Survey Superior North Catholic District School Board

Before-and-After School Program Interest Survey

(for children from Kindergarten to Grade 6 who are not currently enrolled in a Before-and-After School Program).

Superior North Catholic District School Board invites you to complete a survey regarding your interest in having a Before-and-After School Program offered in your child(ren)'s school community. This program would be provided through a partnership with third party child care providers (e.g. licensed child care centres or authorized recreational/skill building program providers).

Programs would be fee-based by the provider and would be dependent on sufficient enrollment at each school site. The estimated fees for these may range from \$30 to \$40 a day for Before-and-After School programs per child and \$60 to \$70 for a full day per child, for example, on Professional Development (PD) Days, March Break and Winter Break.

Fee subsidy from the District of Thunder Bay Social Services Administration Board (TBDSSAB) may be available for those who qualify. For further information please go to www.tbdssab.ca.

If you are interested in a Before-and-After School Program for your child(ren), we would invite you to complete the following survey no later than April 12, 2024.


Please be advised that this is an interest survey only, actual registration for the program will occur if there is sufficient interest. You will be contacted should a Before-and-After School program begin in your specific school community.

Thank you for your collaboration,

Kerry Desjardins
Superintendent of Education
Superior North Catholic District School Board





 Not shared

* Indicates required question

Please select the School that your child(ren) are attending or will be enrolled in: *

Our Lady of Lourdes School

Holy Saviour School

St. Martin School

Holy Angels School

St. Edward School

St. Hilary School

St. Joseph School

Our Lady of Fatima School

Name *

Your answer

Email Address *

Your answer

Phone Number *

Your answer



Please indicate how many children in your household may need Before-and-After *
School Programs for the upcoming school year by selecting the grade the
child(ren) will be attending next year:

- Kindergarten (pre-registered for or presently attending)
- Grade 1
- Grade 2
- Grade 3
- Grade 4
- Grade 5
- Grade 6

Please indicate which days a Before School program will be needed: *

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- N/A



Please indicate which days an After School program will be needed: *

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- N/A

Please indicate when a Before-and-After School Program will be needed: *

	Yes	No	Unsure at this time
PD Days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
March Break	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Winter Break	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Submit

Clear form

Never submit passwords through Google Forms.

This form was created inside of Superior North Catholic District School Board. [Report Abuse](#)

Google Forms



Mark Figliomeni

From: AMO Policy <policy@amo.on.ca>
Sent: July 9, 2024 10:39 AM
To: Mark Figliomeni
Subject: AMO Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates

Follow Up Flag: Follow up
Flag Status: Completed



AMO Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates

AMO/OMA Joint Resolution Campaign on Physician Shortage

Communities across Ontario have been facing critical health-care challenges, including long waitlists for primary care, shortages of doctors and other health care workers, and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level. AMO and the Ontario Medical Association (OMA) have jointly developed a council resolution ([PDF](#), [Word](#)) urging the provincial government to recognize the physician shortage in your municipality and throughout Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

Access to health services will be a key discussion at the AMO Conference in Ottawa from August 18-21. In addition to being a concurrent session on the topic, the OMA will be sponsoring the Rural Caucus Lunch on August 20 and has reserved meeting space at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. To set up a meeting with the OMA, please reach out to Tarun.Saroya@OMA.org (Senior Advisor for Government Relations and Advocacy) to book a 15-30 minute time slot at your earliest convenience.

New Seniors Active Living Centres Act, 2017 Regulations

The new regulation under the *Seniors Active Living Centres Act, 2017* intends to improve access to the Seniors Active Living Centres (SALC) program for underserved communities so more older Ontarians have opportunities to stay active and engaged. Municipalities play an important role in supporting SALC programs, however they may not have the budget to support the number of SALC programs needed in their community. The new regulation prescribes additional entities, and combinations of entities, that can make the required 20% funding contribution to better support underserved communities (e.g., Francophone, Indigenous, rural/remote).

The Ministry of Seniors and Accessibility worked with AMO to conduct two focus groups of municipal representatives to inform this regulation, and AMO provided a submission outlining our support for expanding the entities that can contribute to Seniors Active Living Centres. For more information about the program please contact the Seniors Policy Unit at seniorspolicyunit@ontario.ca

Update on AMO's Advocacy on Provincial Cyber Security Legislation

AMO submitted comments on Bill 194, the proposed *Strengthening Cyber Security and Building Trust in the Public Sector Act, 2024*. AMO appreciates that the province is as concerned as the municipal sector about the increased number of cyber security threats, but is concerned that a one-size-fits-all solution across the broader public sector could be challenging for municipalities to implement. We will continue to work with the province to ensure that municipal needs are reflected as cyber security regulations are brought forward.

AMO's Advocacy to the Province's Skilled Trades Special Advisor

On June 11, AMO sent a letter to the Minister of Labour, Immigration and Skills Development regarding the recently appointed Skilled Trades Special Advisor who has been given a mandate to advise the province on the needs of Ontario's workforce with a focus on manufacturing and automotive industries. AMO's letter emphasizes the urgent need to train, attract and retain workers in the construction trades so municipalities can continue to deliver growth-enabling infrastructure to support housing and economic development.



Association of Municipalities of Ontario (AMO)
155 University Ave., Suite 800
Toronto, Ontario M5H 3B7
Telephone: 416.971.9856
Toll-free in Ontario: 1.877.426.6527
Fax: 416.971.6191

Ontario Medical Association
150 Bloor St. West, Suite 900
Toronto, ON M5S 3C1
Canada
TF: 1.800.268.7215
T: 416.599.2580
F: 416.533.9309
E: info@oma.org

oma.org

July 4, 2024

[Mayor's Name]
[Mayor's Address]
[City, Province, Postal Code]

Dear Mayor [Last Name],

Communities across Ontario have been facing critical health-care challenges, including long waitlists for primary care, shortages of doctors and other health care workers; and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level.

In response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario's residents and communities.

We have jointly developed the attached draft council resolution (Appendix A), urging the provincial government to recognize the physician shortage in your municipality and the rest of Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

AMO is excited to welcome everyone to Ottawa for our annual conference from August 18-21, 2024. We are pleased to inform you that the OMA will be participating at this year's conference. Along with sponsoring the Rural Caucus Lunch on August 20, the OMA has reserved meeting room at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. During these meetings, we would like to hear what you are seeing on the ground and discuss opportunities to work closer with you. We believe that collaboration between Ontario's doctors and all 444 municipalities is essential in addressing the health-care needs of your community.

