

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 1,020th REGULAR MEETING ON JANUARY 13th, 2025 AT 7:00P.M.**

1. Preliminary Matters (7:00pm)
 - Item 1.1: Call to Order
 - Item 1.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 1.3: Amendments to/Acceptance of Agenda RES
 - Item 1.4: Request/Receive Disclosures of Interest

2. Presentations or Deputations
 - Item 2.1: Pl.ural – Community Interpretation Plan RES

3. Minutes of Previous Council Meeting(s)
 - Item 3.1: Minutes of the December 16, 2024 Council Meeting (Open & Closed) RES

4. Correspondence
 - Item 4.1: Resolutions from other Municipalities
 - Item 4.2: TBDML – August 21, 2024 Meeting Minutes
 - Item 4.3: TBDHU – November 20, 2024 Meeting Minutes
 - Item 4.4: TBDSSAB – November 21, 2024 Meeting Minutes (Open & Closed)
 - Item 4.5: MMAH – Municipal Accountability Act
 - Item 4.6: Top of Lake Superior Chamber of Commerce – December 15, 2024
 - Item 4.7: Top of Lake Superior Chamber of Commerce – December 19, 2024
 - Item 4.8: Christmas Cheer Program – Thank You
 - Item 4.9: NOMA – November 27, 2024 Board Meeting Executive Director Summary

5. Reports from Committees, Boards or Agencies

6. Reports from Administration
 - Item 6.1: Report from Community Development Officer RES
 - Item 6.2: Report on Administrative Activity RES
 - Item 6.3: Report on Declaration of Surplus Properties RES

7. By-laws
 - Item 7.1: By-law 2025-1382 – to levy Interim Tax Rates & provide penalty RES

8. New Business

9. Unfinished Business
 - Item 9.1: Waterfront Alcohol By-law
 - Item 9.2: Joint Council/Nipigon
 - Item 9.3: Boulderling Wall

10. Closed Session
 - Item 10.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of: Paragraph 239(2)(b)(personal matters about an identifiable individual), regarding Item 10.4; and Paragraph 239(2)(c)(proposed or pending acquisition or disposition of RES

- land), regarding Item 10.5
- Item 10.2: Request/Receive Disclosures of Interest in Closed Session
 - Item 10.3: Report on Municipal Code of Conduct/Personnel Matters
 - Item 10.4: Report on Offer to Purchase
 - Item 10.5: Resolution to Rise from Closed Session and Report in Open Session RES
11. Report from Closed Session RES
12. Confirming By-law (#2025-1383) RES
13. Adjournment

TOWNSHIP OF RED ROCK Community Interpretation Plan

Presentation to Council

January 13, 2025



The Team

pl.ural

Sean Kelly, Stasia Stempski, Kelsey Moore, Alex Feenstra
Planning, Design and Landscape Architecture

**Township of
Red Rock**

Ashley Davis
Community Development Officer, Special Projects Coordinator

Funders



About Us

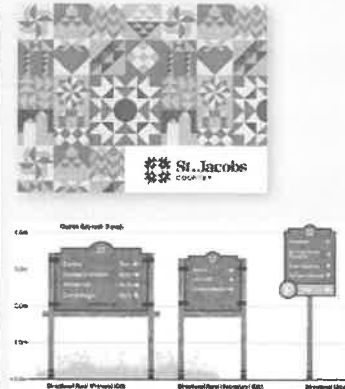
pl.ural is a professional landscape architecture, planning and design firm. It has been offering a unique mix of interdisciplinary services for **over 20 years** specifically to destination environments, conservation areas, residential developments, and urban and rural communities. We offer our services to regions and municipalities, BIA's, communities, service/focus groups, governments/agencies, developers and allied consultants.



County of Wellington This Way To Wellington Signage Plan



St. Marys Signage & Wayfinding Strategy



St. Jacobs Brand Audit & Wayfinding Strategy

Background and Purpose

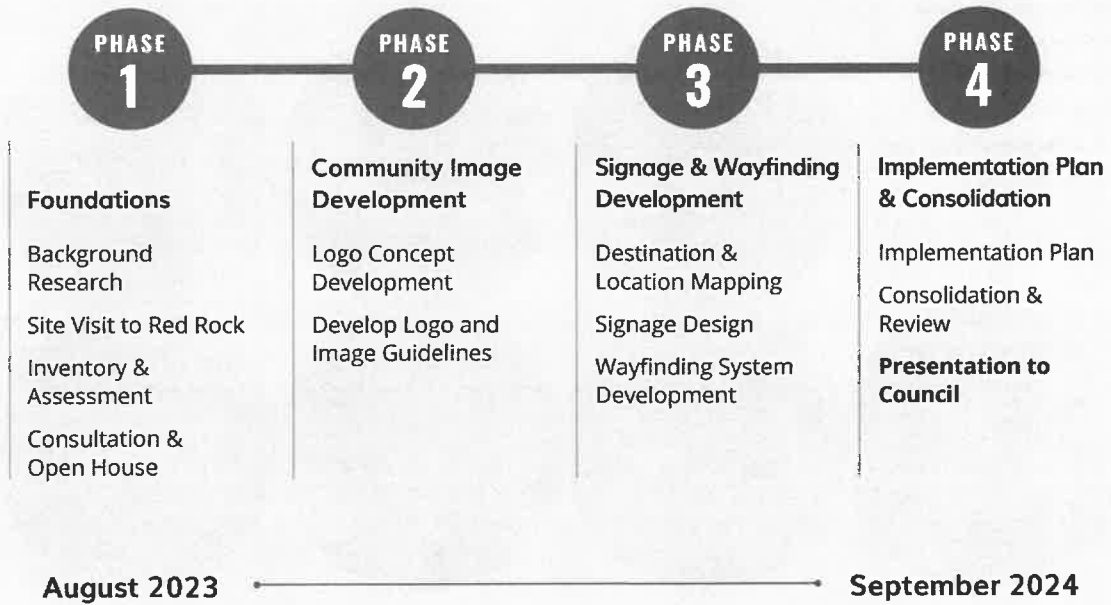
The 10 Year Community Development Strategic Plan for the Township of Red Rock (2022) identified the need to develop a consistent community identity.

The Community Interpretation Plan will:

- **Reinforce** the identity, brand vision and mission of Red Rock;
- Develop a **modern and accessible** logo with graphic standards for various uses;
- Build a **strong foundation** for future projects such as interpretation panels, wayfinding and marketing signage, advertising and correspondence, and;
- Establish a **sense of pride and place** for residents, their guests and visitors, and enhance visitors' overall wayfinding experience.



Our Process



First Impressions

The Beauty of Red Rock

Your community boasts a variety of natural assets and community facilities that make it unique and a desirable place to live and visit!



First Impressions

Existing Branding & Signage

The community image representing Red Rock and welcoming residents and visitors is **inconsistent** throughout the community.



What is Branding?

- More Than a Logo

Branding is the creative process of establishing an identity for an organization through the use of graphic elements such as **logos, typography and colours**.

Effective branding is memorable and influences one's perception of the organization in a way that supports the brand vision and mission.

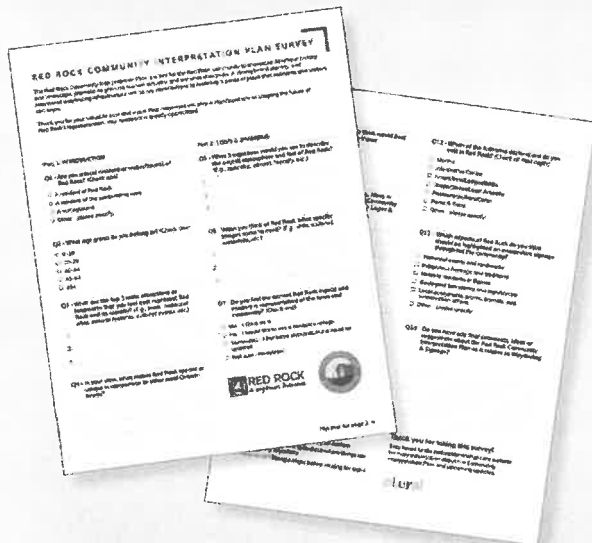
What is Wayfinding?

- More Than a Sign

Wayfinding is the comprehensive process of using information to find one's way in the built and natural environment including signage and other navigation systems.

Wayfinding includes **identification, orientation, information and interpretation**.

Engaging & Sharing with Community



30+ Community Members

to our Community Open House, on October 5th, 2023.

80 Responses

to our survey (online and paper format).

3 Town Staff, 3 Council, 1 Stakeholder

to speak with us one on one, during October 5th - 17th, 2023.



Perceived Township Gateways

pl.ural

Township of Red Rock Community Interpretation Plan

Internal Consultation

What We Heard

Participation



In-person and virtual conversations with **Township Staff, Council and Stakeholders** (Superior Country)

Top Concerns

- Inconsistency
- Outdated
- Not Legible / Accessible
- Lack of Public Input in the Past

Branding

- Need the colour **red**
- **One logo** to utilize
- Keep it **clean and modern**
- Should appeal to a wide audience
- Incorporate **nature**
- Red Rock is home of the greatest **sunset** on earth
- Apply new branding to **merchandise**

Wayfinding & Signage

- Signage needs **improvement**
- Signage needs to be **consistent**
- Wayfinding starts while planning a visit (not signage)
- Drivers often miss the left turn into the marina
- Visitors aren't always aware of the Interpretive Centre
- We need signage on the highway

pl.ural

Township of Red Rock Community Interpretation Plan

External Consultation

What We Heard

Participation



Responses to our initial survey (online and paper format)



What 3 adjectives would you use to describe the overall atmosphere and feel of Red Rock?

welcoming Quite
Beautiful safe quaint Natural
town Friendly vibrant
Red Rock Relaxed quiet lack
residents clean Peaceful



When you think of Red Rock, what specific images come to mind?

Nipigon Bay Fishing Boats red rock
Lake Superior lake views Bay
trees Mountain Trails
islands Ware cliffs marina beautiful
waterfront Red Park surrounding
community



What are the top 3 main attractions or landmarks that you feel best represent Red Rock and its identity?

Inn Quebec Lodge
hiking trails Lloyds lookout Palu mountain
Waterfront Red Rock Red Rock Inn
Rock Folk Festival Marina Folk Festival
Lake Superior Nipigon
park Mountain Run Trails Lookout
Natural Features Live Rock Folk
Rock inn Quebec

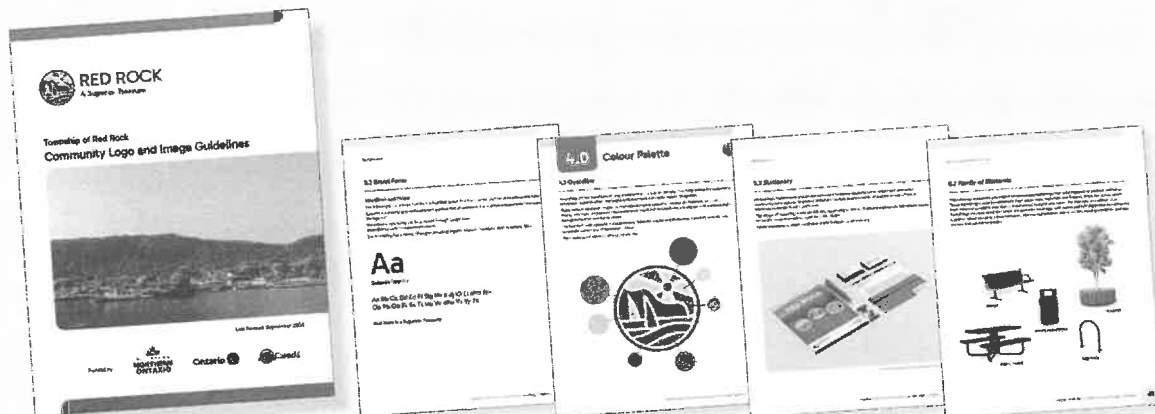


Community Logo & Image Guidelines

What is Branding?

Branding is the creative process of establishing an identity for an organization through the use of graphic elements such as **logos, typography and colours**.

Effective branding is memorable and influences one's perception of the organization in a way that supports the brand vision and mission.



Final Guidelines

Brand Components



Logo & Assets

To determine and prioritize sign messaging



Typography

To determine efficient and strategic locations for signs



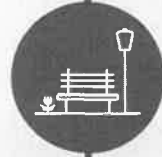
Colour Palette

Locating specific sign types with messaging (destination names)



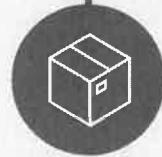
Guidelines & Examples

Specific guidelines and brand-in-use examples to inform proper brand use



Community Style & Theming

Showcasing how the brand translates to the built environment



Final Brand Toolkit

All files and guides packaged and delivered for use by township staff

Final Logo

A bold, setting **sun** represents the beauty of Red Rock and inspires energy and excitement.

The yellow-orange **sky** creates a warm and welcoming feelings, which contrasts the cool blue tones of the water.

The **red mountain** is the most saturated and dominant element, which is a defining characteristic of Red Rock.

The **sailboats** are a secondary element that suggest a place with water and recreational opportunities. Furthermore, they represent Red Rock's great asset that is the **Marina**.

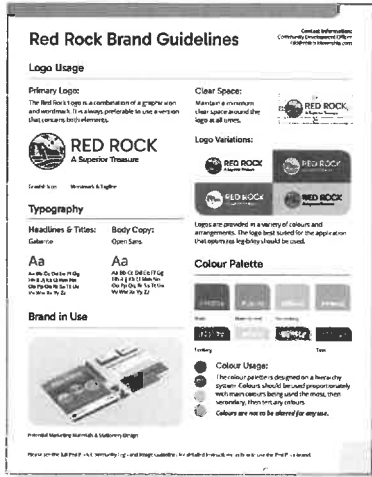
The outer **red** circle creates a strong relationship between the graphic icon and the wordmark.



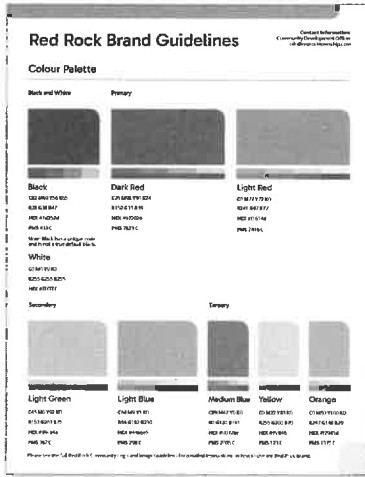
RED ROCK

A Superior Treasure

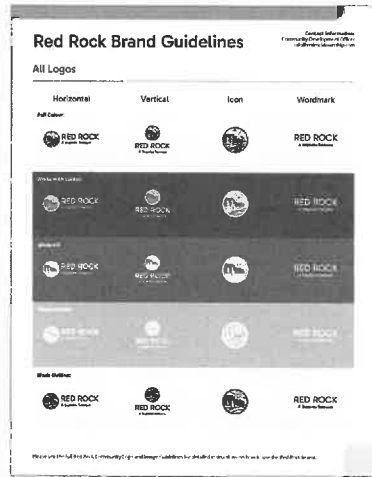
Quick Guides



Guidelines Summary

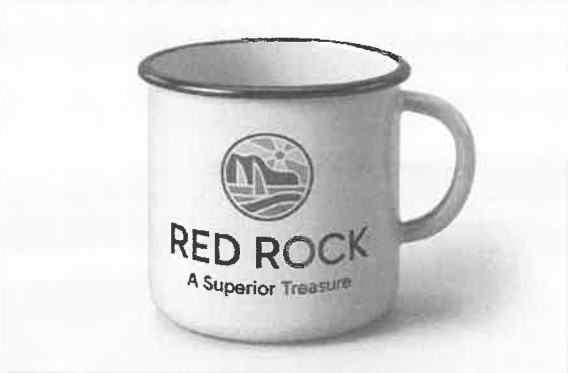


Colour Codes



Logo Variations

Brand In Use

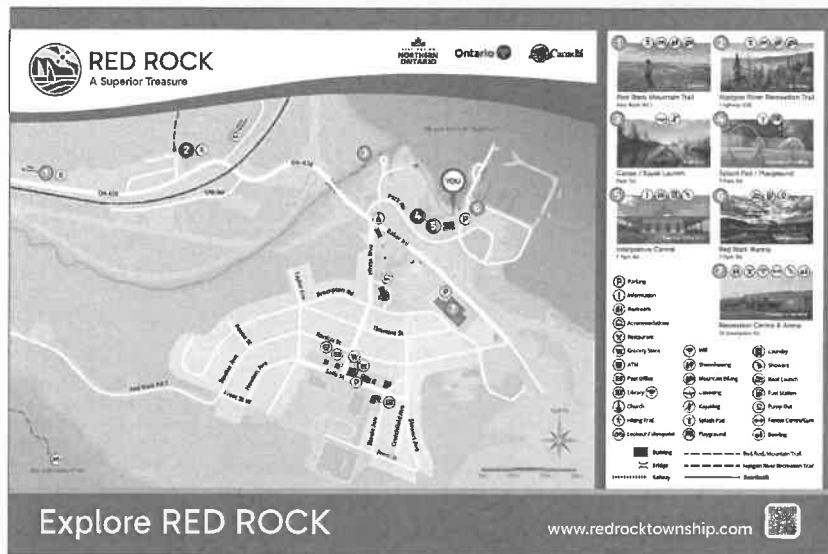


Map Design

Kiosk



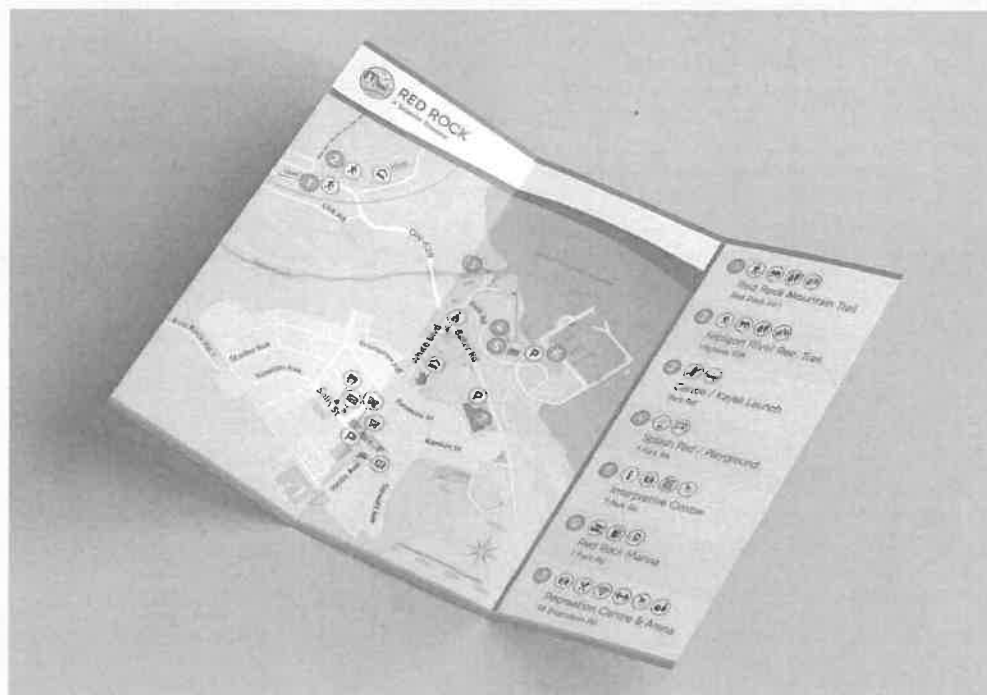
Existing



- Accessible**
Font style and size, icons, colour contrast
- Consistent**
Aligns with updated Red Rock brand and family of signs
- Appealing**
Added visual interest to map graphics
- Sustainable**
Long-standing, static info + QR code for evolving info