To set up a meeting with the OMA, please reach out to Tarun.Saroya@OMA.org (senior advisor for government relations and advocacy) to book a 15-30 minute time slot at your earliest convenience.

We look forward to your positive response and to working together towards a healthier future for all Ontarians.

Yours sincerely,



Kimberly Moran
CEO, Ontario Medical Association



Colin Best
President
Association of Municipalities of Ontario

Appendix A:

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and (Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, paramedicine, and other investments.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

- NOW THEREFORE BE IT RESOLVED THAT the Council of (the name of municipality) urge the Province of Ontario to recognize the physician shortage in (name of municipality) and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.



Red Rock Fish and Game Club

PO Box 206
2 Park Road
Red Rock Ontario P0T 2P0

Dear *Red Rock Township & Staff*

On behalf of the Red Rock Fish and Game Club, I would like to take this opportunity to formally thank you for your generous donation. Your sponsorship was integral in supporting our initiatives in 2024!

With your continued support and generosity, our Ice Fishing Derby and Annual Trout Derby were great successes! We look forward to hosting these derbies next year and giving back to our communities through education and resource promotion/advocacy.

We look forward to seeing you next year and hope that you might consider renewing your sponsorship!

Thanks again for all your help & guidance towards our events it is very much appreciated

Shirley Jean

Sincerely,

Shirley Jean

Shirley Jean
Treasurer & Trout Derby Committee Chair
Red Rock Fish and Game Club



AMO Advocacy on Homelessness Encampments

Dear Clerks and Heads of Council of Municipal Governments Across Ontario:

The AMO President and Board is requesting that this letter be shared with all elected council members and administrative heads (i.e., CAO, City Manager) in your municipality. Please post as an information item in your next council meeting agenda.

On behalf of its municipal members, the Association of Municipalities of Ontario (AMO) is urgently calling for provincial and federal leadership and action to address the growing crisis of homelessness encampments in communities across Ontario.

On July 2nd, AMO released a new policy paper [Homeless Encampments in Ontario: A Municipal Perspective](#) detailing the state of this crisis and evidence-based actions that must be taken.

Municipal governments are at the front lines of the homelessness crisis without the resources or tools to support our residents and communities. We are asking the provincial and federal governments to work collaboratively with each other and municipalities. These are complex issues that require comprehensive responses from all orders of government working together.

For further resources and information, please visit www.amo.on.ca

Sincerely,

A handwritten signature in black ink that reads 'Colin Best'.

Colin Best

President, Association of Municipalities of Ontario (AMO)



Top of Lake Superior CHAMBER OF COMMERCE

Box 600, Nipigon, ON P0T 2J0

Chamber Awards

September 12th, 2024

Nipigon Legion, Nipigon, Ontario

Symposium 5:30 – 6:30

Dinner commences at 6:30

Awards at 7:30

Guest Speaker at 8:00

Awards at 8:30

Tickets Available at:

Banquet Tickets \$50.00 Each

Township of Nipigon

Township of Dorion

Township of Red Rock

Red Rock Indian Band

Canyon Country Co-Op

Nipigon Canadian Tire

Penny Auction throughout the Evening - 25 Tickets for \$10.00

Theme: Working Together As One



Top of Lake Superior CHAMBER OF COMMERCE

2024 CALL FOR NOMINATIONS

Awards Ceremony: Thursday September 12th 2024 at Nipigon Legion Branch #32

**PLEASE CIRCLE ONE
AWARD FOR WHICH YOU
ARE NOMINATING.
SELF-NOMINATIONS
ENCOURAGED!**

To nominate a business or individual for multiple awards you must fill out this form for each nomination.

BUSINESS OF THE YEAR

TRAIL BLAZER

**EMPLOYEE OF THE
YEAR**

**CUSTOMER SERVICE
INDIVIDUAL AWARD**

**CUSTOMER SERVICE
BUSINESS AWARD**

TOURISM AWARD

**ENVIRONMENTAL
STEWARDSHIP AWARD**

VOLUNTEER AWARD

NOMINEE INFORMATION

Nominee's Name: _____

Business/Organization Name: _____

Address: _____

Phone #: _____

NOMINATION SUBMITTED BY:

Name: _____

Address: _____

Phone #: _____

RETURN NOMINATION FORM AND SUPPORTING MATERIAL BY **Wednesday July 31st 2024 TO:**

**Township of Nipigon & Library
Township of Red Rock & Library
Township of Dorion**

**Red Rock Indian Band Office
EMAIL TO : collinslevina@gmail.com
OR lisa.m.lacoste@gmail.com**

Please include a detailed summary of the reasons why you are nominating this person. If you need more space, please write on the back of this page or attach a second sheet. You may contact the nominee for more information if you wish. (Information provided will be shared with voters)

Signature: _____

Date: _____



Top of Lake Superior

CHAMBER OF COMMERCE

2024 Nomination Criteria

Business of the Year

Outstanding achievement in business
Provides quality product(s) and/or services
Friendly, efficient and knowledgeable staff
Provides a healthy and productive work environment
Community involvement and participation

Employee of the Year

Demonstrates reliability & dependability
Strong work ethic
Goes beyond required job duties
Excellent product/service knowledge

Customer Service Award Business

Outstanding achievement in business
Provides quality product(s) and/or services
Friendly, efficient and knowledgeable staff
Pleasant atmosphere if applicable

Customer Service Award Individual

Consistently provides quality products and/or services

Tourism Award

Demonstrates an ability to satisfy visitors expectations
Provides an outstanding visitor experience
Knowledgeable of the region

Trail Blazer Award

Individual, business or organization
Introduces unique products, services or ideas
Thinks outside of the box, initiates innovative solutions

Volunteer of the Year

This award recognizes the voluntary contributions of any resident of the region whose social commitment

Environmental Stewardship Award

Protects or restores the environment in the region
Promotes activities that benefits the environment

Date XXXX

To The Honorable Caroline Mulroney and The Honorable Trevor Jones

The Municipality of XXX is pleased to express its full support for the Northern Emergency Manager's delegation at AMO. We believe their proposed changes to the funding model will bring about significant improvements in the way emergency management is funded and executed across Ontario. The objectives of this proposal are critical to ensuring a fair and effective distribution of resources, benefiting all Ontarians.

This delegation is pivotal in achieving several key objectives:

- Ensure funding benefits a larger number of Ontarians each year.
- Reduce Red Tape; improving efficiency and effectiveness.
- Allow CEMC's to deliver Control Group goals and priorities.
- Enable Councils to allocate funds in order to invest in preparedness measures tailored to their specific needs, thus enhancing local resilience.
- Reducing Emergency Manager attrition working towards building and maintaining a skilled and experienced emergency management workforce Create transparent funding boundaries.
- Promote collaboration between municipalities by way of an MOU.
- Result in a safe, planned, and prepared Ontario.

We eagerly anticipate the outcome of the delegation, and stand ready to collaborate with your Ministry to enhance Emergency Management funding in Ontario. Northern Ontario is renowned for its creativity and resilience, and with your support, we can support long-term strategic goals of resilience, efficiency, and collaboration across the largest regions.

Yours in Safety and Preparedness

[Your Name]

[Your Title]

Municipality of XXX



Hello,

SEIU Healthcare is a healthcare union in Canada with more than 60,000 frontline healthcare workers. Our number one priority is to ensure that our members are recognized and valued by their employers.

On July 16, 2024 we will be hosting an event called Purple Day at Thunder Bay Regional Hospital for union members. Purple Day is an opportunity to highlight and reflect the important work we do together in our union.

Healthcare workers make sacrifices and provide the best care to keep their patients and our keep communities across Ontario safe every single day.

That's why I hope that your organization will be able to contribute and make this year's celebration memorable for all who attend.

I would appreciate the opportunity to meet to discuss donations (including in-kind donations), discounts for bulk purchases, or sponsorship of Purple Day. If you are interested, could you kindly get back to me by June 17, 2024?

I look forward to hearing back from you and hope to collaborate with your organization to show appreciation to healthcare workers at Thunder Bay Regional Hospital.

Sincerely,

SEIU Healthcare Union Stewards

Name *Tim TODESLO*

Email: *ttodeslo@lakeheadu.ca*

Phone: *807-887-4459*

SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 1 CANADA

P 905-695-1767 TF 1-800-267-SEIU F 905-695-1768

125 Mural Street, Richmond Hill, Ontario L4B 1M4

SEIUHEALTHCARE.CA



Meeting Minutes
 General Meeting
 Tuesday, June 11th, 2024
 ZOOM Online
 ID# 821 9588 6447 password #418902

Present: Levina Collins; Chair, Doris Shewchuk, Alan Aubut; , Marvin Broughton, Bonnie Broughton , Ahmad Ghayeni

Absent: Laura Lynch; Treasurer

Recording Secretary: Zoom Recorder

Transcription Recorder: Marci Watson

1. Call to order at **7:07 pm (EST)**

2. Agenda : Approval of Agenda

MOTION: To approve the Agenda

Moved by: Alan Aubut 2nd by: Marvin Broughton CARRIED

3. Approval of Previous May 7, 2024 Minutes read by Alan Aubut

MOTION: To approve minutes from May 7, 2024 meeting

Moved by: Bonnie Broughton 2nd by: Alan Aubut CARRIED

Approval of Previous May 12 Emergency Meeting Minutes read by Alan Aubut

MOTION: To approve Emergency Meeting Minutes from May 12, 2024

Moved by: Marvin Broughton 2nd by: Alan Aubut

4. Financials

Approval of Recording Secretary's May time, Attached

MOTION: To approve Recording Secretary's time \$300.00

Moved by: Alan Aubut 2nd by: Bonnie Broughton CARRIED

- Levina states there is \$2724.47 in the Chamber's Account

5. Team Intelligence Workshop:held on June 8, 2024: Alan Aubut

- Was well received by attendees.
- Venue cost was too high. Will look for cheaper option next time.
- Did you see the cow, Ahmad Ghayeni did.

6. General Discussion:

Awards Dinner Update: Levina Collins

- up-to-date 25-31 Awards to give out.
- 15 Dedication Awards confirmed for long-serving Community Volunteers.
- 6-7 Milestone Business Anniversary Awards.
- 8 other awards like Business of the Year and Trailblazer.
- Nomination Forms to be sent to businesses by Lisa Costa by the July 31, 2024 deadline.
- Band/DJ not decided yet. Levina will call Craig and Zechner's to see options.
- Levina will compare prices for balloons and go with the cheapest.
- Estimated expenses: 75 meals at \$15.87 per meal, \$100 for tablecloths, balloons and napkins.
Levina to check to see where getting tablecloths from
- Lisa Lacoste, Event Planner was paid \$1000 with balance of \$2000 to be paid on night of event..

Levina states that we will have money left over.

7. Decision of Next Meeting Date: **Tuesday, July 9st, 2024 at 7:00 pm on ZOOM**

8. Adjournment motioned by: **Marvin Broughton at 8:13 pm (EST)**

Date: May 14, 2024

at Red Rock Public Library and via Zoom

Present: A. Lockwood, M. Young, D. Maidment, M. Smith

Remotely present: none

Regrets: C. Hendricken, J. Boudreau

Secretary: N. Carrier

CALL TO ORDER

5:04 pm, A. Lockwood, Chairperson

LAND RECOGNITION

“THE RED ROCK PUBLIC LIBRARY BOARD HEREBY ACKNOWLEDGE THAT WE ARE ON THE TRADITIONAL TERRITORY OF THE ROBINSON-SUPERIOR TREATY AND THAT THE LAND WE GATHER ON IS HOME TO THE RED ROCK INDIAN BAND, THE ANISHNAABEK AND THE METIS PEOPLE.”

APPROVAL OF AGENDA

Motion 19

Moved by A. Lockwood, seconded by M. Smith, and carried:

That the Board of the Red Rock Public Library approves the agenda of the May 14, 2024 meeting as presented and amended.

CONFLICT OF PECUNIARY INTEREST DISCLOSURES

- none declared

APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion 20

Moved by M. Young, seconded by D. Maidment, and carried:

That the Board approves the minutes of the last regular board meeting of April 9, 2024.

BUSINESS ARISING

- none

CORRESPONDENCE [AND COMMUNICATION]

- FOPL Information Series - Service Ontario and Public Libraries Partnership Presentation: video link and slide deck shared with Board.
-Board discussed the implications of Service Ontario outlets within Libraries.