Map Design

Brochure

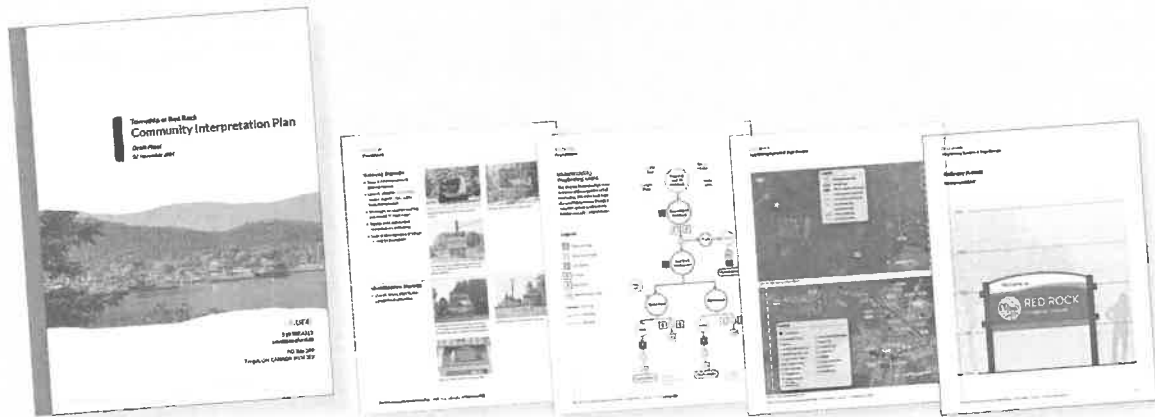


Wayfinding Strategy

What is Wayfinding?

Wayfinding is the comprehensive process of using information to find one's way in the built and natural environment including signage and other navigation systems.

Wayfinding includes **identification, orientation, information and interpretation.**



Final Report

Wayfinding Strategy Components



Destination List

To determine and prioritize sign messaging



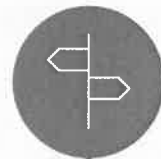
Destinations, Nodes & Routes

To determine efficient and strategic locations for signs



Sign Location Mapping & Messaging

Locating specific sign types with messaging (destination names)



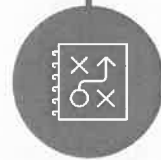
Sign Concepts

Develop sign concepts that adhere to Red Rock branding



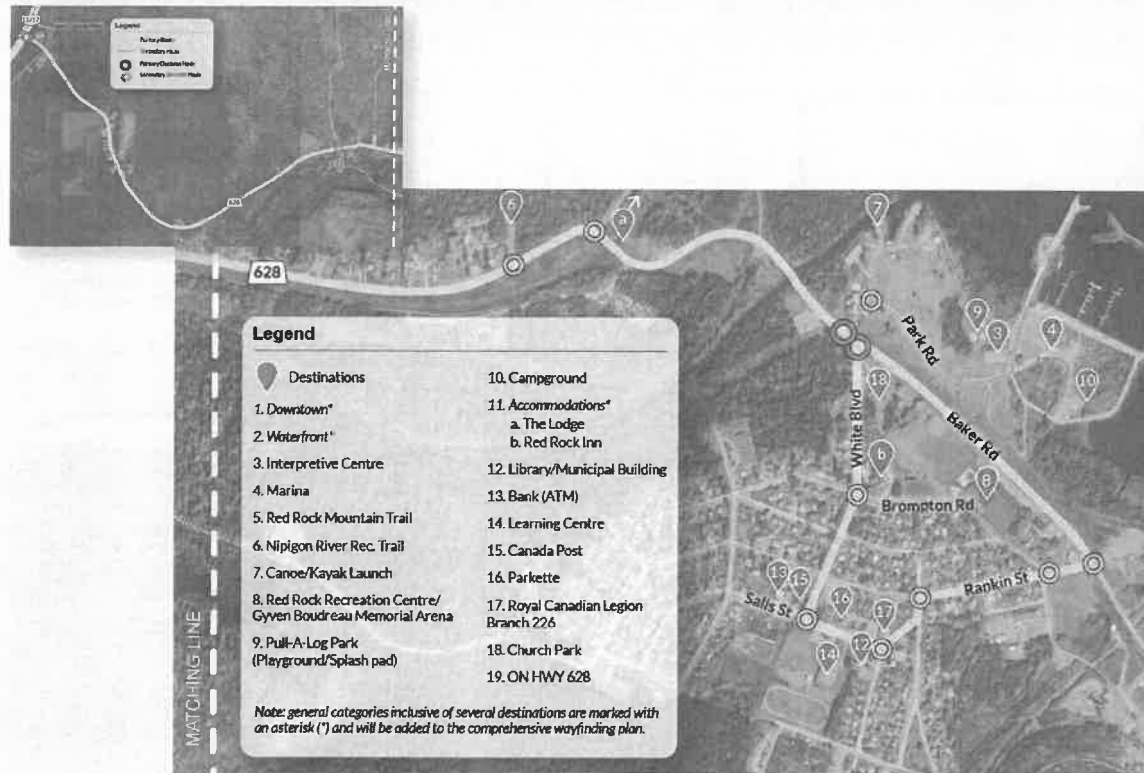
Preferred Sign Concept

Finalize a concept for development or a "Family of Signs" and design templates

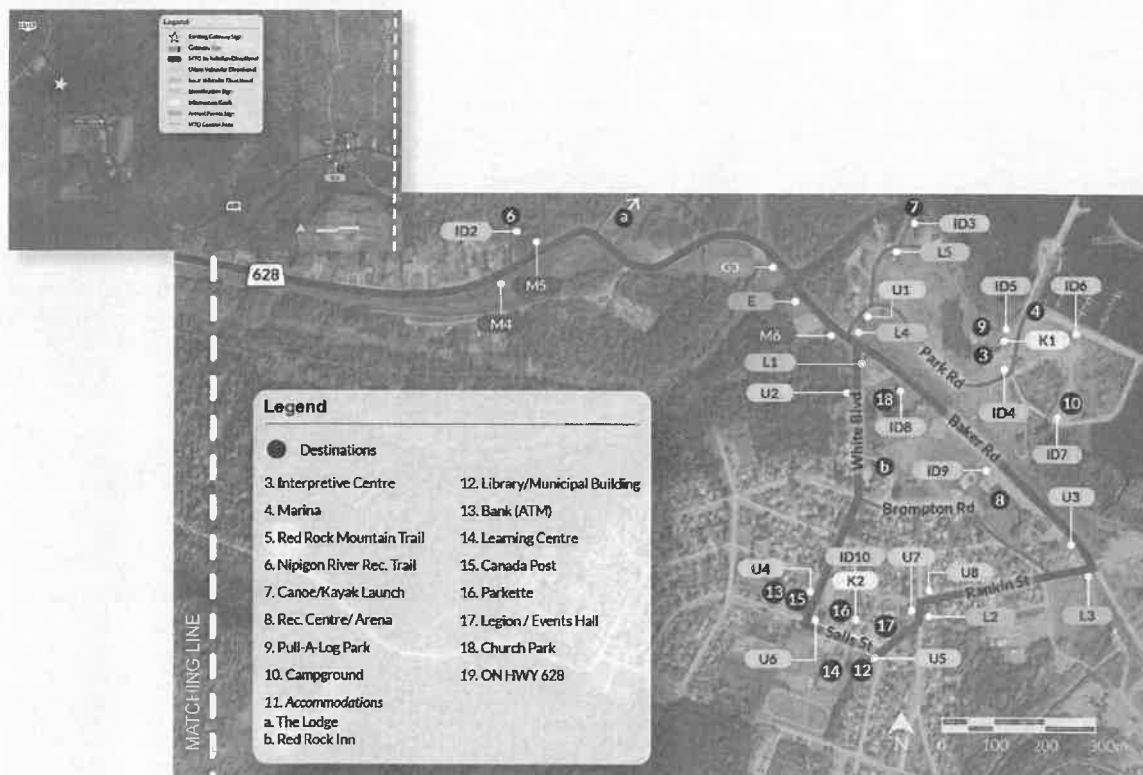


Phased Implementation Strategy & Budget

Destinations, Routes & Nodes



Sign Location Plans



Messaging Charts

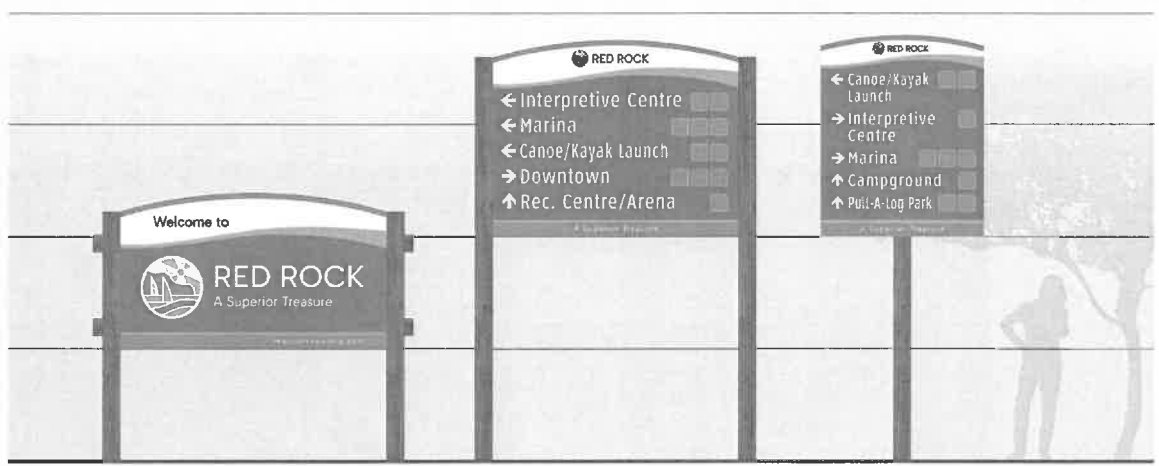
RED ROCK - INTERPRETATION PLAN: MESSAGING CHART									
Sign Information									
Post ID	Sign ID	Direction(s)	Destination(s)	Symbol(s)	Recommended Amenity Symbol(s)	Abilities/Restrictions	MO Content	Notes	
U1	101	←	Canoe/Kayak Launch	✓	Kayaking Canoeing				U1
		→	Interpretive Centre	✓	Interpretive Centre Information			UVD	
		→	Marina	✓	Boat Launch Boat Ramp Boat Repair/Storage				
		→	Campground	✓	Camping Playground Picnic Area				
		→	Pull-A-Log Park	✓	Playground				
U5	102	↑	Downtown	✓	Trailhead Signage Public Facilities Cycling & Running				
U6	103	→	Downtown	✓	Group/Shopping Postal Facilities Currency Exchange Postal Facilities				
		→	Canada Post Lemon / Events Hall	✓					
U4	104	→	Parkette	✓	Park Bench Information				
		←	Interpretive Centre	✓					
		→	Marina	✓	Boat Launch Boat Ramp Boat Repair/Storage				
		→	Campground	✓	Camping Playground Picnic Area				
U8	105	←	Waterfront	✓	Boat Launch Boat Ramp Boat Repair/Storage				
		→	Interpretive Centre	✓	Interpretive Centre Information				
		→	Pull-A-Log Park	✓	Playground				
U2	106	→	Waterfront	✓	Boat Launch Boat Ramp Boat Repair/Storage				
		→	Interpretive Centre	✓	Interpretive Centre Information				
		→	Marina	✓	Boat Launch Boat Ramp Boat Repair/Storage				
		→	Campground	✓	Camping Playground Picnic Area				
		→	Pull-A-Log Park	✓	Playground				
U7	107	→	Parkette	✓	Park Bench Information				
		←	Interpretive Centre	✓					
		←	Marina	✓	Boat Launch Boat Ramp Boat Repair/Storage				

Example

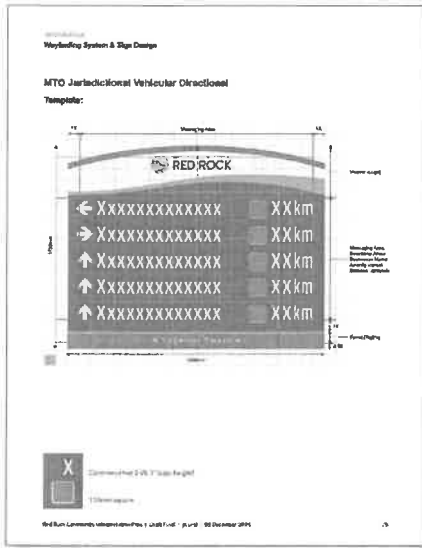
←	Canoe/Kayak Launch
	→ Interpretive Centre
	→ Marina
	→ Campground
	→ Pull-A-Log Park



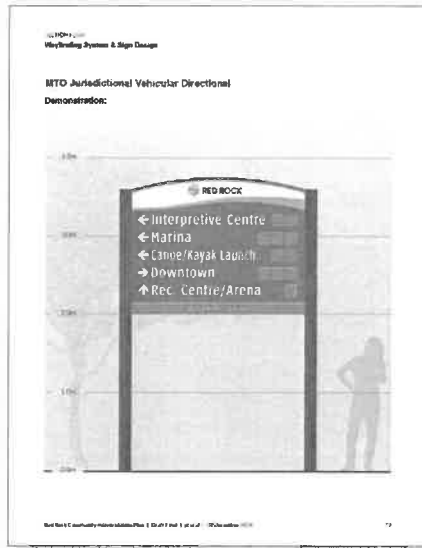
Preferred Sign Concept



Sign Design Templates



Template



Demonstration

All Sign Types:

- Gateway (Highway)
- Gateway (Local)
- MTO Jurisdictional Vehicular Directional
- Urban Vehicular Directional
- Local Vehicular Directional
- Destination Identification (Primary)
- Destination Identification (Secondary)
- Information Kiosk
- Annual Events Sign

Sign Prototype

Dunville Memorial Ball Park ID Sign



Installed

Implementation & Budget

Implementation



Management

Management Team
Tasks & Responsibilities



Phasing/Budget

Priorities
Removal of existing signs



Installation & Maintenance

Bidding Process
Township Responsibilities
Contractor Responsibilities



Sign Placement

Placement & Setbacks
Sign Rotation

Budget

A comprehensive budget with opportunity for break-out phasing to accommodate priorities, needs, and available capital.

Sign Type Name	Abbrev.	Qty.	Cost	
			Unit Price	Subtotal
Gateway (Highway)	G (a)	2	\$ 20,000.00	\$ 40,000.00
Gateway (Local)	G (b)	1	\$ 6,000.00	\$ 6,000.00
MTO Jurisdictional Vehicular Directional	MVD	6	\$ 5,500.00	\$ 33,000.00
Urban Vehicular Directional	UVD	8	\$ 4,500.00	\$ 36,000.00
Local Vehicular Directional	LVD	5	\$ 2,500.00	\$ 12,500.00
Destination Identification (Primary)	ID (a)	3	\$ 3,500.00	\$ 10,500.00
Destination Identification (Secondary)	ID (b)	7	\$ 3,000.00	\$ 21,000.00
Information Kiosk	K	2	\$ 5,000.00	\$ 10,000.00
Annual Events Sign	E	1	\$ 5,500.00	\$ 5,500.00

Total Estimate: \$ 174,500.00

Next Steps...

Relevant sections of the completed plan will be implemented on a **project-by-project** basis as funding becomes available.

Branding Implementation

Marketing and Stationery
Merchandise
Social Media
Reports, etc.

Wayfinding & Signage

Gateway Signage
Wayfinding Signage
Info Kiosk
Interpretive Signage



Kiosk

Consistent Identity



Demonstration Purposes Only



Stationery



T-Shirts



Social Media

In Summary...



We observed and assessed existing conditions



We talked to Township Staff & Council



We shared with the community



We developed a full-fledged brand and toolkit



We designed a wayfinding system and sign designs



We provided implementation strategy and budget



We created a kiosk map panel, brochure, and community theming

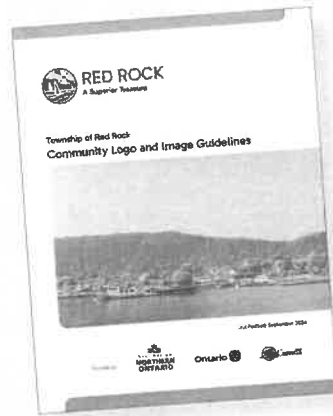


We submitted final deliverables

Township of Red Rock Community Interpretation Plan (100+ pages)



Township of Red Rock Community Logo and Image Guidelines (45 pages)



pl.ural

Township of Red Rock Community Interpretation Plan

Thank you!



pl.ural

Sean Kelly Project Manager

Stasia Stempski Studio Manager & Project Team Lead

Kelsey Moore Design & Development Lead

Alex Feenstra Design and Technical Support



pl.ural

Township of Red Rock Community Interpretation Plan

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

1,018th REGULAR MEETING OF COUNCIL

DECEMBER 16, 2024

Present: Mayor: D. Robinson
Councillors: G. Muir
C. Brand
M. Smith

Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl

ONE: PRELIMINARY MATTERS

1.1 Call to Order

Mayor Robinson called the meeting to order at 6:30p.m.

1.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

1.3 Acceptance of the Agenda

There were no additions to the agenda.

Resolution #1

Moved by: Councillor Muir

Seconded by: Councillor Smith

BE IT RESOLVED THAT the Agenda for this Meeting of Council be accepted as presented.
CARRIED

1.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

TWO: CLOSED SESSION

2.1 Resolution to Close the Meeting

Resolution #2

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 6:31pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

2.2 Disclosures of Interest

No members of Council declared conflict of interest in Closed Session.

2.3 Minutes of the November 18, 2024 Meeting of Council (Closed Session)

Council approved the Closed Session Minutes for the November 18, 2024 Regular Meeting of Council with the following resolution:

Resolution #3

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the Closed Session Minutes of the November 18, 2024 Regular Meeting of Council.

CARRIED

Resolution #4

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 7:00pm and report in Open Session.

CARRIED

The open session re-convened at 7:01m.

THREE: REPORT FROM CLOSED SESSION

Council approved the Closed Session Minutes of the November 18, 2024 Regular Meeting of Council. Council discussed matters relating to the Municipal Code of Conduct in Closed Session. Council did not finish discussions and noted that they would be going back into Closed Session at the end of the open meeting.

FOUR: PRESENTATIONS OR DEPUTATIONS

None

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the December 3, 2024 Meeting of Council

Council approved the Minutes for the December 3, 2024 Regular Meeting of Council.

Resolution #5

Moved by: Councillor Brand

Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the Minutes of the December 3, 2024 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

There were no resolutions from other municipalities.

6.2 Superior Country – 2023/2024 Annual Report

There were no questions or discussions on the correspondence.

6.3 Ontario News Release – Ontario Offsetting OPP Cost Increases

Council briefly discussed the news release noting that it will be very helpful to small rural communities.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

None

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Community Development Officer

The Community Development Officer reviewed her report with Council, highlighting items such as the Community Interpretation Plan finalizing and Recreation Upgrades updates.