CHAIRPERSON'S REMARKS

- A. Lockwood, Chairperson, attended virtually the OLS Board Assembly Meeting on April 24th 2024 530-7PM ET and provided a summary to Board members. Highlights included upcoming Good Governance Board training provided by Ontario Library Service as well as other services the OLS provides. A. Lockwood also spoke to the importance of community support when budget concerns arise.

STATEMENT OF OPERATIONS

CHEQUE REGISTER(S)

Motion 21

Moved by M. Smith, seconded by A. Lockwood, and carried:

That the Board approves payment of accounts on cheques 1211 – 1216, and manual cheque #45, for the amount of \$10,049.88 and dated May 9, 2024.

CEO REPORT

- Detail on library operations including circulation, programming and service statistics for the month of April 2024.

STRATEGIC PLAN, PROGRESS AND MONITORING

- Past meeting on Wednesday, April 17, 2024 from 10am-12pm to discuss Strategic Priorities.
- Past meeting on Monday April 22, CEO and Senior Librarian, to refine priorities in relation to actionable items.
- Past meeting on Wednesday April 24, CEO and facilitator, to further refine priorities/actions and preparation for Final Plan documentation development.
- Upcoming meeting on Wednesday May 15, 2024 from 10 am – 12 pm to discuss Strategic Plan Drafting and Beyond.

OTHER BUSINESS and COMMITTEE REPORTS

- RRPL Internet Services and Technology Policy
CEO presented an edited copy of the updated policy to Board for approval.

Motion 22

Moved by M. Young, seconded by D. Maidment, and carried:

That the Board of the Red Rock Public Library accepts the Internet and Technology Policy as presented.

- VOLT/Strat Plan Reports development
The VOLT (social return on investment) has been in development since January of 2024. The Strategic Plan has been in development since May of 2023. The end stages of both of these projects are in sight, with a large amount of report documentation required by the completion date of June 18, 2024.

Motion 23

Moved by M. Smith, seconded by A. Lockwood, and carried:

That the Board of the Red Rock Public Library approves the CEO for the 30 hours of project time within the 3 pay periods May 12-25, May 26-June 8 and June 9-22 above her regular 25 weekly hours.

- 2023/2024 copier/printer usage financial comparison
As requested, CEO provided a summary of financial comparison between copier usage costs and printer usage costs in 2024 and 2023, within the January to April time period, respectively.
- Summer Student Update
The CEO updated Board on how the posting was listed as well as the grant parameters that are required to be filled. CEO has been in communication with CAO concerning the student placement.
- July Closure (June 30 – July 7, 2024)
Library traditionally closes for 1 week in July.
Proposed date of closure is June 30- July 7th, reopening on Monday July 8th at 2 pm.

Motion 24

Moved by M. Young, seconded by D. Maidment, and carried:

That the Board of the Red Rock Public Library approves the library closure for summer holiday, from June 30-July 7th, 2024 and reopening on Monday July 8, 2024 at 2 pm.

DATE AND TIME OF NEXT MEETING

Tuesday June 18, 2024 at 5:00 p.m. in the library meeting room and via Zoom

ADJOURNMENT

Motion 25.

Moved by A. Lockwood, seconded by M. Smith, and carried:

That the Board meeting be adjourned at 6:07 p.m.

**The Corporation of the Township of Red Rock
Community Development Office Report**

Date: July 15, 2024
To: Mayor and Council
Subject: Community Development Office Council Report
Submitted by: Ashley Davis, Community Development Officer

BACKGROUND:

June 14 – July 11, 2024

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of Community Development Officer.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

- 1) Tree Canopy Assessment and Recommendations – original company had to back out of the project. Working with second company to confirm if still interested and if they will honour original price.
- 2) Community Interpretation Plan – Image guidelines being finalized and Signage Plan currently underway.
- 3) Dunville Memorial Park – working with Dunville family and plural on sign design to ensure consistency with Township sign plan and standards
- 4) ICIP Culture – Recreation Centre Rehabilitation Project –Continuing work with JML Engineering and RML Contracting for project implementation. Construction underway. Most of the building has new siding and accessible doors being installed at the Baker Road entrance.
- 5) Canada Day – had well over 250 people in attendance throughout the day (served over 200 pieces of cake). Thank you to everyone for coming out and participating, and to the event organizers, volunteers, and sponsors. Funding provided in part by the Government of Canada through their Celebrate Canada Fund.
- 6) Organizing the 41st Paju Mountain Run and obtaining sponsorships. Still looking for volunteers which includes a t-shirt and a free lunch.
- 7) Red Rock Mountain Trail – seasonal maintenance activities and brushing of entire trail.
- 8) Working with Superior Country in preparation for Cruise Ships for the 2024 season. Looking for vendors to a local market for September 17th down at the waterfront.

- 9) Memorial Banner Program – Launching again for the 2024 season. Already have 8 banners requested for this year.
- 10)NORDS – Bridge 1 Repair – Managing budget, project documents and reporting to funders. Additional work to take place this summer. Anticipating a 1 week closure. No date yet.
- 11)Municipal Energy Conservation and Demand Management Plan (2025-2028) – submitted. A more detailed plan will be developed as part of our Greenhouse Gass Reduction Pathway Feasibility Study. This detailed plan will replace the current ECDM Plan.
- 12)Energy Consumption Reporting for 2022 and 2023 submitted as required by the province. Continuing to enter in energy consumption data into the reporting system.
- 13)Asset Management Plan – continuing to work with PSD Citywide to obtain and input data.
- 14) Working with the SGDSB team on the enhancements to Frost Street in front of the high school
- 15)Joint Community Safety and Wellbeing Plan – continuing to work with community partners to hold the next meeting to discuss implementation.
- 16)Waterfront Development Technical Design Report – working on funding application and RFP development.
- 17)Tourism Growth Fund – working on an application and RFP development for a Dock Inspection Report to cover dock repairs and upgrades – continuous intake
- 18)Attended regional trails meetings.
- 19)Strategic Plan Implementation – continuing to monitor progress and work on components.
- 20)Participating in webinars pertaining to professional development
- 21)Continuing with required reporting and claim submissions on all active projects
- 22)Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.
- 23) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the Township has the required data or reports demonstrating need for projects)
- 24) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.