Resolution #6

Moved by: Councillor Muir

Seconded by: Councillor Smith

BE IT RESOLVED THAT the report from the Community Development Officer, be received.

CARRIED

8.2 Report on Administrative Activity

The CAO presented his report to Council. The CAO updated Council on the RockTech Lithium presentation and Recreation Centre Snack Bar.

Resolution #7

Moved by: Councillor Brand

Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.4 Report on Councillor Vacancy

Council discussed the resignation of Councillor Nault and accepted it with regret. Council will refer to the newly passed Councillor Vacancy Policy in regards to filling the vacant seat.

Resolution #8

Moved by: Councillor Muir

Seconded by: Councillor Brand

BE IT RESOLVED THAT Council accepts Denis Nault's resignation from Council with regret, and declares the seat vacant.

CARRIED

8.5 Report on Tax Write-Off

The CAO reviewed the report with Council noting that the tax write-off is the second step after vesting the property at the previous meeting of Council.

Resolution #9

Moved by: Councillor Muir

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves a tax write off for Roll Number 5841 000 000 46125, also known as #12 Red Rock Road #4 in the amount of \$55,934.27.

CARRIED

NINE: BY-LAWS

9.1 By-law 2024-1380 – to Set Fees and Service Charges for 2025

Resolution #10

Moved by: Councillor Muir

Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law 2024-1380, to set fees and services charges for 2025, be passed.

CARRIED

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

Council removed the RV Park item from Unfinished Business.

TWELVE: CLOSED SESSION

12.1 Resolution to Close the Meeting

Resolution 11

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council move into Closed Session at 7:35pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #12

Moved by: Councillor Brand
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 8:12pm and report in Open Session.

CARRIED

The open session re-convened at 8:12pm.

Resolution #13

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT the Township of Red Rock proceed as per directed by Council in Closed Session.

CARRIED

THIRTEEN: REPORT FROM CLOSED SESSION

Council continued discussion regarding Municipal Code of Conduct in Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #14

Moved by: Councillor Smith
Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law 2024-1381, to confirm the proceedings of this evening's meeting, be passed.

CARRIED

FIFTEEN: ADJOURNMENT

Mayor Robinson noted that the next meeting of Council would take place on Monday, January 13, 2025 and wishes the community and surrounding area a safe holiday season.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:14p.m.

Mayor

Chief Administrative Officer/Clerk

DRAFT



Thunder Bay District Municipal League

Virtual Board Meeting

Minutes

August 21, 2024

1. Call to Order

The meeting was called to order at 5:01PM.

2. Approval of the Agenda

MOTION

THAT the agenda for the August 21st, 2024 board meeting be approved.

Moved by: Councillor McGrath (Schreiber)

Seconded by: Councillor Maxwell (Conmee)

Carried.

3. Approval of the Minutes of the Previous Meeting:

MOTION

THAT the minutes for the June 15th, 2024 board meeting be approved.

Moved by: Councillor McGrath (Schreiber)

Seconded by: Councillor Kistemaker (Hornepayne)

Carried.

4. Deputation

5. Business Arising from the Minutes

5.1 Revisit - NOMA Populations Update

The Executive Director was directed to bring more information back to the next meeting.

5.2 Council Remuneration Report

The Executive Director shared District-wide Council Remuneration Report. Edited final version is attached.

5.3 Follow-up with Dan Bevilaqua (Superior Country) re: Community Event Calendar

The Executive Director shared response from Superior Country regarding their previous experience with a Community Event Calendar.

It was determined that a venture such as this is beyond the scope of the municipal league.

The Executive Director was directed to reach out to the City of Thunder Bay regarding tourism and showcasing bigger events in a centralized space.

The Executive Director was further directed to reach back out to Superior Country regarding the Circle Tour magazine to determine whether there may be an opportunity for municipalities along the route to put an ad in each year.

6. Financial Matters

6.1 Benevity (Enbridge) Sponsorship Update

Provided update that NOMA has requested funds and we are awaiting their arrival.

6.2 Budget to actual – comparison x 2 and discussion for 2025

Executive Director reviewed budget to actual. No comment from the board at this time.

6.3 Request to destroy 2016 financial documents

MOTION

Being that the financial documents in question have been on record for over 7 years, the Executive Director is approved to destroy the 2016 financial documents in possession

Moved by: Councillor Johnson (Terrace Bay)

Seconded by: Councillor Pasqualino (Thunder Bay)

Carried.

7. Ongoing Business

7.1 Strategic Plan Draft 2 Review

Discussion was held regarding the action items in the draft. Edits were made to some points that did not seem feasible for the League. The Executive Director was directed to send out action items to municipalities for feedback by September 21st and bring final draft back to next meeting on October 5th.

7.2 Tbaytel for Good Update

Our application for the Owl was not successful. ED recommends we revisit this grant next year if we can identify a community-

impacting project we'd like to focus on. The Executive Director was instructed to bring this back in December.

7.3 NOHFC Request for Support Update

NOHFC responded to our request for support. The further suggested that Executive Director reach out to a Northern Development Advisor to discuss further.

8. New Business

8.1 Draft Letter to Stephen Deneault re: Waasigan Transmission Line

Letter was supported and will be sent.

8.2 Rural Community Immigration Pilot: Ukrainian Newcomers (2 links)

Discussed the possibility of partnering with this organization or considering supporting a scholarship for newcomers. Executive Director will look into this further.

8.3 EMS Impact on Hospitals – Nipigon Update (Mayor Kukko)

Mayor Kukko provided an update about current struggles with EMS and transportation to/from Nipigon. Discussed the possibility of a joint letter being sent to Indigenous communities to partner in advocating for a solution. More information will be brought to a future meeting.

9. Upcoming Business

9.1 2025 Conference Donation Recipient

Executive Director was directed to discuss this with Conference Committee and bring back result to future meeting.

10. Correspondence/Articles of Interest

10.1 [Toronto Star: This clean power project could green Ontario's electricity](#)

10.2 NOMA's Correspondence links - [Recent](#) and [Previous](#)

10.3 [CBC News: Ottawa unveils plan to phase out oil-fired furnaces](#)

10.4 [AMO's Knowledge Exchange on Community and Supportive Housing](#)

10.5 [MPAC's June/July InTouch Newsletter](#)

10.6 [Premier's Office: Ontario and First Nations Partnering to Support Economic and Resource Development in Ontario](#)

10.7 [IESO: FREE Community Energy Specialist training - Deadline Aug 31](#)

10.8 NOMA Resolution 2024-32: Recognizing the Essential Role of Nurse Practitioners

10.9 NOMA Letter to Dr. Acorn Re: Nurse Practitioners billing numbers

10.10 Northwest Energy Taskforce letter to Stephen Deneault

10.11 Oliver Paipoonge: Ontario Immigrant Nominee Program

10.12 Oliver Paipoonge: Rural and Small Urban Municipalities – Affordability of Water and Wastewater Systems

10.13 Oliver Paipoonge: Urging the Government to Promptly Resume Assessment Cycle

10.14 AMO/OMA Joint Health Resolution Campaign

10.15 [AMO Advocacy on Homelessness Encampments](#)

MOTION

That the Executive Director prepare supporting resolutions for items 10.8 and 10.11-10.14.

Moved by: Councillor Pasqualino (Thunder Bay)

Seconded by: Councillor Johnson (Terrace Bay)

11. Committee Reports

The Executive Director has scheduled a number of Committee Meetings in the near future. Updates will be brought forward at the next meeting.

12. Discussion:

13. Adjournment:

The meeting was adjourned at 6:17PM.

Moved by: Councillor Kistemaker (Hornepayne)

Seconded by: Councillor Pasqualino (Thunder Bay)

Carried.

14. Next Meeting

The next board meeting will be held **IN-PERSON**

Saturday October 5th at 10:30AM

Meeting materials to be provided within a week of the meeting date



**Thunder Bay District Health Unit
Board of Health Meeting Minutes**

DATE OF THE MEETING: November 20, 2024

TIME OF THE MEETING: 1:00 pm

PLACE OF MEETING: FIRST FLOOR BOARDROOM /
VIDEOCONFERENCE

CHAIR: MR. DON SMITH, CHAIR

BOARD MEMBERS PRESENT:

Mr. Grant Arnold
Ms. Cindy Brand
Mr. Paul Malashewski
Mr. James McPherson
Mr. Jim Moffat
Ms. Cynthia Olsen
Ms. Donna Peacock
Mr. Don Smith
Ms. Kristine Thompson
Mr. Todd Wheeler
Ms. Kasey Etreni
Ms. Lucy Belanger
Mr. Allan Mihalcin

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Ms. Diana Gowanlock, Director of Health
Protection
Mr. Dan Hrychuk, Director - Corporate Services
Ms. Shannon Robinson, Director - Health
Promotion
Ms. Dana Wilson, Associate Director –
Communications and Strategic Initiatives
Ms. Diana Carlson, Administrative Assistant –
Corporate Services

REGRETS:

None

RECORDER:

Ms. Sunena Shetty, Executive Assistant and
Secretary to the Board of Health

ABSENT:

Dr. Mark Thibert

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:04pm followed by a land acknowledgement.

2. ATTENDANCE AND ANNOUNCEMENTS

No regrets were presented.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda was approved as presented.

Resolution No. 85-2024

Moved By: J. McPherson

Seconded By: P. Malashewski

THAT the Agenda for the Regular Board of Health Meeting to be held on November 20, 2024 be approved.

CARRIED

5. INFORMATION SESSION

No information session was scheduled for this meeting.

6. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Regular Meeting held on October 16, 2024 were approved.

6.1 Thunder Bay District Board of Health

Resolution No. 86-2024

Moved By: P. Malashewski

Seconded By: J. McPherson

THAT the Minutes of the Thunder Bay District Board of Health (Regular Session) Meeting held on October 16, 2024, to be approved

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There is no closed session scheduled.

9. DECISIONS OF THE BOARD

9.1 2025 Mandatory Program Budgets & Municipal Levy

Mr. D. Hrychuk (Director of Corporate Services) presented the Thunder Bay District Health Unit's 2025 Budget and responded to questions from the Board.

An additional resolution was added to this item to make a decision on Transfer of funds from the Stabilization Reserve Fund to be applied to the Municipal levy to reduce the municipal contribution for 2025 from 10% to 5%.

Resolution No. 87-2024

Moved By: P. Malashewski

Seconded By: J. Moffat

“THAT with respect to Report No. 33-2024 (Finance), we recommend that the:

1. 2025 Mandatory Core Program Budget (Cost-Shared) be approved at \$17,177,613 including 135.16 net full time equivalent (FTE) positions, for submission to the Ministry of Health;
2. Municipal Levy be set at \$3,937,721;
3. Safe Food Handling Reserve Fund transfer \$5,000 to the Mandatory Core Program Budget (Cost-Shared);
4. 2025 User Fee Schedule be approved;
5. 100% Indigenous PH: Thunder Bay budget be approved at \$546,511, with 3.90 FTE and submitted to the Ministry of Health;
6. 100% Indigenous PH: SLFNHA budget be approved at \$221,671, with 0.60 FTE and submitted to the Ministry of Health;
7. 100% Indigenous PH: Food Sovereignty budget be approved at \$325,681, with 1.70 FTEs and submitted to the Ministry of Health;
8. 100% Northern Fruit and Vegetable Program - Schools budget be approved at \$213,400, with 1.55 FTEs and submitted to the Ministry of Health;
9. 100% Ontario Seniors Dental Care Program budget be approved at \$999,300, with 3.05 FTE and submitted to the Ministry of Health;
10. Land Development Program budget be approved at \$232,783 including 2.00 FTE positions to be funded through Land Development user fees;
11. Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the

respective budget submission processes, as required; and
12. Director of Corporate Services and Manager of Finance be authorized to arrange appropriate financing for the funding of the Health Unit operations, if required.”

CARRIED

Resolution No. 87a-2024

Moved By: J. McPherson

Seconded By: P. Malashewski

“THAT we recommend the Transfer of funds from the Stabilization Reserve Fund in the amount of \$ 178,987 to be applied to the Municipal levy to reduce the municipal contribution for 2025 from 10% to 5% and the amount from each obligated Municipality be recalculated based on the standard formula.

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements.”

CARRIED

9.2 BOH Funding approval

A memorandum from D. Hrychuk (Finance) relative to providing the Board of Health with an update to the policy and procedure on funding approval acceptance that require Board of Health approval and containing a resolution relative to the above noted was presented to the Board. Mr. D. Hrychuk responded to questions and comments from the Board.

Resolution No. 88-2024

Moved By: J. Moffat

Seconded By: P. Malashewski

“THAT we approve the updating of the TBDHU policies and procedures to indicate a threshold of \$10,000 as the minimum amount for grants that require Board of Health approval.

AND THAT the Board be brought information quarterly detailing the grants that Administration has approved under these policies.”

CARRIED

9.3 Ontario Power Generation - Regional Empowerment Grant

A memorandum from S. Robinson (Health Promotion) dated November 20, 2024 relative to accepting funding from Ontario Power Generation Grant for Healthy Equity on the Move for Kids Program (HOME) and containing a resolution relative to the above noted was presented to the Board.

Resolution No. 89-2024

Moved By: J. McPherson

Seconded By: T. Wheeler

“THAT we recommend the Ontario Power Generation one-time funding be approved accepting \$3,500 in additional funding for 2024-2025;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.”

CARRIED

9.4 Locally Driven Collaborative Project Funding Approval

Report No. 34-2024 ((Family & School Health) relative to accepting funding from Public Health Ontario (PHO) for Locally Driven Collaborative Project (LDCP) for the period between October 25, 2024 – March 31, 2025, and containing a resolution relative to the above noted was presented by Ms. S. Robinson, Director of Health Promotion.

Resolution No. 90-2024

Moved By: T. Wheeler

Seconded By: J. Moffat

“THAT with respect to Report No.34-2024 (Family & School Health), we recommend that the Public Health Ontario (PHO) funding for Locally Driven Collaborative Project (LDCP) - Improving the quality of local public health programs: Understanding prevention of gender-based violence through the lens of local public health, totaling \$97,390 for the period between October 25, 2024 – March 31, 2025, be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.”

CARRIED

9.5 Annual Board of Health Holiday Dinner

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated November 20, 2024, and containing a resolution relative to the above noted was presented to the Board.

Resolution No. 91-2024

Moved By: T. Wheeler

Seconded By: J. McPherson

“THAT we approve the payment of the invoice for the Annual Board of Health Dinner to be held on Wednesday, December 18, 2024, at 5:00 p.m. at the Valhalla Inn.”

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Third Quarter Interim Financial Statements

Report No. 35-2024 (Finance) relative to providing the Board of Health with the interim financial reports for the quarter ended September 30, 2024, was presented by Mr. D. Hrychuk (Director of Corporate Services) for information.

10.2 aIPHa Fall Symposium

A report was presented on the Association of Local Public Health Agencies (aIPHa) Fall Symposium held on November 8, 2024, written by Board of Health members who attended the session.

10.3 MOH/CEO Update

Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) had no additional updates at this time.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, December 18, 2024 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 92-2024

Moved By: T. Wheeler

Seconded By: J. Moffat

“THAT the Board of Health meeting held on November 20, 2024, be adjourned at 2:50 p.m.”

CARRIED



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 19/2024
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 21, 2024

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Kasey Etreini
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Denis Nault
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division &
Manager, Housing Operations
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Marty Farough, Manager, Infrastructure & Assets Management
Aaron Park, Manager, Housing & Homelessness Programs
Dawnette Hoard, Manager, Childcare & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michael Shafirka, Manager, Information Services
Michelle Wojciechowski, Manager, Intake & Eligibility
David Stewart, Supervisor, Purchasing & Inventory Control
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/85

Moved by: Greg Johnsen
Seconded by: Kasey Etreni

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 21, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 17/2024 (Regular Session) and Meeting No. 18/2024 (Closed Session) of TBDSSAB held on October 17, 2024, presented for confirmation.

Resolution No. 24/86

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 17/2024 (Regular Session) and Meeting No. 18/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 17, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2024-44 containing the 2025 Capital Budget Project Summary.

Resolution No. 24/87

Moved by: Anne-Marie Bourgeault
Seconded by: Jim Vezina

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2024-44 containing the 2025 Capital Budget Project Summary.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2025 Operating and Capital Budget

Report No. 2024-44 (Corporate Services Division) was presented to the Board providing the Board with the proposed 2025 TBDSSAB Operating and Capital Budget.

A presentation was provided by Administration with an overview of the 2025 Proposed Budget.

Ken Ranta, CEO provided an overview of the order of the presentation, presented the general overview and Board sections of the proposed budget responded to questions.

Georgina Daniels, Director, Corporate Services Division responded to questions.

At 10:48 a.m. Brian Hamilton left the meeting and Jim Moffat assumed the position of Chair.

Ken Ranta, CEO provided an overview of the CEO section of the proposed budget and responded to questions.

Georgina Daniels, Director, Corporate Services Division introduced Marty Farough, Manager, Infrastructure & Assets Management, Michael Shafirka, Manager, Information Services and David Stewart, Supervisor, Purchasing & Inventory Control

At 10:56 a.m. Brian Hamilton entered the meeting and resumed the position of Chair.

Georgina Daniels, Director Corporate Services Division provided an overview of the Corporate Services Division section of the budget and responded to questions.

Marty Farough, Manager, Infrastructure and Assets Management provided an overview of the capital budget section of the proposed budget and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided clarification and responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division and Manager, Housing Operations responded to questions.

Ken Ranta, CEO provided clarification and responded to questions.

At 11:35 a.m. Mark Thibert, Board Member left the meeting.

Ken Ranta, CEO provided an overview of the Integrated Social Services Division section of the proposed budget and responded to questions.

Michelle Wojciechowski, Manager, Intake & Eligibility provided an overview of the Intake and Eligibility section of the proposed budget.

Jennifer Lible, Manager, Social Assistance Programs provided an overview of the Social Assistance Programs section of the proposed budget and responded to questions.

Dawnette Hoard, Manager, Child Care & Early Years Programs provided an overview of the Child Care & Early Years Programs section of the proposed budget and responded to questions.

Aaron Park, Manager, Housing Programs, provided an overview of the Housing Programs section of the proposed budget and responded to questions.

At 11:59 a.m. Greg Johnsen, Board member left the meeting.

Crystal Simeoni, Director, Integrated Social Services Division and Manager, Housing Operations provided an overview of the Housing Operations Section of the proposed budget and responded to questions.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Ken Ranta, CEO provided clarification and responded to questions.

At 12:26 p.m. the Chair called for a break for lunch.

At 12:50 p.m. the meeting reconvened with all remaining members of the Board and Administration in attendance.

Ken Ranta, CEO and Georgina Daniels, Director, Corporate Services Division responded to questions regarding the levy and provided clarification.

A discussion was held with respect to a reduction of the budget to reduce the levy. On consensus the Board directed Administration to review the proposed budget to reduce the proposed increase to between 4.5% and 4.9% and to identify what the impacts on the budget would be.

2024 Third Quarter Financial Report

Report No. 2024-45 (Corporate Services Division), was presented to the Board providing the 2024 Third Quarter Financial Report, projection to year-end and Key Performance Indicators.

2024 Third Quarter Operational Report

Report No. 2024-46, (Integrated Social Services Division) was presented to the Board providing the trends within TBDSSAB programs and services.