MONITORING SITUATIONS:

- 1) FCM Green Municipal Fund – Community Building Retrofit Program – GHG Reduction Pathway Feasibility Study – application submitted, initial revisions completed, under review. Should hear back the beginning of August.
- 2) Ontario Trillium Foundation Capital Stream application – Gymnasium Floor –100% funded – application submitted

DIRECTION / DISCUSSION / UPDATES:

- 1) Received a letter of request from the North Shore Golf Club Junior Golf Tournament for the contribution of swag bags. See attached letter. We had left over bags from Canada Day prepared so I have no problem donating those to the Golf Tournament again this year.

ATTACHMENTS:

Ashley Davis
Submitted by _____

Mark Figliomeni
Approved by: _____

North Shore Golf Course
Hwy 11/17
Nipigon, ON P0T 2J0

Tuesday, July 9, 2024

To Mayor and Council:

I am writing on behalf of the North Shore Golf Course Junior Golf Program. We are wondering if the Township of Red Rock would be able to provide us with a donation in the form of 15 tote bags to be used for swag bags for our Junior Golf clinic being held at the end of July. I noticed these bags on Canada Day and thought they would be perfect for this event.

Thank you for your time and consideration,

Erin Langevin, Secretary NSGC
erinlangevin@yahoo.com

**The Corporation of the Township of Red Rock
Administrative Report**

Date: July 15th, 2024
To: Mayor and Council
Subject: CAO/Clerk/Treasurer Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

June 18th, 2024 – July 15th, 2024

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- Bi-Weekly Internal Staff / Team Meetings / Discussions.
- Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders.
- Township of Red Rock project meetings – Ashley Davis – CDO & Stakeholders.
- Weekly meetings & discussions – Trevor Appelkvist – PW Leadhand.
- Meetings with Township Legal.
- Meeting with Emergency Management Ontario – Policies & Procedures.
- Meeting with Minister Hajdu’s Office – Federal Funding – Infrastructure.
- Meeting with MPAC Regional Manager - In-Person in Red Rock.
- Contract Negotiations – UNIFOR – Township of Red Rock. June 25th – 27th, 2024.

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

ATTACHMENTS:

N/A

MONITORING SITUATIONS:

*Continue to set internal policies and procedures based on overall best practice within the Municipal Act.

DIRECTION / DISCUSSION / UPDATES:

- Rock Tech Lithium – Community Engagement in Red Rock – Update – Save the Date September 18th, 2024.
 - Town Hall Date – Update & Discussion - Date: July 24th, 2024.
 - Private Property – Bruno’s Development - ATV’s Etc.
 - Landfill Process – MECP & MNR – Township of Red Rock.
 - Lift Stations - Reminder – Township of Red Rock.
 - TBDSSAB Appointment Process.
 - WPCP – Grand Opening – Save the Date(s) – Week of August 26th, 2024
 - Speed Bumps – Installation & Timelines – Update.
 - August 19th, 2024 Meeting of Council – Proposed Date Change – Suggested Date – August 12th, 2024.
 - Vehicular & Rail Bridge – Options/Direction - BMI /Township of Red Rock.
 - EMS – Services Provided – Ambulance Down Staffing.
- Councillor Brand Discussion Items.
1. Correspondence addressed to Mayor & Council. – General
 2. Correspondence / Letter to the Editor – K. Pristanski – June 25th, 2024. (Attached).
 3. Correspondence email RE: Facebook/Marketplace – S. Herman – May 27th, 2024. (Attached).
 4. Property Standards – Lakefront Property – Bruno’s Development

June 9, 2024

Mayor & Council:

Good day. Thought I would get this off to you before I send an expanded version to the Gazette. This would also make sure this letter is in the Correspondence Section of the next agenda.

I read with great interest the Red Rock Council Notes as published in the May 21, 2024 edition of the Nipigon Red Rock Gazette. Particularly, the request by Mr. Peter Whitby for a 50% reduction of Residential taxes for new homeowners for a five-year period. For some reason reading the report made me think of the old movie 'The Music Man'.

I have a number of concerns with this request and reasoning.

Firstly, the unsubstantiated claim of what assessment MPAC will assign to a new build. I can only assume that the presentation of a worst-case scenario is meant to frighten you. I have dealt with MPAC for the past 20 years as a PW Superintendent, CAO and Building Inspector. Personally, I have taken MPAC to the Assessment Review Board (and won). The magical mystical algorithms MPAC uses to assess properties is a mystery even to the most seasoned professional. Please don't jump the gun on this veiled threat before you have all the information.

But, if we wish to use the scary \$500,000.00 assessment per new build, lets look at that. One hundred new homes X \$500K equals \$50 Million added to the total assessment to the Township. Currently, the total 2024 'residential assessment' for the entire Town is \$30 Million. Adding \$50M of new assessment will see your residential tax rate plummet. Granting this request would very easily see a new home paying less than the current larger homes in Red Rock. Is that fair? And remember, the MPAC assessment comes only after the completion of the build and an Occupancy Permit is granted by the Township. So, with every build that is completed your tax rate will come down.

Secondly, granting a lower Residential Tax rate for new builds would see me and every other residential property owner subsidizing the new builds. That is just not fair. If you can afford a \$500,000.00 home, you can afford to pay the taxes. I know you have little interest in fairness as you continue to make the rural residents pay for water and sewer services, that they do not receive, on their tax bill. As I have said before, moving those charges directly on to the water bill will lower the tax rate. Isn't that what Mr. Whitby is asking for?

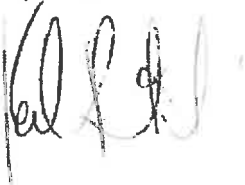
And I find it funny that no sooner was Mr. Whitby out the door you take away his 30% vacant land discount. I'm sure he appreciated that.

Thirdly, we have heard the promises from every Economic Development Officer that this Town has ever hired to try bring secondary industry to this Town. I'm sorry but that is just not going to happen. How many gas stations have we seen fail over the years? With cheaper gas at the Reserve, you just can't compete. Thunder Bay is a blessing and a curse to Red Rock. Our proximity, quite frankly, has impeded the development any secondary industry in this Town. How many locals do you see every time you go to Walmart or Metro, or get a haircut or go to a movie. A one hour drive is just too convenient. And with the completion of the 4 laning, Thunder Bay is getting even closer.