Ken Ranta, CEO responded to questions.

2024-27 Strategic Plan – Third Quarter Update

Report No. 2024-47, (Chief Executive Officer Division) was presented to the Board providing the quarterly update on the 2024 Strategic Plan progress as at September 30, 2024.

Resolution No. 24/88

Moved by: Kathleen Lynch
Seconded by: Jim Vezina

THAT with respect to Report No. 2024-47 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, receive the 2024-27 Strategic Plan – Third Quarter Update for information only.

CARRIED

FIRST REPORT: Rural Ontario Municipal Association 2025 Position Papers

Report No. 2024-48, (Chief Executive Officer Division) was presented to the Board providing a first report presenting Draft ROMA 2024 Position Papers.

Ken Ranta, CEO provided information regarding the development of the ROMA position papers and responded to questions.

A discussion was held regarding further topics for advocacy.

Resolution No. 24/89

Moved by: Kasey Etrene
Seconded by: Jim Vezina

THAT with respect to Report No. 2024-48 (Chief Executive Officer Division), we The District of Thunder Bay Social Services Administration Board (the Board) receive the 2025 Rural Ontario Municipal Association Position Papers as presented;

AND THAT the Board direct the Chief Executive Officer to incorporate any edits to the position papers recommended by the Board and prepare a report to be presented at the December 19, 2024 Board meeting for consideration by the Board.

CARRIED

NEW BUSINESS

City of Thunder Bay Pilot Shelter Project

At the October 17, 2024 Board Meeting a request was made to add an update regarding the City of Thunder Bay pilot shelter project to the November Board Meeting agenda. On consensus, Administration was directed to add the item under new business.

Brian Hamilton, Board Chair provided a verbal update regarding the City of Thunder Bay pilot shelter project.

Ken Ranta, CEO provided further information and responded to questions.

Brian Hamilton, Board Chair provided clarification and responded to questions.

CORRESPONDENCE

Shortage of Paramedics in Northwestern Ontario

Letter from Wendy Landry, President, Northern Ontario Municipal Association (NOMA) dated October 15, 2024 relative to providing information regarding critical shortage of Paramedics in Northwestern Ontario was presented.

Ken Ranta, provided an overview of the correspondence and responded to questions.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on December 19, 2024 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/90

Moved by: Elaine Mannisto
Seconded by: Denis Nault

THAT the Board Meeting No. 19/2024 of The District of Thunder Bay Social Services Administration Board, held on November 21, 2024, be adjourned at 2:35 p.m.



Chair



Chief Executive Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 20/2024
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: November 21, 2024

TIME OF MEETING: 10:06 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Kasey Etreni
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Denis Nault
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Tafadzwa Mukubvu, Manager, Finance
Marty Farough, Manager, Infrastructure & Assets
Management
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2025 Operating and
Capital Budgets

Memorandum from Georgina Daniels, Director, Corporate Services Division dated October 30, 2024 was presented to the Board providing confidential attachment #4 to Report No. 2024-44 setting out the financial details of the 2025 Capital Budget Project Summary.

At 10:12 a.m. Mark Thibert, Board Member joined the meeting.

Georgina Daniels, Director, Corporate Services Division responded to questions and provided clarification.

Ken Ranta, Chief Executive Officer provided further information.

ADJOURNMENT

Resolution No. 24/CS10

Moved by: Kasey Etreni
Seconded by: Kathleen Lynch

THAT the Board (Closed Session) Meeting No. 20/2024 of The District of Thunder Bay Social Services Administration Board, held on November 21, 2024, be adjourned at 10:17 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED



Chair



Chief Executive Officer

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Calandra', written over a light blue circular stamp.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: Jessica Lippert, Chief of Staff
Owen Macri, Deputy Chief of Staff
Martha Greenberg, Deputy Minister
Caspar Hall, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal Services Division
Municipal Clerks and CAOs



CHAMBER OF
COMMERCE

PO Box 600, Nipigon ON P0T 2J0

Approved Meeting Minutes

General Meeting

Sunday, December 15, 2024

Zoom Online - ID# 892 5363 6950 password 724547

Website: <https://www.topoflakesuperiorchamber.com>

Phone: 807-887-4579

Present: Levina Collins; Chair, Alan Aubut; Treasurer, Marvin Broughton, Bonnie Broughton, , Simran Sidu; Township of Nipigon, Harold Wilson

Absent:: Ahmad Ghayeni

Recording Secretary: Marci Watson

Guest Speaker: Kelli Gothard McKinnon ;Capital Financial Services

1. Call to order at 7 pm by Levina Collins

Guest Speaker: Kelli Gothard McKinnon, Presentation on The Chamber Group Insurance Plan

The Zoom Recording of her speech is attached.

Re-call to order at 7:47 pm by Levina Collins

2. Agenda

a. Modifications: Add to #7.New Business: a) Goals for Chamber
b) Membership Forms

3. Approval of the amended Agenda

MOTION: To approve the Agenda as amended

Moved by: : Alan Aubut 2nd by Bonnie Broughton CARRIED

4. Approval of October2024 Meeting Minutes

MOTION: To approve September 24th, 2024 Meeting Minutes

Moved by: Alan Aubut 2nd by: Bonnie Broughton CARRIED

5. Financials:

- Alan Aubut imported bank records from January 2020 to present into accounting software
- Alan Aubut stated there is \$ 316.87 in the Chamber's Chequing Account.
- Alan Aubut noted the need to address past HST collection/remittance issues

6. General Discussion:

- a) Information Letter: Levina Collins not done
- b) Mission Statement: Deferred from past two months. Alan Aubut and Ahmad Ghayeni have not been able to get together as of yet. Defer to next month 's meeting

7. Members/New Business:

- a) Goals for Chamber:
 - Finalize and distribute membership information letter (Levina)
 - Levina Collins discussed goals for the Chamber including offering insurance benefit, exploring what CapitalInsurance can offer local businesses and implementing a "shop local" program. Levina Collins will create a poster promoting shopping locally then Marci W. will send it to Chamber members. Harold suggestd using materials from a similar Thunder Bay Chamber initiative.
- b) Membership forms are in now being made professionally

8. Next Meeting Date: Tuesday, December 17, 2024 at 7 pm. on Zoom

9. Motion to Adjourn

10. Adjourned at 8:24 pm (EST)

Summary

Guest Speaker and Bank Records

Levina and Alan discussed a guest speaker arriving at 7 PM and the need for a new code, which Marcy was sending. Levina had prepared documents for the guest speaker and Alan had entered bank records from 2020 into his accounting program. They also discussed the need for deposit details, which Levina agreed to try to obtain. The conversation ended with a light-hearted discussion about Levina's priorities, including her social life.

Nipigon Chamber of Commerce Updates

In the meeting, Levina, Alan, Marci, Marvin, Simran, Kelli, and Bonnie discussed the history and current status of the Nipigon Chamber of Commerce. They reviewed past financial records, including commissions earned from insurance plans offered to the Chamber. They also discussed the potential for new partnerships, particularly with the Red Rock Indian Band. Kelli, a representative from Capital Financial Services, shared her background and expressed her support for the Chamber. The team also discussed the need for new membership forms and the goal of expanding the Chamber's reach to include Nipigon, Red Rock, Dorian, and Hercul.

Chamber Group Insurance Plan Overview

Kelli, a long-time volunteer and business owner, discussed the Chamber Group insurance plan, which started in 1980 and now covers over 35,000 companies across Canada. The plan is designed for small businesses, offering life insurance, short-term and long-term disability, extended healthcare, dental, employee assistance programs, and group RRSPs. Kelli emphasized the plan's affordability and flexibility, with options to fit the needs of small businesses. She also highlighted the plan's not-for-profit structure, which keeps premiums low and efficient. Kelli introduced Teladoc, a mental health service included in the plan, and Business Overhead Services, which provide HR, legal, and accounting specialists. Levina and Alan inquired about the cost and process of joining the plan, to which Kelli responded that it depends on the number of employees, their age, and the benefits chosen. Kelli offered to provide forms and information for distribution to potential members.

Insurance Options and Local Spending

The team discussed the cost and benefits of insurance options for their employees. Kelli explained that the cost varies depending on the specific benefits chosen and the number of employees. She also clarified that their company offers family coverage, including single parents, and that the pricing can range from a few hundred to a thousand dollars

per month. Alan shared that he had received two quotes, one of which his son declined in favor of a higher salary. The team also discussed the importance of promoting local spending to support community growth.

Chamber Group Insurance Program Progress

Levina and Kelli discussed the progress of their organization, which has been working with Charlotte Robinson since 2019. They are currently catching up on work that was not done previously. Kelli suggested that the Chamber group insurance program could put an attachment on their website to direct members to getting quotations. Levina agreed to send Kelli emails to send out the information. Kelli also mentioned that they would get Scott McCormick, the director of chamber, to contact Levina for further enrollment. Marvin asked about insurance options for his business, to which Kelli clarified that the Chamber Group insurance plan does not cover liability insurance.

Chamber Group Insurance Program Overview

The meeting discussed the benefits and features of the Chamber Group Insurance Program. Kelli explained that the program offers comprehensive health and dental benefits, including coverage for paramedical services, semi-private hospital ambulatory care, and prescription drugs. She also mentioned the availability of a retiree program for those who have been on the Chamber plan. Kelli highlighted the program's efficiency, with electronic payment and claims submission through an app called My Benefits. She also mentioned the Pocket Pill program, which provides online pharmacy services with a 20% savings on copays. The discussion also touched on the importance of retaining local businesses and the program's adaptability to communities without a local pharmacy.

Chamber of Commerce and Insurance Plans

Levina and Alan are the main contacts for the newly formed chamber of commerce. Kelli, an insurance agent, presented information about group insurance plans and offered to provide brochures and connect them with a coordinator. The chamber is working on setting up an office and website to promote local businesses and tourism. Kelli offered financial assistance for chamber events and said her contact information will be shared with the members. Levina plans to pick up brochures from Kelli's office to distribute to potential members.