In the most recent Gazette Council has approved speed bumps on White Boulevard. I do not recall a traffic survey being done so I must assume you are proceeding on hearsay or is it just a 'feeling'? One complaint by a crazy constituent should not be enough to warrant such an extreme action or extreme over-reaction. You could have easily and less expensively, lowered the speed limit to 40km/hr and have the OPP (to which we pay good money) enforce the speed limit. Nothing gets around faster in a small town than someone getting a speeding ticket in Town. In fact, the entire Town should be 40km/hr. No one needs to go 50km/hr to get anywhere in this Town. But I guess, in the long run the town grader will just take out the speed bumps next winter. Good money wasted.

As I mentioned earlier, I do have a number of other concerns. Some regarding building inspections and the Township liability that goes with them, property standards and by-law enforcement but I don't want to dilute your attention span further at this time.

Regards,

A handwritten signature in black ink, appearing to read 'Kal Pristanski', written in a cursive style.

Kal Pristanski

Letters to the Editor:

I read with great interest the Red Rock Council Notes as published in the May 21, 2024 edition of the Nipigon Red Rock Gazette. Particularly, the request by Mr. Peter Whitby for a 50% reduction of Residential taxes for new homeowners for a five-year period. For some reason reading the report made me think of the old movie 'The Music Man'.

I have a number of concerns with this request and reasoning.

Firstly, the unsubstantiated claim of what assessment MPAC will assign to a new build. I can only assume that the presentation of a worst-case scenario is meant to frighten you. I have dealt with MPAC for the past 20 years as a PW Superintendent, CAO and Building Inspector. Personally, I have taken MPAC to the Assessment Review Board (and won). The magical mystical algorithms MPAC uses to assess properties is a mystery even to the most seasoned professional. Please don't jump the gun on this veiled threat before you have all the information.

But, if we wish to use the scary \$500,000.00 assessment per new build, lets look at that. One hundred new homes X \$500K equals \$50 Million added to the total assessment to the Township. Currently, the total 2024 'residential assessment' for the entire Town is \$30 Million. Adding \$50M of new assessment will see your residential tax rate plummet. Granting this request would very easily see a new home paying less than the current larger homes in Red Rock. Is that fair? And remember, the MPAC assessment comes only after the completion of the build and an Occupancy Permit is granted by the Township. So, with every build that is completed your tax rate will come down.

Secondly, granting a lower Residential Tax rate for new builds would see me and every other residential property owner subsidizing the new builds. That is just not fair. If you can afford a \$500,000.00 home, you can afford to pay the taxes. I know you have little interest in fairness as you continue to make the rural residents pay for water and sewer services, that they do not receive, on their tax bill. As I have said before, moving those charges directly on to the water bill will lower the tax rate. Isn't that what Mr. Whitby is asking for?

And I find it funny that no sooner was Mr. Whitby out the door you take away his 30% vacant land discount. I'm sure he appreciated that.

Thirdly, Thunder Bay is a blessing and a curse to Red Rock. Our proximity, quite frankly, has impeded the development any secondary industry in this Town. How many locals do you see every time you go to Walmart or Metro, or get a haircut or go to a movie. A one hour drive is just too convenient. And with the completion of the 4 laning, Thunder Bay is getting even closer.

Lastly, The Ontario Municipal Act Section 106(2)(d) - A Municipality shall not grant assistance by giving a total or partial exemption from any levy or charge. Pretty clear, but I am sure if you try hard enough you could find a way around this. But the intent is quite clear and there are reasons for that. The main one, again, fairness.

In another recent Gazette, Council has approved speed bumps on White Boulevard. I do not recall a traffic survey being done so I must assume you are proceeding on hearsay or is it just a 'feeling'? One complaint by a crazy constituent should not be enough to warrant such an extreme action or extreme over-reaction.

Most Municipalities have 'Traffic Calming By-laws'. Have you looked into them? I thought not. One common thread throughout is that you don't install speed bumps when you have winter snow removal. You create a hazard for drivers and the public in winter driving. You could have easily and less expensively, lowered the speed limit to 40km/hr and have the OPP (to which we pay good money) enforce the speed limit. Nothing gets around faster in a small town than someone getting a speeding ticket in Town. In fact, the entire Town should be 40km/hr. No one needs to go 50km/hr to get anywhere in this Town. But I guess, in the long run the town grader will just take out the speed bumps next winter. Good money wasted. And I hope the person in the back of the ambulance is strapped down really good when you go over one.

I could go on about the lack of property standards in town. Uncut grass and boulevards and junk piled in yards. The vast majority of our residents take pride in their properties but if you are unlucky enough to live next door to a trash heap, well I guess you are just out of luck. Maybe you could move to Thunder Bay. Even if we had a Property Standards officer, the training alone takes 3 years. And really no fear from one as we do not have a By-law Enforcement Officer. And the OPP do not enforce our By-laws. So, I guess it really is a free-for-all out there.

I am sure the Township is still issuing building permits. Seven years ago we had 3 local, fully qualified Inspectors. You got rid of them. Now I think we have one that lives in Thunder Bay. I hope you realize that if you pass an inspection that is later found to be faulty, the Township is liable for reparations. On-site inspections are essential. Sometimes pictures do not tell the whole story.

That's it for today.

Regards,
Kal Pristanski cell #807 889 0819

d b

From: Shawn Herman <shawn.maurice.herman@gmail.com>

Sent: Monday, May 27, 2024 10:56 AM

To: drobinson <drobinson@redrocktownship.com>; cbrand <cbrand@redrocktownship.com>; ngladun <ngladun@redrocktownship.com>; gmuir <gmuir@redrocktownship.com>; msmith <msmith@redrocktownship.com>

Subject: Concerning Facebook listing that could be very bad publicity for the township

Good Morning,

I have attached photos of a facebook listing I would want to be aware of as a representative of Red Rock.

The listing clearly shows a golf cart emblazoned with the confederate flag and a Red Rock Fire Department license plate.

Regards,

Shawn

**The Corporation of the Township of Red Rock
Administrative Report**

Date: July 15th, 2024
To: Mayor and Council
Subject: Councillor Appointment – Township of Red Rock
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

With the resignation of Councillor Nancy Gladun as of June 30th, 2024, the Township of Red Rock is seeking to fill the Councillor vacancy through an application process as directed by Council at the June 17th, 2024 meeting.

The Township of Red Rock follows the Council composition of one (1) Mayor and four (4) Councillors.