6. Members/New Business:

a) Goals for Chamber:

- 1. List of Businesses and Organizations to be put on the Website. Simran Sidu will supply a current list .**
- 2. Increase memberships by 10 before the end of 2025.**
- 3. Encourage Membership to advertise on the Chamber Website.**
- 5. Look for support to open an office to the public to promote our community. Simran Sidu explained about a building for rent in Nipigon.**
- 6. Ensure Member's know that Benefit Insurance is available to all Members**

7. Next Meeting Date: Tuesday, January 21, 2024 at 7 pm. on Zoom

8. Motion to Adjourn: Marvin Broughton

9 . Adjourned at 8:15 pm (EST)

Thank You Very Much

The Red Rock Legion Ladies Auxiliary would like to thank all the organizations, businesses and individuals who donated to the Christmas Cheer Fund this year.

We assisted 11 households this Christmas which included 16 children.

Without the generous support of the organizations, business and individuals of Red Rock we would not be able to continue with this Christmas tradition.

Best Wishes for the New Year,

Red Rock Legion Ladies Auxiliary





Representing the Districts of Kenora, Rainy River and Thunder Bay

P.O. Box 10308 Thunder Bay, ON P7B 6T8
www.noma.on.ca

p 807.683.6662 e admin@noma.on.ca

Executive Directors Report: November 27, 2024, Board Meeting

Recommendation: That the Executive Directors Report be reviewed and approved as presented.

Updates:

- Special Meeting on October 17th passed new NOMA by-law. Website updated with new by-law.
- ED submitted Phase 2 (final) application to FEDNOR for funding for Regional Economic Development Coordinator. We will hear if approved by February 2025 at the latest, will begin hiring process once approved. Plan to have successful candidate in position by NOMA Conference. Will shift updates on Economic Development Plan to its own report in agenda once individual secured.
- Received OPP Billing Information and OCIF info from most municipalities. Waiting on info from the following municipalities: City of Thunder Bay, Hornepayne, Manitowadge, Shuniah, Dorion, White River, Ignace, Kenora, Pickle Lake, Machin, Sioux Lookout, Chapple, and Morley.
- Secured Grant Thornton for review engagement for 2024. Cost \$6,200 + tax and fees.
- Set NOMA accounts up to send and receive e-transfer payments through CIBC.
- The new NOSM University President, Vice-Chancellor, Dean and CEO Dr. Michael Green has committed to attending our next Board meeting March 19th.
- New ROMA Chair Christa Lowry reached out to join a future meeting. ED will invite Christa to attend our March meeting to discuss shared priorities.

Meetings Attended:

- AMO BOD and Committee of Whole Meetings
- AMO Knowledge Exchange on Community and Supportive Housing
- RHIS Presentation launching housing data initiative
- OEB Policy Day
- IESO Roundtable Liaison Group
- IESO Bulk Planning Event
- IESO RFP Community Webinar
- Economic Development Discussion with Harold Wilson – Developing Economic Development Office in Nipigon
- SNOED Housing Event
- Ontario Food Collective Event – Registered for Annual Membership
- NOMA Learning Morning
- IAWG final meeting – wrap up
- Ari Elo – COO NordBest & Pasi Pinta - Honorary Consul of Finland
- Kirsch Group to discuss presenting at May 2025 Learning Morning
- Enbridge Gas Integrated Resource Planning Webinar – Northern & Eastern

**The Corporation of the Township of Red Rock
Community Development Office Report**

Date: January 13, 2025

To: Mayor and Council

Subject: Community Development Office Council Report

Submitted by: Ashley Davis, Community Development Officer/Special Projects Coordinator

BACKGROUND:

December 12, 2024 – January 9, 2025

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of Community Development Officer.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

- 1) Community Interpretation Plan – Final reports presented to Council. Final funder reporting once accepted by Council.
- 2) ICIP Culture – Recreation Centre Rehabilitation Project –Continuing work with JML Engineering and RML Contracting for project implementation. Substantial completion achieved for the portion with RML. A couple outstanding items including parking lot lighting due to material delays.
- 3) NORDS – Bridge 1 Repair – Managing budget, project documents and reporting to funders. Excavation work for bank stabilization took place in December and currently underway. Anticipated 2-3 day closure the week of February 3rd, currently aiming for February 5th and 6th. Traffic detour will be in place with access via Red Rock Road No. 1/ Escape Road.
- 4) Asset Management Plan – continuing to work with PSD Citywide to obtain and input data.
- 5) FCM Green Municipal Fund – Community Building Retrofit Program – GHG Reduction Pathway Feasibility Study – Building assessments and energy audits took place the week of November 12-15.
- 6) Water Treatment Plant Generator Building – Electrical Service Remediation – under way.
- 7) Community Banners – Received funding from Superior North CFDC for \$5,000 towards the final design and production of new community banners. Preliminary design completed as part of the Community Interpretation Plan process. Project moved to 2025 for production and installation.

- 8) NOHFC Rural Enhancement Stream Funding Application – replacement of roof sections on the Recreation Centre that have lifted or areas where roof is leaking (Gym, gym meeting room, curling club back entrance, hallway leading to curling club. 90% funded up to \$200,000. Obtaining preliminary quotes to prioritize sections for funding). Approval in the spring, work to take place in 2025.
- 9) Waterfront Development Technical Design Report – RV Park
- 10) Dock Inspection Report to cover dock repairs and upgrades
- 11) Joint Community Safety and Wellbeing Plan – continuing to work with community partners to hold the next meeting to discuss implementation.
- 12) Attended regional trails meetings, and community networking meetings.
- 13) Strategic Plan Implementation – continuing to monitor progress and work on components. – See attached
- 14) Participating in webinars pertaining to professional development
- 15) Continuing with required reporting and claim submissions on all active projects
- 16) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.
- 17) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the Township has the required data or reports demonstrating need for projects)
- 18) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.

MONITORING SITUATIONS:

N/A

DIRECTION / DISCUSSION / UPDATES:

- 1) Community Interpretation Plan and Logo and Image Guidelines – Resolution to accept the Plan.

ATTACHMENTS:

Ashley Davis
Submitted by

Mark Figliomeni
Approved by:

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 13th, 2025
To: Mayor and Council
Subject: CAO/Clerk/Treasurer Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

December 17th, 2024 - January 13th, 2025

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- Bi-Weekly Internal Staff / Team Meetings / Discussions.
- Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders.
- Township of Red Rock Project Meetings – Ashley Davis – CDO & Stakeholders.
- Weekly Meetings & Discussions – Trevor Appelkvist – PW Leadhand.
- CAO Holidays – December 17th, 2024 – January 2nd, 2025

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

N/A

MONITORING SITUATIONS:

*Continue to set internal policies and procedures based on overall best practice and transparency within the Municipal Act.

DIRECTION / DISCUSSION / UPDATES:

ROMA Annual Conference – January 19th – 21st, 2025 – Toronto – Delegation Update
Rock Tech Lithium – Council Meeting – Update
BDO Canada / MNP (LLP) – Partnership – December 31st, 2024
Fire Protection Grant – Approval – RRFD & Township of Red Rock
TBDML Annual Conference – March 6th & 7th, 2025 – Thunder Bay
NOMA Annual Conference – April 23rd, 24th & 25th, 2025 – Thunder Bay
AMO Annual Conference – August 17th – 20th, 2025 – Ottawa
Budget Schedule – 2025 – Update

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 13th, 2025
To: Mayor and Council
Subject: Declaration of Surplus Properties
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council direct Administration to enter into the process declaring the following properties surplus for the purpose of listing for sale.

1. Roll # 5841 000 000 46125, 12 RR#4,
2. Roll # 5841 000 000 09800, 51 Salls Street

BACKGROUND:

1. This property was listed through the tax sale process dated November 7th, 2024 and received no tenders as File # 23-02. This is the final step required to complete the process and list the property for sale.
2. This is the old vault building that has recently been demolished as per Council direction and resolution. The property was declared surplus previously by the Township and then removed from the list by resolution of Council February 20th, 2024 awaiting this removal and demolition process of the building. It is now a vacant lot and can be listed for sale as such.

DISCUSSION:

Verbal discussion and summary from the CAO will be provided to Council if required.

FINANCIAL IMPACT:

Unknown

ATTACHMENTS:

N/A

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

BY-LAW 2025-1382

By-law to levy Interim Tax Rates and to provide for penalty and interest of 1.25%.

WHEREAS Section 317 (1) of the Municipal Act 2001, as amended permits the Council of a local municipality to levy an interim tax rate;

AND WHEREAS Section 317 (3) of the Municipal Act 2001, as amended restricts the total levy to 50 percent of the total amount raised for all purposes in the previous year on properties in a property class;

NOW THEREFORE the Council of the Corporation of the Township of Red Rock ENACTS AS FOLLOWS:

1. The interim tax levy rates for 2025 for the respective property classes shall not exceed 50% of the 2024 levy.
2. The said interim tax levy shall become due and payable on the 20th day of March, 2025.
3. On all taxes of the interim levy, which are in default on the 20th day of March 2025, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2025.
4.
 - a) On all taxes of the interim levy in default on January 1st, 2025, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof of default.
 - b) On all other taxes in default on January 1st, 2025, interest shall be added at the rate of 1.25% per month or fraction thereof, and all by-laws and parts of by-law inconsistent with this policy are hereby rescinded.
5. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
6. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
7. The taxes are payable at the Township of Red Rock Municipal Office, Red Rock, Ontario.
8. This by-law shall come into force and take effect on date of final passing.

Read a first and second time

This 16th day of January, 2025.

Read a third time and finally passed

this 16th day of January, 2025.

Mayor

Chief Administrative Officer/Clerk

DRAFT