DISCUSSION:

As of the posted 4:00 PM deadline to submit an application on Wednesday July 10th, 2024, here is the list of applicants for the vacant Councillor seat (in alphabetical order) :

- **Andersen, Leif R.B**
- **Brand, Myla Sue**
- **Dampier, Todd**
- **Jean, Brooke Lynn**
- **Kirkby, Michael**
- **Legacy, James**
- **Nault, Denis**
- **Thiboutot, Maurice**

ATTACHMENTS:

N/A

**The Corporation of the Township of Red Rock
Administrative Report**

Date: July 15th, 2024
To: Mayor and Council
Subject: Café Proposal – Marina Building
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve by resolution the unsolicited offer to lease the Marina Restaurant space to Courtney Van Horne and direct the CAO to proceed to speak to Courtney to facilitate the process.

BACKGROUND:

The Marina Restaurant space has been vacant for many years, it is a fully functional space that was designed to accommodate a small restaurant / café style operation thus adding a valued benefit to the overall operations at the Marina and within the Community.

Square Footage:

Seating Area – 450 Sq. Ft.
Kitchen Area – 240 Sq. Ft.
Storage/Misc Area – 75 Sq. Ft.

Total Square Footage – 765 Sq. Ft.

DISCUSSION:

Discussion of Council – Further Verbal update from the CAO, if required.

FINANCIAL IMPACT:

The rental agreement is \$1000.00 + HST per month for the location. This proposal is for all seasons. (12 Months).

Total - \$12,000.00 + HST.

ATTACHMENTS:

Proposal Package (1)

(Name Pending) Café

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Mission Statement.....	2
Guiding Principles.....	2
Keys to Success.....	3
Products and Services.....	3
Promotional strategy.....	3

Overview

The Cafe will be a one-of-a-kind café located at the Red Rock Marina in Red Rock, Ontario. The Café will be a new fresh option to tourists and residents of both Red Rock and Nipigon where they can experience high quality food from a highly experienced baker. There are no televisions in the café, the background music is subtle and work from local artists will hang on the walls.

One difference the Café will have over other similar locations will be our goal of offering instructional classes in the evenings/weekends in areas of baking, cake decorating, as well as bringing in other local artists to give them a place to offer classes for locals. The Café will also be looking to reach out to the local high school to offer Co-ops where the student can gain skills that will help them succeed in the future.

About the Owner

Courtney Van Horne has significant experience in operating a café/bakery. Prior to moving to Red Rock, Ontario, she successfully operated a from scratch café/bakery. The success from this business lead her to being featured in several news articles which included Bell Express view and CBC news. Also, as a result of being voted one of the best bakeries on the East Coast Chatelaine Magazine reached out to her to supply a recipe for their Christmas special edition.

Mission Statement

The Cafe is committed to its products and employees which they believe is the recipe for market success.

Guiding Principles

The Cafe is committed to values such as excellence, passion, quality, integrity and leadership which allow them to navigate challenges and provide for future opportunities. These core beliefs start with their commitment to their products and their employees. The Cafe rewards excellence and cherishes loyalty. The café will work with its employees to build strong businesses and a secure future.

Keys to Success

The Cafe stands out from the competition. Below are their Keys to Success:

- **Great Products** – providing exemplary products at market prices – will make customers want to return again and again
- **Exceptional customer service and focus** - The owners of The Cafe pride themselves to being on location everyday and getting to know the majority of their clientele. They believe when customers receive this type of individualized focus, the customers come back.
- **Fresh Local Coffee** – The Café is committed to only serving coffee roasted locally from Ontario. The freshness and authentic taste help make the coffee offered exceptional and superior to the competition.

Products and Services

- **Fresh baked Goods** ○ Cinnamon Rolls ○ Cupcakes ○ Squares
- **Savoury options** ○ Sandwiches ○ Breakfast options
- **Lattes**
- **Cappuccinos**
- **Ice Cream**

Promotional strategy

- **Soft launch opening followed by paid social media awareness campaign, including:**
 - Outreach to local social influencers / press. ○ Promoted posts on Instagram / Facebook to target customer segments
- **Ongoing 'business of the day' campaign**
- **Seasonal feature products** - winter, summer, Christmas



COME FOR THE FOOD, STAY FOR THE VIEWS

DAILY SPECIALS

COMING SOON

BREAKFAST

HAM SLIDERS	\$6.00
A SOFT BUN WITH HAM AND SWISS CHEESE SLICES, BAKED WITH BUTTER, DIJON MUSTARD AND POPPY SEED.	
BACON AND EGG WRAP	\$5.50
CRISPY BACON WRAPPED WITH SCRAMBLED EGG AND CHEDDAR CHEESE	
CINNA ROLL	\$4.00
A GIANT, OOZY GOOEY ROLL WITH SWIRLS OF CINNAMON BROWN SUGAR TOPPED WITH A CREAM CHEESE ICING	
BANANA BREAD	\$3.00
CLASSIC BANANA BREAD MADE WITH REAL BANANAS AND FRESH SPICES	

DESSERT

BROWNIE	\$3.00
CHOCO CHUNK COOKIE	\$2.00
APPLE CRUMBLE BAR	\$3.50

LUNCH

JALAPEÑO POPPER STUFFED BUN	\$9.50
A HOUSEMADE BUN STUFFED WITH CREAM CHEESE, CRISPY BACON, MOZZARELLA CHEESE AND JALAPEÑO	
ASSORTED SUBS <small>SUBJECT TO AVAILABILITY</small>	\$12.00
YOUR CHOICE OF SLICED HAM, TURKEY, BACON OR SALAMI, CHEESE, LETTUCE, RED ONION, TOMATOES, PICKLES, PICKLED JALAPENOS, MAYO, MUSTARD, ON A HOUSE MADE 9" SUB BUN	
CHICKEN BACON RANCH WRAP	\$10.50
TENDER CHICKEN, CRISPY BACON, FRESH LETTUCE, CHEDDAR CHEESE AND RANCH DRESSING WRAPPED IN A FLOUR TORTILLA	

DRINKS

	12oz/16oz
DRIP COFFEE	\$2.50/\$3
TEA	\$2.50
BOTTLED WATER	\$1.50
SODA	\$2.50

FACEBOOK AND INSTAGRAM @LOGDRIVERCAFE

LOGDRIVERCAFE.CA



OPEN

MONDAY	CLOSED
TUESDAY	7AM - 6 PM
WEDNESDAY	7AM - 6 PM
THURSDAY	7AM - 6 PM
FRIDAY	7AM - 6 PM
SATURDAY	8AM - 6PM
SUNDAY	CLOSED

THE CORPORATION OF THE TOWNSHIP OF RED ROCK
BY-LAW NUMBER 2024-1366

***BEING A BY-LAW TO AUTHORIZE A MUNICIPAL FUNDING AGREEMENT
FOR THE ADMINISTRATION OF THE CANADA COMMUNITY-BUILDING
FUND (CCBF) BETWEEN THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO
(AMO) AND THE CORPORATION OF THE TOWNSHIP OF RED ROCK***

WHEREAS the Council for the Corporation of the Township of Red Rock deems it in the public interest to sign the Amended Municipal Funding Agreement for the transfer of Canada Community – Building Funds

NOW THEREFORE The Council of the Corporation of the Township of Red Rock **ENACTS AS FOLLOWS:**

1. The Corporation of the Township of Red Rock is hereby authorized to enter into an agreement as per the attached Schedule "A" with the Association of Municipalities of Ontario (AMO) for the transfer of funds and administration of the Canada Community-Building Fund (CCBF)
2. The Mayor and Chief Administrative Officer/Clerk shall sign the agreement on behalf of the Corporation of the Township of Red Rock and the seal of the Corporation shall be affixed to it.
3. The Chief Administrative Officer/Clerk is hereby authorized to do such things as are required under the agreement.
4. This by-law comes into force upon adoption by Council of the Corporation of the Township of Red Rock.

Read a first and second time
this 15th day of July, 2024.

Read a third time and finally passed
This 15th day of July, 2024.

Mayor

Chief Administrative Officer/Clerk

MUNICIPAL FUNDING AGREEMENT ON THE CANADA COMMUNITY-BUILDING FUND

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as “**AMO**”)

AND:

THE TOWNSHIP OF RED ROCK

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the “**Recipient**”)

WHEREAS the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “**Administrative Agreement**”), which governs the transfer and use of the Canada Community-Building Fund (“**CCBF**”) in Ontario;

AND WHEREAS AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

AND WHEREAS the Recipient wishes to enter into this Agreement to access CCBF funding;

NOW THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATIONS

- 1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

“Asset Management” is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

“Canada” means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

“Canada Community-Building Fund” or “CCBF” means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Eligible Expenditure” means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

“Eligible Investment Category” means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

“Eligible Project” means a project that fits within an Eligible Investment Category.

“Event of Default” has the meaning given to it in Section 13.1 of this Agreement.

“Funds” mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Housing Needs Assessment” or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

“Infrastructure” means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

“Lower-Tier Municipality” means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Non-Municipal Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

“Parties” means AMO and the Recipient.

“Prior Agreement” means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

“Single-Tier Municipality” means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient’s 2023 Annual Report (as defined under the Prior Agreement).

“Upper-Tier Municipality” means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”**, **“hereof”** and **“hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including”** or **“includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

- 5.2 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.
- 5.3 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):
- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
 - b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
 - c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.
- 5.4 **Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):
- a) The provision of such support shall be authorized by a Transfer By-law (a “Non-Municipal Transfer By-law”). The Non-Municipal Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
 - b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
 - c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.
- 5.5 **Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 **Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
 - b) An investment permitted under:
 - i. The Recipient's investment policy; and
 - ii. Provincial legislation and regulation.
- 5.7 **Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
 - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 **Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 **HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 **Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 **Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 **Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal

Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30th each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
- a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise, provides a copy of the audit report to the Recipient.

11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

11.3 AMO Not Liable. In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

11.4 Recipient to Compensate Canada. The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

11.5 Recipient to Indemnify AMO. The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an “Indemnitee”), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient’s Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an “Event of Default”:
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
 - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
 - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
 - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
 - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient’s receipt of the notice

of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director
Canada Community-Building Fund Agreement
Association of Municipalities of Ontario
155 University Avenue, Suite 800
Toronto, ON M5H 3B7

Telephone: 416-971-9856
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer
The Township of Red Rock
Box 447, 42 Salls St.
Red Rock, ON P0T 2P0

16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-

agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“**GBA+**”) lenses when undertaking a project.

17. SCHEDULES

- 17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

18. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.

THE TOWNSHIP OF RED ROCK

By:

Name:

Title:

Date

Name:

Title:

Date

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By:

Name:

Title: Executive Director

Date

Witness:

Title:

Date

SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or Infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient's ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

SCHEDULE B: ELIGIBLE EXPENDITURES

Eligible Expenditures will be limited to the following:

1. **Infrastructure investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
 - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
 - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
 - Studies, strategies, systems, or plans related to housing or land use;
 - Studies, strategies, or plans related to the long-term management of infrastructure; and
 - Other initiatives that strengthen the Recipient's ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient's employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
 - 40% of the Recipient's annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
 - \$80,000.

SCHEDULE C: INELIGIBLE EXPENDITURES

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs incurred before categories were eligible** – project expenditures incurred:
 - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
 - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient's overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient's staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.

SCHEDULE D: ANNUAL REPORT

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

1. **Financial information** – and particularly:

- Interest earnings and investment gains – in accordance with Section 5.7;
- Proceeds from the disposal of assets – in accordance with Section 12.1;
- Outgoing transfers – in accordance with Sections 5.3 and 5.4;
- Incoming transfers – in accordance with Section 5.3; and
- Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.

2. **Project information** – describing each Eligible Project that started, ended, or was ongoing in the reporting year.

3. **Results** – and particularly:

- Expected outputs and outcomes for each ongoing Eligible Project;
- Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
- Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
 - i. The number of housing units enabled, supported, or preserved; and
 - ii. The number of affordable housing units enabled, supported, or preserved.

4. **Other information** – such as:

- Progress made in the development and implementation of asset management plans and systems; and
- The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

SCHEDULE E: COMMUNICATIONS REQUIREMENTS

1. COMMUNICATIONS ACTIVITIES

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

2. INFORMATION SHARING REQUIREMENTS

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

3. PROJECT SIGNAGE REQUIREMENTS

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.

4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on www.buildingcommunities.ca.
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
 - b) The Canada wordmark and the following wording (as applicable):
 - i. "This project is funded in part by the Government of Canada"; or
 - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to www.infrastructure.gc.ca. Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
 - a) "This project is funded in part by the Government of Canada"; or
 - b) "This project is funded by the Government of Canada".

- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.